DANVILLE AREA SCHOOL DISTRICT

February 13, 2019 Minutes
Regular Board Meeting

The Danville Area School Board met at the Danville Primary School on Wednesday, February 13, 2019.

The meeting was called to order at 7:05 p.m. by Kevin Brouse, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel were present.

OTHERS PRESENT

Dr. Jason Bendle, Superintendent; Mrs. Bobbi Ely, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction, and Technology; Mrs. Jillann Shupp, Director of Special Education; Mr. Jeremy Winn, High School Principal; Mrs. Jeni Evans, Middle School Principal; Mr. David Snover, Assistant Middle School Principal; Mr. Lee Gump, Intermediate Principal; Dr. John Bickhart, Primary Principal; Mr. Ken Berkich, Director of Building and Grounds; Mr. Jeffrey Ryan, Director of Network Administration; Mr. Christopher Johns, Director of Student Affairs; Mrs. Linda Marshall, Director of Head Start; Mrs. Terri Faust, Board Secretary; and approximately 20 members of the staff, public, and news media.

Motion: (To approve the minutes from the January 9, 2019 meeting)
A motion was made by Mr. Randy Keister to approve the minutes. The motion was seconded by Mrs. Heather Hackenberg.
The motion was approved on a voice vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No

Motion: (To add addendum items H and I under Athletics/Activities and item L under Personnel)
A motion was made by Mrs. Ross to add addendum items H and I under Athletics/ Activities and item L under Personnel. The motion was seconded by Mr. Keister.
The motion was approved on a voice vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Heather Hackenberg
Columbia Montour Vo-Tech – Randy Keister and Kevin Brouse

Mrs. Hackenberg was unable to attend the meeting. We do have a copy of the minutes and the general operating budget.

Mr. Keister spoke briefly about the Vo-Tech Board voting to continue with a comprehensive model of keeping the Vo-Tech the way it is presently with full student days and also to continue with the feasibility study.

II. SUPERINTENDENT'S REPORT

- Enrollment Report (Enclosure 1)

Dr. Bendle spoke about the Audit Report which was conducted by Wagner, Dreese, Elasser, & Associates, P.C. The audit report had no findings. There will be a motion at next month's meeting to accept the financial reports. The Board agreed to forgo a presentation from the accounting firm.
The next item was the administrative salary reports. The restructuring of the administration will save the district approximately $100,000.00 over the next 3 years.
Dr. Bendle presented a Spanish analysis as requested by Mrs. Gill. Primary and Liberty Valley students now have Spanish class every 6 days. They previously had class every 12 days. Middle School teachers have room in their schedules to add another class and High School class size numbers are in the teens.
Mr. Johns spoke to the Board about the school counselor and mental health staffing model. The administrative examined the situation to devise a plan to fill the areas of greatest need. The team developed a proposal to repurpose the position to gain more support between buildings. The proposal would split a position between the Middle School and Liberty Valley. They would gain a behavioral support teacher at the K-5 level and gain counselor/social worker support at Liberty Valley and the Middle School which would replace the Middle School position which would cover the counselor we lost. There would be more mental health support for K – 12 with no additional staffing expenses.
Mrs. Ross questioned if this would decrease support in the High School. Mr. Johns responded that guidance would like more crisis support and this is something that would be in need at the High School. We are looking at the big picture to see what would be the best fit at the High School with Guidance Counselors and Intervention Specialists.

Mr. Keister questioned what position would be at Liberty Valley, a counselor or intervention specialist. Mr. Johns responded it would be best to explore the candidates and also consider which of our current counselors work best with which grades.
Other Board members also had questions about counselors and intervention specialists at the High School and which positions would work best at the High School. Dr. Bendle responded that the most important aspect would be to find the right person for the position. There were also questions on if we currently have enough support at the High School level. Mr. Johns and Mr. Winn explained that the counselor who is at the Middle School is currently still performing some of her duties at the High School.
Mr. Brookhart does not want to see support reduced for any student. Mrs. Ross also stated that this is an area we should be sure we have enough support. Mrs. Gill brought up the Near Peer program. Dr. Bendle has reached out to several districts in regards to this program and is waiting for information on the program. Board members did not want to see any lack of support in any areas such as mental health, crisis intervention, or career planning. There is still one position in the budget for which will be advertised.
An executive session was held this evening from 5:30 – 7:00 at which no vote or formal action was taken.
Mrs. Willoughby is at a dinner with the Chamber of Commerce at which Danville Area School District was nominated for large business of the year,

III. PUBLIC COMMENT

Michael Lester from the Press Enterprise questioned the Board on why they were hiring an outside law firm. Carl Beard responded with their hourly rates and said it was a personnel issue on which the Board cannot comment. There was an executive session for the purpose of personnel and possible litigation.

