DANVILLE AREA SCHOOL DISTRICT

May 8, 2019 Minutes
Regular Board Meeting

The Danville Area School Board met at the Danville Primary School on Wednesday, May 8, 2019.

The meeting was called to order at 7:02 p.m. by Kevin Brouse, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, and Mr. Joshua Seidel were present. Mrs. Dawn Gill, Dr. Joel Klena, and Mrs. Erin Ross were absent.

OTHERS PRESENT

Dr. Ricki Boyle, Acting Superintendent; Mrs. Bobbi Ely, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction, and Technology; Mr. Jeffrey Ryan, Director of Network Administration; Mr. Christopher Johns, Director of Student Affairs; Mr. Ken Berkich, Director of Building and Grounds; Mrs. Linda Marshall, Director of Head Start; Mr. Jeremy Winn, High School Principal; Mrs. Amy Willoughby, Assistant High School Principal; Mr. David Snover, Assistant Middle School Principal; Mr. Lee Gump, Intermediate Principal; Mr. Carl Beard, District Solicitor; Mrs. Terri Faust, Board Secretary; and approximately 8 members of the staff, public, and news media.

Motion: (To approve the minutes from the April 10, 2019 meeting)
A motion was made by Mrs. Heather Hackenberg to approve the minutes. The motion was seconded by Mr. Derl Reichard.
The motion was approved on a voice vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 3 – Absent – Mrs. Dawn Gill, Dr. Joel Klena, and Mrs. Erin Ross

Motion: (To add item H under Personnel)
A motion was made by Mr. Kevin Brouse to add item H under Personnel. The motion was seconded by Mr. Randy Keister.
The motion was approved on a voice vote: 5- Yes – Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Seidel, and Mr. Kevin Brouse; 3 – Absent – Mrs. Dawn Gill, Dr. Joel Klena, and Mrs. Erin Ross 1 – Abstain - Mr. Wayne Brookhart.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

Mr. Brouse stated there was an executive session held on May 5, 2019 from 6:00 – 8:30 p.m. where superintendent applications were reviewed.

A. Reports:
CSIU – Heather Hackenberg
Columbia Montour Vo-Tech – Randy Keister and Kevin Brouse

B. The Board will take action to accept the resignation of Erin Ross, as a Member of the Board of Directors, effective immediately. (Enclosure #30)

Mrs. Hackenberg was unable to attend the CSIU meeting.

Mr. Keister reported that attendance at the last Vo-Tech meeting was about 175 people. A representative from each district gave a statement from their district. One was not in favor of any renovations, one was in favor of just renovating facilities and all others were in favor of the hybrid option. They will be gathering hard data and bringing it to the Board for a vote on May 21.
Many people spoke in favor of Vo-Tech and were pleased with the support they had from most districts.

II. SUPERINTENDENT'S REPORT

- Enrollment Report (Enclosure 1)
- Recognize Retirees
- Update on Tennis Courts and Press Box
- US News and World Report – DHS is listed as having a Badge-eligible ranking: National and Stem

Dr. Boyle stated there were no jumps in enrollment. Dr. Boyle also recognized retirees, Barry Mordan, Ann Marie Cantore, and Elke Kauffman. The retirees were not present at the meeting.
Ken Berkich explained some of the details of the Tennis courts and stated ~~by~~ that by the second week in June they will look more finished and the blacktop has to cure for approximately a month. The Press Box is ahead of schedule and the completion date has been moved up from mid-July to late June. Mr. Seidel had a question about a rebound wall. Mr. Berkich said he will forward him more information. Both tennis and lacrosse rebound walls were discussed and we are in the process of gathering information on the logistics and cost of the project.
Mr. Winn spoke of being recognized by US News and World Report. He stated that this is a team effort which starts in pre–k and continues throughout the district all the way up to the Board. Danville High School ranked 30th in the state and in the top 1000 in the US. We were the #4 STEM school in the state and #133 in the US. We are proud of our students and faculty.

III. PUBLIC COMMENT

Olivia Krum spoke to the Board discussed having therapy dogs come onto the High School campus for finals week. She provided the Board with information from studies showing how therapy dogs help students overcome anxiety. Olivia had a signed petition with over 270 signatures supporting her initiative. Her proposal was to contact certified therapy dog handlers to bring dogs the High School so students could enjoy the pets during their test breaks. Olivia even covered the situation involving students with allergies so that students upon reentering the building would wash their hands to keep potential allergies at bay. There would be no cost for this service.

