DANVILLE AREA SCHOOL DISTRICT

December 4, 2018 Minutes
Regular Board Meeting

The Danville Area School Board held their meeting in the Library at Columbia Montour Vocational Technical School on Tuesday, December 4, 2018.

The meeting was called to order at 8:40 p.m. by Mr. Kevin Brouse, President.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel were present.

OTHERS PRESENT

Dr. Jason Bendle, Superintendent; Mrs. Bobbi Ely, Business Manager; Mr. Christopher Johns, Director of Student Services; Mr. Jeremy Winn, High School Principal; Mr. Ken Berkich, Director of Building and Grounds; Mrs. Terri Faust, Board Secretary; and three members of the staff, public, and news media.

Motion: (To approve the November 13, 2018 revised minutes)
A motion was made by Mrs. Heather Hackenberg to approve the revised minutes. The motion was seconded by Mrs. Erin Ross.

The motion was approved on a voice vote 9 – Yes: Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
Columbia Montour Vo-Tech – Mr. Randy Keister, Mr. Kevin Brouse
CSIU – Mrs. Heather Hackenberg

Mr. Kevin Brouse spoke about students obtaining an associate's degree using 31 credits, which can be earned in high school, and the remaining credits earned in participating colleges for less than $20,000. Vo-Tech is working on developing more plans like this one.

Dr. Bendle said Vo-Tech will have an updated feasibility study which will be sent out to board members electronically.

Mrs. Gill spoke about the possibility of introducing an EMS program into the Health Science Program. She also said we need to make improvements to facilities like Vo-Tech for our students who are more hands on learners to give them a better future. Vo-Tech has not had any improvements made in many years. Mr. Seidel commented that these are the students who will stay in the community and provide services in the future.

Dr. Bendle will gather enrollment information for the Board to review.

Mrs. Hackenberg had nothing to report on the CSIU.

II. SUPERINTENDENT'S REPORT

A. Enrollment Report (Enclosure 1)

Dr. Bendle told the Board we received thank you notes from the swimming and diving teams for the touch pads which were installed and also from the Middle School Art Club for their approval at the November meeting.

We will be changing on line cafeteria payments from My School Bucks to School Café. Information and instructions will be sent home to parents.

We are in dire need of substitute teachers. Danville will host a guest teacher program with the CSIU January 10th and 11th.

III. PUBLIC COMMENT

There was no public comment at this time.

Consent Agenda Items

The Board will take action to approve the proposed consent agenda items.

Motion: (To approve the consent agenda items)

A motion was made by Mrs. Dawn Gill to approve the consent agenda items. The motion was seconded by Mrs. Heather Hackenberg.

The motion was approved on a roll call vote 9 – Yes: Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the payment of $9,000.00 to Fidevia for professional services for the month of October 2018 for High School Additions/Renovations as presented. (Enclosure 2)

B. The Board will take action to approve payment application #18 for $23,621.75 to G. R. Noto Electrical Construction, Inc. for High School Additions/Renovations as presented. (Enclosure 3)

C. The Board will take action to approve payment of Invoice #1701916 for $192,897.94 to Lobar, Inc. for general construction for High School Additions/Renovations as presented. (Enclosure 4)

D. The Board will take action to approve payment application #15 for $45,730.79 to Myco Mechanical, Inc. for plumbing for High School Additions/Renovations as presented. (Enclosure 5)

E. The Board will take action to approve the payment of Invoice #24 for $5,865.35 to Crabtree, Rohrbaugh & Associates Architects for professional services from October 1, 2018 to October 31, 2018 as presented. (Enclosure 6)

F. The Board will take action to approve the payment of Invoice #17 for $864.88 to Quality Assurance Plus for professional services from October 1, 2018 to October 31, 2018 as presented. (Enclosure 7)

G. The Board will take action to approve the payment of Invoice #1032449 for $627.97 to ELA Group, Inc. for professional services from September 29, 2018 to October 26, 2018 as presented. (Enclosure 8)

H. The Board will take action to approve Change Order #63 in the amount of $5,755.05 to Lobar, Inc. to Patch/Pave Curb along west side of building, stone sub-grade others as presented. (Enclosure 9)

I. The Board will take action to approve Change Order #60 in the amount of $5,969.27 to Lobar, Inc. for costs associated with revisions at bus loop per EOR modifications to grades. (Enclosure 10)

J. The Board will take action to approve Change Order #64 in the amount of $1,295.35 to Lobar, Inc. for the cost to remove & replace old tile to new all in existing hallway B135, sand & skim hallway for additional VCT per school's request. (Enclosure 11)

K. The Board will take action to approve Change Order #27 in the amount of $560.00 for power to the exhaust fan added to Weight Room. (COE35 RFI-229) as presented. (Enclosure 12)

