



REGIONAL OFFICE OF EDUCATION #35

LASALLE, MARSHALL & PUTNAM

EXCELLENCE IN EDUCATION

WE'RE HIRING!



SUBSTITUTE TEACHER

- Bachelors Degree required
- Send official transcripts to Hannah at
- hdebernardi@roe35.org
- [Create an ELIS account](#) at
- ISBE.net
- Apply for the substitute license.
- Register your license once it is issued.
- Download and complete the appropriate sub authorization packet:
 - [Bachelor's degree](#) OR a [PEL](#)

SHORT-TERM SUB TEACHER

- Associates Degree or 60+ credit hrs required
- Send official transcripts to Hannah at
- hdebernardi@roe35.org
- [Create an ELIS account](#) at
- ISBE.net
- Apply for the short term sub license.
- Register your license once it is issued.
- Download and complete the appropriate sub authorization packet:
 - [Associates or 60+ credit hours](#)

If you need additional assistance call or email
Hannah (815)434-0780 / hdebernardi@roe35.org



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