



# TOWN OF VERNON

14 PARK PLACE, VERNON, CONNECTICUT 06066

OFFICE OF PERMANENT MUNICIPAL  
BUILDING COMMITTEE

## PERMANENT MUNICIPAL BUILDING COMMITTEE MEETING

### APPROVED Minutes of the Regular Meeting: June 27th, 2023

- **Call to order:** 6:40 P.M.
- **In attendance:**
  - Committee Members John Leary, Carol Guttman, Jason Mistretta, Joe Greco Tim Poloski, Recording Secretary Claire Crane, Mark Rizzo – Supervisor of School Facilities, Dwight Ryniewicz – Director of Public Works
- **Absent:** Tim Poloski
- **Citizens Forum:** no citizens in attendance.
- **Approval of May 2023 Minutes:** Motions made by J. Mistretta and C. Guttman with the revision to remove item 4 and it passed unanimously.
- **Adjournment:** Motions made by J. Greco and C. Guttman and passed unanimously at 6:48P.M.
- **Inspection of Town Buildings:** *Lake Street School at 201 Lake Street*
- **Inspection/Observations:**
  1. Two new rooftop heat/ac units installed within the year. The first unit was vendor installed and the second unit installed by Public Works at a savings of \$10,000.

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2. Additional perimeter drainage work completed around the pods to keep water from entering into the hallways.
3. A lot of ceiling tile work completed. Lights are changed out to LED as this work is completed. Rebates are obtained through Eversource by meeting the criteria.
4. Cove molding replacement is underway throughout the school.
5. A new oven with the latest technology is being installed this summer. Extensive installation and drainage preparation are underway. Additionally, the walk-in freezer was replaced approximately one year ago.
6. The roof is coming to end of life and State Funding should be available in approximately a year and will be part of Capital Improvement planning.
7. It was noted that the library is well maintained and the work to resolve the cracking on an upper wall has worked to date.
8. Solar fields were installed a year ago; Public Works monitors the savings with regular reporting.
9. Two safety issues were addressed outside. The handrails going into the playscape area were replaced and the capstones were replaced in the retaining wall.
10. Items to address:
  - a. Thresholds need replacing or installed where they are missing.
  - b. Hallway corks trips are missing end caps and should be stocked for replacement to avoid a student injury.
  - c. Window trim on the outside needs to be scraped and repainted in several areas.
  - d. The shed trim needs repainting.
  - e. The concrete pads outside the classroom emergency exits need replacing due to the normal deterioration from the scuppers dropping water onto them.

Regards,

Recording Secretary – Claire Crane

*Claire Crane*