

**The Rye City School District
Rye, New York**

Payroll Plan Selection

The Rye City School District offers two different payroll plans. You may choose to have either 20 or 24 paychecks per school year. Please indicate your preference below by selecting either **Option A** or **Option B**.

Option A
20 Paycheck Option (full annual salary distributed over a 10 month period):
You will receive your salary divided by 20 in each paycheck beginning with the first payroll of the new school year and ending with your last paycheck at the conclusion of the school year in June. You **will not** receive any additional check(s) for the summer.

Option B
24 Paycheck Option (summer pay option):
You will receive your salary divided by 24 in each paycheck beginning with the first payroll of the new school year and ending with your last paycheck at the conclusion of the school year in June. **However, you will also receive a large “multiple”** check on the last day of school which will equal 4 times your normal pay amount.

Employee Name (Please print)

Employee Signature

Date

Received by Payroll Department _____