DANVILLE AREA SCHOOL DISTRICT

March 13, 2019 Minutes
Regular Board Meeting

The Danville Area School Board met at the Danville Primary School on Wednesday, March 13, 2019.

The meeting was called to order at 7:04 p.m. by Kevin Brouse, President. Mr. Brouse announced that the meetings are recorded and the recordings are deleted once the minutes are approved. The announcement was followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel were present. Dr. Joel Klena was absent.

OTHERS PRESENT

Mrs. Bobbi Ely, Business Manager; Mr. Jeremy Winn, High School Principal; Mrs. Amy Willoughby, Assistant High School Principal; Mr. David Snover, Assistant Middle School Principal; Dr. John Bickhart, Primary Principal; Mr. Ken Berkich, Director of Building and Grounds; Mr. Jeffrey Ryan, Director of Network Administration; Mrs. Linda Marshall, Director of Head Start; Mrs. Terri Faust, Board Secretary; and approximately 12 members of the staff, public, and news media.

Motion: (To approve the minutes from the February 13, 2019 meeting)
A motion was made by Mrs. Dawn Gill to approve the minutes. The motion was seconded by Mr. Derl Reichard.
The motion was approved on a voice vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No;
1 – Absent – Dr. Joel Klena

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Heather Hackenberg
Columbia Montour Vo-Tech – Randy Keister and Kevin Brouse

Mrs. Hackenberg was unable to attend the meeting.

Mr. Keister stated that the finalized feasibility study was received and sent to Board members via email. There are four options available ranging from $16,000,000 to $34,000.000. The decision will now be up to Vo-Tech and the ascending Boards to make their decision.

II. SUPERINTENDENT'S REPORT

- Enrollment Report (Enclosure 1)
- Executive Sessions Held
  A. February 27, 2019 at 7:00-8:30 P.M. to discuss personnel matters.
  B. March 6, 2019 at 7:00-8:30 P.M. to discuss personnel matters and labor relations.

Mr. Brouse presented the Superintendent's Report in the superintendent's absence. Mr. Brouse read Thank you notes from the Milton School District for having them come to the district to observe Ready Math and from the PSBA for hosting the Board President's Panel Program.
There was an executive session held this evening where possible litigation, negotiations, and personnel matters were discussed.

Motion: (To add addendum item to the agenda)
A motion was made to by Mrs. Dawn Gill to add item G under Personnel to the agenda. The motion was seconded by Mr. Randy Keister.
The motion was approved on a voice vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No;
1 – Absent – Dr. Joel Klena

III. PUBLIC COMMENT

There was no public comment at this time.

Consent Agenda Items

Motion: (To approve Consent Agenda Items)
A motion was made by Mr. Randy Keister to approve Consent Agenda Items. The motion was seconded by Mr. Joshua Seidel.
The motion was approved on a voice vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse. 0 – No;
1 – Absent – Dr. Joel Klena

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Recognition of National Merit Finalists
- James Zola
- Coleman Cush
- Sophia Mucciolo

Mr. Jeremy Winn introduced Coleman Cush who is a National Merit Finalist. Coleman thanked the Board for all Danville has to offer including athletics, extra curricular activities, and academics including AP courses. Coleman would like to major in Bio-Medical Engineering in college.
James Zola and Sophia Mucciolo were unable to attend the meeting.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the payment of $1,500.00 to Fidevia for professional services for the month of January 2019 as presented. (Enclosure 2)

B. The Board will take action to approve the payment of invoice #8583 for $4,173.50 to Mid-Penn Engineering Corporation for Press Box Renovations as presented. (Enclosure 3)

C. The Board will take action to approve the payment of invoice #27 for $3,000.00 to Crabtree, Rohrbaugh, & Associates for professional services from January 1, 2019 to January 31, 2019 as presented. (Enclosure 4)

D. The Board will take action to approve Change Order #33 in the amount of $6,077.00 to G. R. Noto Electrical Construction to furnish & install electrical work per the attached Work Orders 26102-98, 26102-99, 26102-100, 26102-101, & 26102-102. (Enclosure 5)

E. The Board will take action to approve the sale of the 1999 GMC Sierra 2500 pick-up truck for $6,400.00 through the Municibid Auction Site as presented. (Enclosure 6)

F. The Board will take action to approve the private sale of Tax Parcel No. E-11-88-53, and the Western portion of Tax Parcel No. E-11-88-52 to the County of Montour for the price of $750,000.00, pending the approval of The Court of Common Pleas of Montour County with the attached addendum to extend the settlement to on or before April 1, 2019 as presented. (Enclosure 7)

G. The Board will take action on the recommendation of Ken Berkich, Director of Building and Grounds to accept the Gray Builder's Base Bid of $117,850.00 together with their Alternate G-3 of $5,600.00 for a total of $123,450.00. (Enclosure 8)

Mr. Keister questioned the sale of the truck. Mr. Ken Berkich explained the sale was done through Municibid. We may have another vehicle to put up for bid.
Mrs. Ely explained we has 10 bidders through Municibid and Mr. Berkich stated we received a good price through the website.
Mr. Brouse also commented that the Board was pleased with the bid from Gray's for the Press Box.

Motion: (To approve A through G in School Property and Supplies)
A motion was made by Mr. Randy Keister to approve items A through G in School Property and Supplies. The motion was seconded by Mrs. Dawn Gill.
The motion was approved on a roll call vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No;
1 – Absent – Dr. Joel Klena.