Motion: (Therapy Dog Proposal)
A motion was made by Mrs. Hackenberg to allow administration to assess and make a determination for the use of therapy dogs during test week. The motion was seconded by Mr. Brookhart.
The motion was approved on a voice vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 3 – Absent – Mrs. Dawn Gill, Dr. Joel Klena, and Mrs. Erin Ross

Consent Agenda Items

Motion: (To approve Consent Agenda Items)
A motion was made by Mr. Joshua Seidel to approve Consent Agenda Items. The motion was seconded by Mr. Randy Keister.
The motion was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 3 – Absent – Mrs. Dawn Gill, Dr. Joel Klena. and Mrs. Erin Ross.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Recognition of High School Forensics Program

B. 2019-2020 Preliminary Budget Presentation – Bobbi Ely

Mr. Winn introduced Mr. Gregory Titman who went over the highlights of the season for the forensics team who won their 15th consecutive district title. We qualified 10 students who qualified for state tournaments 4 of which advanced to semifinals. This is the 5th year they brought home the trophy. We have 4 students who will compete in the national tournaments. This will be the 25th year Danville has competed in the national tournament. Mr. Titman thanked the Board and the administrators for their support. Our district is wonderful at supporting our programs. James Zola

spoke about his experiences and how participating in the program has taught him many life lessons.

Motion: (Item B under Board Administrative Announcement)
At approximately 7:30 PM Mr. Brouse went back to Board Administrative Announcements to include addendum item B. The motion was seconded by Mr. Wayne Brookhart.
The motion was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Dr. Boyle thanked Mrs. Ross for her time and service.

Mr. Brouse stated that we now need a vice-president and another member for the negotiating team.

Nomination: (Joshua Seidel for the Negotiating Team)
Mr. Wayne Brookhart nominated Mr. Joshua Seidel for the negotiating team. The nomination was seconded by Mr. Randy Keister. There were no other nominations. The nomination was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Nomination: (Joshua Seidel for Vice President)
Mr. Wayne Brookhart nominated Mr. Joshua Seidel for Vice President. The nomination was seconded by Mr. Randy Keister. There were no other nominations. The nomination was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Bobbi Ely presented the proposed 2019-2020 preliminary budget. She reviewed the budget process and timeline. She explained how she meets with all administrators, the superintendent, and finance committee to complete the budget. The revenue is projected to be $41,402,739 for the 19-20 fiscal year and it represents a 4.59% increase over the 18-19 budget. The historical tax increases was presented shoing Danville Area School Districts tax history from 2011 to the proposed current tax increase. A 2.7% tax increase is budgeted for 19-20 and that is approximately $390,775 in additional revenue. The multi-county tax calculations were reviewed for both Montour and Northumberland County. There is a projected budget shortfall in 19-20 of $1,324,457. The current and project General Operating Fund Balance were reviewed. The budget will be available for public inspection beginning May 9, 2019 through June 11, 2019. The budget will be submitted to PDE after it is approved by the Board. Mr. Seidel asked if the Vo-Tech building project was included in the budget and if the property tax increase was included to cover the cost. Mrs. Ely stated the projected expense based on the estimates that were given for the Hybrid

Model was included in the budget and the tax revenue increase was also included in the budget.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the payment of $269.25 for Invoice #8711 to Mid-Penn Engineering Corporation for Press Box Renovations as presented. (Enclosure 2)

B. The Board will take action to approve the payment of $1,428.36 for Invoice #1033590 to ELA group, inc. for professional services from March 16, 2019 to April 12, 2019 as presented. (Enclosure 3)

C. The Board will take action to approve the payment of $5,773.15 for Payment application #21 to G.R. Noto Electrical Construction, Inc. for High School Additions/Renovations as presented. (Enclosure 4)

D. The Board will take action to approve the payment of $39,866.40 for payment application #1 to Gray Builders for Press Box Renovations as presented. (Enclosure 5)

E. The Board will take action to approve the initiation of securing an architectural/engineering firm to design components of the district's maintenance building replacement.

F. The Board will take action to approve the payment of Invoice #190056000101 to Advantage Engineers for Construction Observation & Testing Services for tennis courts as presented. (Enclosure 6)

G. The Board will take action to approve the payment of $73,350.00 for payment application #1 to Dave Gutelius Excavating, Inc. for the new tennis facility as presented. (Enclosure 7)

Motion: (To approve A through G in School Property and Supplies)
A motion was made by Mr. Randy Keister to approve items A through G in School Property and Supplies. The motion was seconded by Mr. Wayne Brookhart. The motion was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena.

VI. ATHLETICS/ACTIVITIES

A. The Board will take action to approve Jess Noel and Laura Potter as advisors for the Danville Primary School Art Camp at the contracted hourly rate of $20.00.

Motion: (To approve Athletics/Activities Item A)
A motion was made by Mr. Joshua Seidel to approve item A under Athletics/Activities. The motion was seconded by Mr. Randy Keister.
The motion was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena.

VII. CURRICULUM AND MANAGEMENT REPORT

A. The Board will take action to approve the following textbook adoptions for The 2019-2020 school year:

- Child Development textbooks and online access for grades 9-12 – McGraw Hill Education $3,854.95
- French Level I and II textbooks and online access for grades 9-12 – Vista Higher Learning - $12,065.20
- Ready/iReady Math (books and software) for grades 6-9 and iReady Reading (software) grades K-8 – Curriculum Associates - $174,962.06
- AP Government (Textbooks & Online Access) – Bedford, Freeman & Worth - $7,067.00
- AP Economics (Textbooks & Online Access) – Bedford, Freeman, & Worth - $6,052.20 (Enclosure 8)

Motion: (To approve Curriculum and Management Item A)
A motion was made by Mr. Joshua Seidel to approve item A under Curriculum and Management. The motion was seconded by Mr. Randy Keister.
The motion was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Mr. Keister questioned if this is are a regular update on textbooks.
Mrs. Brookhart explained they are budgeted for and are needed.