Consent Agenda Items

Motion: (To approve Consent Agenda Items)
A motion was made by Mr. Randy Keister to approve Consent Agenda Items. The motion was seconded by Mrs. Dawn Gill.
The motion was approved on a voice vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Siedel, and Mr. Kevin Brouse. 0 - No

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Dave Bacher, Columbia Montour Vo-Tech - Budget discussion and potential construction project.

Mr. Dave Bacher from Columbia Montour Vo-Tech gave a presentation on the Vo-Tech feasibility study. The feasibility study was conducted to try to get all students access who would like to attend Vo-Tech. Mr. Bacher spoke of new high priority programs which could be implemented with the much needed improvements. He gave details of student waiting lists in the past. There are 3 options for renovations to be proposed and decided on as a team. Some of the options allow training programs to cross over and be involved with each other. We don't want to spend money and not improve the options for students.
Mrs Gill questioned how many students are being turned away. Mr. Bacher explained some are turned away and as some leave the program they are replaced. Mrs. Gill also questioned why they don't keep the academics in the home district. Mr. Bacher explained it is not feasible and would cost even more than having academics on site and also it makes the skill they are learning almost secondary. Mr. Brouse commented that when they have their full days at one school they have more school identity. Mr. Bacher then gave some budget information. They will ask for a vote on the Annual Operating Budget in March.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the payment of $2,000.00 to Fidevia for professional services for the month of December 2018 as presented. (Enclosure 2)

B. The Board will take action to approve the payment of Invoice#26 for $255.11 to Crabtree, Rohrbaugh, & Associates Architects for professional services from December 1, 2018 to December 31, 2018 as presented. (Enclosure 3)

C. The Board will take action to approve the payment of Invoice#1032851 for $1,484.49 to ELA group, inc. for professional services from November 24, 2018 to December 21, 2018 as presented. (Enclosure 4)

D. The Board will take action to approve the payment of Invoice#1033727 for $790.48 to ELA group, inc. for professional services from December 22, 2018 to January 18, 2019 as presented. (Enclosure 5)

E. The Board will take action to approve the payment of Invoice#19 for $19,558.16 to Quality Assurance Plus for professional services from December 1, 2018 to December 31, 2018 as presented. (Enclosure 6)

F. The Board will take action to approve Payment Application#19 in the Amount of $4,750.00 to G. R. Noto Electrical Construction for High School Additions/Renovations as presented (Enclosure 7)

G. The Board will take action to approve Payment Application#20 in the amount of $17,415.40 to G. R. Noto Electrical Construction for High School Additions/Renovations as presented. (Enclosure 8)

H. The Board will take action to approve Payment Application#16 in the Amount of $7,947.64 to Myco Mechanical for plumbing for High School Additions/Renovations as presented. (Enclosure 9)

Motion: (To approve A through H in School Property and Supplies)
A motion was made by Mr. Randy Keister to approve items A through H in School Property and Supplies. The motion was seconded by Mrs. Erin Ross.
The motion was approved on a roll call vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No

VI. ATHLETICS/ACTIVITIES

*A. The Board will take action to approve the resignation of Kathleen Bates as assistant coach to the Danville High School Forensics Team effective the end of the 2018-2019 school year. (Enclosure 10)

*B. The Board will take action to accept the resignation of Jason Applegate as volunteer assistant coach for the Danville High School bowling team effective January 24, 2019. (Enclosure 11)

*C. The Board will take action to accept the resignation of Shavaun Mull as Danville High School's head softball coach effective February 1, 2019. (Enclosure 12)

*D. The Board will take action to accept the resignation of Steve Dauberman as Danville High School's assistant softball coach effective immediately. (Enclosure 13)

E. The Board will take action to approve the spring coaches for the spring 2019 season, pending receipt of necessary paperwork and clearances. The stipend will be paid at the end of the season consistent with the 2018-2019 budget. (Enclosure 14)

F. The Board will take action to approve the out-of state trip for the band to Disney World in Orlando, Florida in the spring of 2020. The dates would be April 1st through April 6th as presented. (Enclosure 15)

G. The Board will take action to approve a yearly stipend of $416.00 for the advisors of the new clubs which have been approved by the Board:

- Liberty Valley K-Kids Club – Heather Brady
- Middle School Art Club – Megan Heistand
- Middle School Spanish Club – Megan Bond
- Middle School Drama Club – Penny Davis

H. The Board will take action to approve Jake Strausser as head softball coach for the spring 2019 season, pending receipt of necessary paperwork and clearances. The stipend will be paid at the end of the season consistent with the 2018 – 2019 budget.