L. The Board will take action to approve Change Order # 28 in the amount of $945.00 to G. R. Noto Electrical Constr. Inc. for lighting contactor coil for exterior dr. on the auditorium emergency lighting circuit. CO E34 RFI-228 as presented. (Enclosure 13)

M. The Board will take action to approve Change Order # 65 in the amount of $6,497.08 to Lobar, Inc. for cost associated with additional layout due to grade issues on site drawing as presented.(Enclosure 14)

N. The Board will take action to approve the payment of $25,000.00 to the Danville Area Community Center for facility rental for the DASD Varsity Swim Team for the 2018-2019 school year as presented. (Enclosure 15)

Motion: (To approve items A through N under School Property & Supplies)
A motion was made by Mrs. Dawn Gill to approve items A through N under School Property & Supplies. The motion was seconded by Mr. Wayne Brookhart.

The motion was approved on a roll call vote 9 – Yes: Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

VI. ATHLETICS/ACTIVITIES

VII. CURRICULUM AND MANAGEMENT REPORT

VII. SCHOOL/COMMUNITY RELATIONS

VIII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 6)

B. Local Revenues – Actual vs. Budget (Enclosure 7)

C. State Revenues – Actual vs. Budget (Enclosure 8)

D. Federal Revenues – Actual vs. Budget (Enclosure 9)

E. Cash Receipts (Enclosure 10)

F. Investments

G. Bills for Payment – November 6, 2018 to November 30, 2018 (Enclosure 22)

H. The Board will take action to approve the budget transfers for the 2018-2019 fiscal year as presented. (Enclosure 23)

Motion: (To approve item G and H under Finance)
A motion was made by Mr. Derl Reichard to approve items G and H under Finance. The motion was seconded by Mrs. Dawn Gill.

The motion was approved on a roll call vote 9 – Yes: Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

IX. PERSONNEL

*A. The Board will take action to accept the resignation of Christen Mishura as Middle School Guidance Counselor effective November 27, 2018. (Enclosure 24)

*B. The Board will take action to approve FMLA for employee #106990 beginning approximately February 6, 2019 and continuing for the remainder of the 2018-2019 school year using 5 personal days, any remaining sick time, and the remaining time unpaid under the Family Medical Leave Act.

*C. The Board will take action to approve Homebound Instruction for student #111287 for the duration of flu season.

*D. The Board will take action on the recommendation of the superintendent to grant approval of the employment of the 2018-2019 substitute list, pending all required documentation. (Enclosure 25)

E. The Board will take action to approve the employment of Kathleen Kocher as a long-term Kindergarten substitute at Danville Primary School with a prorated salary of $49,418.00 effective January 2, 2019. (Enclosure 30)

Motion: (To approve item E under Personnel)
A motion was made by Mrs. Heather Hackenberg to approve item E under Personnel. The motion was seconded by Mrs. Dawn Gill.

The motion was approved on a roll call vote 9 – Yes: Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

X. POLICY & INSURANCE

A. The Board will take action to approve the second reading of policy #001 – Name and Classification as presented. (Enclosure 26)

B. The Board will take action to approve the second reading of policy #003 – Functions as presented. (Enclosure 27)

C. The Board will take action to approve the second reading of policy #808 – Food Services as presented (Enclosure 28)

D. The Board will take action to approve the second reading of policy # 808.1 - Charging of Cafeteria Meals as presented. (Enclosure 29)

Motion: (To approve items A , C, and D under Policy & Insurance)
A motion was made by Mrs. Erin Ross to approve items A, C, and D under Policy and Insurance. The motion was seconded by Mr. Wayne Brookhart.

The motion was approved on a roll call vote 9 – Yes: Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.
Note: Item B was tabled.

XI. TRANSPORTATION

XII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Dr. Klena questioned if there is any benefit for the district from post season use of the stadium. Mrs. Gill complimented Mr. Johns and maintenance staff on preparing the stadium after the snow storm for the football game. Mr. Johns said PIAA paid us for the use of our equipment and overtime to prepare the stadium for their use. Mrs. Ross then brought up concerns with the auditorium being used for the entire district. The Middle School Choral Concert was a traffic nightmare. Mr Keister explained we lost parking across the street. Mrs. Hackenberg is also concerned with people taking parking from residents along Mahoning Street. Mr. Keister said we need to move all spring events to the auditorium even if we have to adjust the dates. Everyone agreed this would be a benefit to the community. Dr. Bendle explained we will need practice time there also. Practices may be held during the school day or the evening before the events.

XIV. PUBLIC COMMENT

There was no public comment at this time.

ADJOURNMENT

At 9:01p.m. a motion was made by Mrs. Dawn Gill and seconded by Mr. Derl Reichard to adjourn the meeting.
The motion was approved by voice vote.

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Terri Faust
Board Secretary