VI. ATHLETICS/ACTIVITIES

A. The Board will take action to approve stipends for the extra-curricular advisors for the spring musical as presented. (Enclosure 9)

B. The Board will take action to approve the out-of state trip to the National Catholic Forensic League Grand National Tournament to be held May 23-27, 2019 in Milwaukee, Wisconsin as presented. (Enclosure 10)

C. The Board will take action to approve the following coaches for the spring 2019 season, pending receipt of all necessary paperwork and clearances. The stipend will be paid at the end of the season consistent with the 2018-2019 budget:

- Anna Buck (Girls Lacrosse – Asst. Coach)
- Cathy Cashner (Softball – Asst. Coach)
- Greg Cashner – (Volunteer Coach)
- Dave Stump (Softball – Volunteer Coach)

Motion: (To approve Athletics/Activities Items A, B, and C)
A motion was made by Mrs. Dawn Gill to approve items A, B, and C under Athletics/Activities. The motion was seconded by Mrs. Heather Hackenberg.
The motion was approved on a roll call vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No;
1 – Absent – Dr. Joel Klena.

VII. CURRICULUM AND MANAGEMENT REPORT

A. The Board will take action to approve the quote of $5,000.00 from Kami Notable, Inc. for District-wide License of grades K-12 for 2500 users from August 1, 2019 to July 31, 2020 as presented. (Enclosure 11)

Mr. Brouse noted that the $5,000 is for next year but allows us to use the license immediately.

Motion: (To approve Curriculum and Management Items)
A motion was made by Mr. Joshua Seidel to approve item A under Curriculum and Management. The motion was seconded by Mrs. Heather Hackenberg.
The motion was approved on a roll call vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No;
1 – Absent – Dr. Joel Klena.

VIII. SCHOOL/COMMUNITY RELATIONS

IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 12)

B. Local Revenues – Actual vs. Budget (Enclosure 13)

C. State Revenues – Actual vs. Budget (Enclosure 14)

D. Federal Revenues – Actual vs. Budget (Enclosure 15)

E. Cash Receipts (Enclosure 16)

F. Investments (Enclosure 17)

G. Bills for Payment – January 3, 2019 thru February 5, 2019. (Enclosure 18)

H. The Board will take action to approve the budget transfers for the 2018-2019 fiscal year as presented. (Enclosure 19)

I. The Board will take action on the recommendation of Dawn Brookhart, Director of Curriculum, Instruction, and Technology to approve the Agreement with COMPLY, part of EDULINK Software Solutions for Schools in the amount of $6,964.00 out of the 2019-2020 budget as presented. (Enclosure 20)

J. The Board will take action to approve the 2017-2018 audit completed by Wagner, Dreese, Elasser & Associates, P.C.

K. The Board will take action to approve the proposed 2019-2020 CMAVTS Budget as presented. (Enclosure 21)

Motion: (To approve Finance Items)
A motion was made by Mr. Randy Keister to approve items G through K under Finance. The motion was seconded by Mr. Joshua Seidel.
The motion was approved on a roll call vote: 7 -Yes – Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 1 Absent – Dr. Joel Klena;
1 – Abstain – Mr. Wayne Brookhart.

X. PERSONNEL

*A. The Board will take action to accept the resignation of Heather Brady as 3rd grade learning support paraprofessional at Liberty Valley effective February 14, 2019. (Enclosure 22)

*B. The Board will take action to approve extended FMLA beginning March 4, 2019 with an anticipated return to work date of April 15, 2019 for employee #105375 due to unresolved health issues.

*C. The Board will take action to approve FMLA for employee #107285 starting approximately May 19, 2019 with an anticipated return date of October 1, 2019, using all remaining sick days and the remainder would be unpaid leave.

*D. The Board will take action on the recommendation of the Superintendent to grant approval of the 2018-2019 substitute list, pending all required documentation. (Enclosure 23)

E. The Board will take action to approve Jason Toborg as a custodial sub upon the receipt of all required documentation. (Enclosure 24)

F. The Board will take action to approve Heather Brady to receive 2 days pay at the secretary hourly rate of $12.41 for the dates of February 22 and 25, 2019 which were prior to her board approved effective date.

G. Dr. Jason Bendle, Superintendent, and the Danville Area Board of School Directors have reached a mutual agreement to end their contractual relationship. Dr. Bendle's term will end today, March 13, 2019. The Board will take action to approve the Agreement with Dr. Bendle as presented.

Motion: (To approve the Personnel Items)
A motion was made by Mrs. Dawn Gill to approve items E, F, and G under Personnel. The motion was seconded by Mr. Joshua Seidel.
The motion was approved on a roll call vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No;
1 – Absent – Dr. Joel Klena.

XI. POLICY & INSURANCE

A. The Board will take action to approve the second reading of the 2019-2020 School Calendar as presented. (Enclosure 25)

Motion: (To approve Policy and Insurance Items)
A motion was made by Mr. Randy Keister to approve item A under Policy and Insurance. The motion was seconded by Mrs. Heather Hackenberg.
The motion was approved on a roll call vote: 8 -Yes – Mr. Wayne Brookhart, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No;
1 – Absent – Dr. Joel Klena.

Mrs. Ross asked Mr. Ryan to have the calendar on the website as soon as possible for parents.

XII. TRANSPORTATION

XIII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Mrs. Ross would like more information on Vo-Tech. Mr. Keister said they will probably have more information in April. The company will begin applying for grants when they know which direction the school is planning to pursue. Mrs. Ely was attending a meeting to discuss financing on the project. A finance committee meeting will be set up. Mr. Keister gave a brief explanation of financing options and grants which could be awarded and if they were awarded the money would come back to the district.

XIV. PUBLIC COMMENT

There was no public comment at this time.

ADJOURNMENT

At 7:25 p.m. a motion was made by Mrs. Dawn Gill and seconded by Mr. Randy Keister to adjourn the meeting.
The motion was approved by voice vote.

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Terri Faust
Board Secretary