I. The Board will take action to authorize administration to approve volunteer coaches as long as all clearances & paperwork are on file properly. The Board will approve the names and positions at the next meeting.

Motion: (To approve Athletics/Activities Items E - I)
A motion was made by Mr. Randy Keister to approve items E through I under Athletics/Activities. The motion was seconded by Mrs. Dawn Gill.
The motion was approved on a roll call vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No

VII. CURRICULUM AND MANAGEMENT REPORT

A. The Board will take action to approve the quote of $52,743.23 from Delta Education (School Specialty) for educational supplies as presented. (Enclosure 16)

Mrs. Ross asked if Mrs. Brookhart had anything to add on this. Mrs. Brookhart explained that this is part of the 2019-2020 budget but we would like to have it approved so we could use this at professional development in March.

Motion: (To approve Curriculum and Management Items)
A motion was made by Mr. Randy Keister to approve item A under Curriculum and Management. The motion was seconded by Mrs. Dawn Gill.
The motion was approved on a roll call vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No

VIII. SCHOOL/COMMUNITY RELATIONS

IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 17)

B. Local Revenues – Actual vs. Budget (Enclosure 18)

C. State Revenues – Actual vs. Budget (Enclosure 19)

D. Federal Revenues – Actual vs. Budget (Enclosure 20)

E. Cash Receipts (Enclosure 21)

F. Investments (Enclosure 22)

G. Bills for Payment – January 3, 2019 thru February 5, 2019. (Enclosure 23)

H. The Board will take action to approve the budget transfers for the 2018-2019 fiscal year as presented. (Enclosure 24)

I. The Board will take action to approve the 2019-2020 preliminary General Operating Budget for the CSIU at a total of $837,388 as presented. (Enclosure 25)

J. The Board will take action to approve Head Start to apply for the 1.77% Cost of Living Adjustment (COLA) when it is available as presented. (Enclosure 26)

Motion: (To approve Finance Items)
A motion was made by Mr. Randy Keister to approve items G under Finance. The motion was seconded by Mrs. Heather Hackenberg.
The motion was approved on a roll call vote: 8 -Yes – Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse. 0 – No. 1 – Abstain – Mr. Wayne Brookhart.

A motion was made by Mr. Randy Keister to approve items H – J under Finance. The motion was seconded by Mrs. Dawn Gill.
The motion was approved on a roll call vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse. 0 – No

X. PERSONNEL

*A. The Board will take action to approve FMLA for employee #106868 beginning approximately April 1, 2019 and continuing for 12 weeks using all remaining personal and sick days and the remainder uncompensated leave throughout the end of the 2018–2019 school year.

*B. The Board will take action to approve FMLA for employee #106804 beginning February 20, 2019 through the end of the 2018-2019 school year using 16 sick days, 2 personal days, and the remainder uncompensated leave returning the beginning of the 2019-2020 school year.

*C. The Board will take action to approve Homebound Instruction for Student #102789 extended through 1-10-2019.

*D. The Board will take action to approve the following teacher mentors:

- Holly Berkey for Amy Adams (LV)
- June Heeter for Rebecca Bausinger (DPS)
- Jen Nardi for Lisa Darrup (DPS)
- Carla Raup for Maria Inverso (MS)
- Alyssa Wenrich for Sarah Kline (DPS)
- Ann Marie Yost for Amanda MacTarnaghan (MS)
- Cheryl Cooper for Tana Miller (LV)
- Marcie Haas for Julia O'Shea (DPS)
- Gianna Evancho for Jessica Paugh (DPS)
- Stephanie Bower for Mackenzie Sweet (LV)

*E. The Board will take action to approve FMLA for employee #107180 for a period of 12 weeks beginning on February 11, 2019 possibly returning after 3 weeks using 10 sick days and the remainder of the time unpaid leave.

*F. The Board will take action to accept the resignation of Sarah Maize as Family Advocate for Head Start effective February 4, 2019. (Enclosure 27)

G. The Board will take action to approve Heather Crumb to receive a $500.00 stipend to be the Internal Practice Based Coach for Head Start.

H. The Board will take action to approve Shelly Hayman to receive a $500.00 stipend to mentor first year teacher Berenice Siliezar.

I. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2018-2019 substitute list, pending all required documentation. (Enclosure 28)

J. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of Andrew M. Klein as a Special Education Consultant as presented. (Enclosure 29)

K. The Board will take action to approve the employment of Heather Brady as a 205 Day Secretary at Danville Primary at an hourly rate of $12.41 effective March 4, 2019. (Enclosure 30)

L. The Board will take action to retain the Levin Legal Group, P.C., in Accordance with the Engagement Letter as presented. The Superintendent, solicitor, administrators, and staff are directed to comply with requests made by the Levin Legal Group, P.C. ("the Firm") and to provide the Firm any requested records and documents. The Board President is authorized to provide such support to the Firm as recommended or requested by the Firm. The superintendent, solicitor, administrators and staff are directed to comply with requests made by the Board President and to provide to the Board President any quested records and documents. For purposes of this motion, the term "Board President" includes any board member or administrator designated by the Board President to act in his stead. The authority granted by this motion to the Board President and his designee(s) applies to those matters for which the Levin Legal Group, P.C. is being engaged.

Motion: (To approve the Personnel Items)
A motion was made by Mrs. Dawn Gill to approve items G - L under Personnel. The motion was seconded by Mr. Randy Keister.
The motion was approved on a roll call vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No
Note: Item C was removed from the agenda.

XI. POLICY & INSURANCE

A. The Board will take action to approve the Agreement of Services between The Danville Area School District and Sashi KS DeHaan as a Practiced Base CoachConsultant to Head Start as presented. (Enclosure 31)

B. The Board will take action to approve the first reading of the 2019-2020 School Calendar as presented. (Enclosure 32)

Mrs. Hackenberg questioned the 4th snow day on the calendar because it may confuse parents. Dr. Bendle explained it would keep President's Day avalilable if not used before, and we would still have a long weekend.

Motion: (To approve Policy and Insurance Items)
A motion was made by Mr. Randy Keister to approve items A and B under Policy and Insurance. The motion was seconded by Mrs. Dawn Gill.
The motion was approved on a roll call vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No

XII. TRANSPORTATION

XIII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Mrs. Erin Ross made a public statement:
In January the Board was asked to approve the 2019-2020 graduation requirements and high school course selections. It was noted by more than one board member that a change had occurred in the graduation requirements. Previously, there was a 1.0 credit requirement for Computer Technology that was now removed. This left a 1.5 credit requirement for PE/Health without any minimum requirements for other electives. Prior to the meeting, Board members questioned this change and asked for clarification on the minimum standards. As the Board cannot have full group conversations in private the questions were brought to the public meeting for information regarding these standards and agreed to table the conversation until further information was available. Unfortunately, this conversation appears to have been derailed behind the scenes with the Board's intentions questioned. This discussion was brought up simply for the Board to have a clear understanding about graduation requirements and how they are decided . It is not the intention of the Board to make cuts or reductions to any program or course availability. On the contrary, the Board is looking to expand options in all elective areas to better serve our students. We respect and value our PE department, just as we value all areas of education. For multiple reasons the Board president made the decision last week to table this conversation for this month's meeting. We look forward to further conversation as to how we can better serve and provide for our students.

Mr. Keister questioned where we are in snow days. At this point June 5th is the last day.

Mr. Brouse questioned the 9th grade requirements for next year. Mr. Keister and Mr. Brouse agreed there would be no changes to the Phys Ed Department. Mr. Fortunato brought up that the requirements for the 9th grade have not been yet approved and when they would be approved. The Board agreed there would not be any

changes in graduation requirements this year. Mr. Keister followed up with the motion for the 9th grade.

Motion: (To Approve 9th Grade Graduation Requirements)
Mr. Keister made a motion to approve the incoming 9th grade students have the same graduation requirements as the upperclassmen.
The motion was seconded by Mr. Seidel.
The motion was approved on a roll call vote: 9 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse.
0 – No

XIV. PUBLIC COMMENT

Lesley Yeich thanked administration for hosting games. We had very positive comments on our facilities. Mrs. Yeich spoke about our district's accomplishments in district, orchestra, and jazz band. The jazz students will have a Jazz Night at the Danville Ball Room The event will be held there because there will be food and drink. Dr. Klena commented on band trips conflicting with spring sports. Mrs. Yeich explained there is really no better time to do this.
Mrs. Ross thanked Mrs. Yeich for all of her hard work.

Mr. Fortunato thanked President Brouse and the School Board on behalf of the Phys Ed Department.

ADJOURNMENT

At 8:25 p.m. a motion was made by Mr. Randy Keister and seconded by Mr. Wayne Brookhart to adjourn the meeting.
The motion was approved by voice vote.

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Terri Faust
Board Secretary