VIII. SCHOOL/COMMUNITY RELATIONS

IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 9)

B. Local Revenues – Actual vs. Budget (Enclosure 10)

C. State Revenues – Actual vs. Budget (Enclosure 11)

D. Federal Revenues – Actual vs. Budget (Enclosure 12)

E. Investments (Enclosure 13)

F. Cash Receipts (Enclosure 14)

G. Bills for Payment –April 3, 2019 thru May 1, 2019
(Enclosure 15)

H. The Board will take action to approve the budget transfer for the 2018-2019 fiscal year as presented. (Enclosure 16)

I. The Board will take action to approve the proposed final 2019-2020 Budget as presented. (Enclosure 17)

Motion: (To approve Finance Items G through I)
A motion was made by Mr. Randy Keister to approve items G through I under Finance. The motion was seconded by Mr. Joshua Seidel.
The motion was approved on a roll call vote: 5 -Yes – Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena; 1 – Abstain – Mr. Wayne Brookhart.

X. PERSONNEL

*A. The Board will take action to accept the retirement of Elke Kauffman as a paraprofessional at Danville High School effective June 4, 2019. (Enclosure 18)

*B. The Board will take action to accept the resignation of Karen Watkins as a paraprofessional at Danville Primary School effective June 10, 2019. (Enclosure 19)

*C. The Board will take action to accept the resignation of Penelope Davis as a Language Arts Teacher at the Middle School effective the end of the 2018-2019 school year. (Enclosure 20)

*D. The Board will take action upon the recommendation of the acting superintendent to approve the 2018-2019 substitute list as presented. (Enclosure # 21)

D. The Board will take action to approve the job description and hiring of a Data Services Specialist as presented. (Enclosure 22)

E. The Board will take action to approve the hiring of Nick May and

Kellen Mills, as summer technology interns at an hourly rate of $8.00. They will be working 32 hours per week from June 10th through August 16th, 2019 upon the receipt of all necessary paperwork and clearances.

F. The Board will take action to approve the employment of Roger Legg as School Counselor at Danville High School at a starting salary of $54,246.00 (Step 2, MS) effective the 2019-2020 school year. (Enclosure 23)

G. The Board will take action to approve the employment of Cynthia Hoeger as Administrative Assistant at Danville Head Start at an hourly rate of $12.31 beginning June13, 2019 pending the receipt of all necessary clearances and paperwork. (Enclosure 24)

H. The Board will take action to approve a one-time stipend of $1,500.00 for Dawn Brookhart for performing interim superintendent services.

Motion: (To approve the Personnel Items D through G)
A motion was made by Mrs. Heather Hackenberg to approve items D through G under Personnel. The motion was seconded by Mr. Randy Keister.
The motion was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena

Motion: (To approve item H under Personnel)
A motion was made by Mr. Randy Keister to approve item H under Personnel. The motion was seconded by Mr. Joshua Seidel.
The motion was denied on a roll call vote: 0 – Yes; 5 – No - Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena; 1 – Abstain – Mr. Wayne Brookhart.

Mrs. Brookhart thanked the Board for the generous gesture and explained she was uncomfortable taking the stipend and would prefer it would benefit the students in some manner.
The Board decided to vote no to the motion and move the discussion to a future Board meeting.
Mr. Brouse and Dr. Boyle complimented and thanked Mrs. Brookhart.

XI. POLICY & INSURANCE

A. The Board will take action to approve the Memorandum of Understanding between the Pennsylvania State Police, Troop F – Milton and the Danville Area School District as presented. (Enclosure 25)

C. The Board will take action to approve the 1st reading of Policy #249 Bullying/Cyberbullying as presented. (Enclosure 26)

D. The Board will take action to approve June 10, 2019 as an Act 80 day for curriculum planning and development.

E. The Board will take action to approve the Danville Area School District Statewide Cyber Charter School Funding Reform as presented. (Enclosure 27)

F. The Board will take action to approve the Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs as presented. (Enclosure 28)

G. The Board will take action to approve the revised Intervention Specialist Job Description as presented. (Enclosure 29)

H. The Board will take action to approve the expulsion agreement between student #111316 and the Danville Area School District. The student will attend the eLearning Academy.

I. The Board will take action to approve the expulsion agreement between student #111029 and the Danville Area School District. The student will attend the eLearning Academy.

Motion: (To approve Policy & Insurance Items A and C through I)
A motion was made by Mr. Randy Keister to approve items A and C through I Under Policy & Insurance, The motion was seconded by Mr. Derl Reichard.
The motion was approved on a roll call vote: 6 -Yes – Mr. Wayne Brookhart, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, Mr. Joshua Siedel, and Mr. Kevin Brouse; 0 – No; 2 – Absent – Mrs. Dawn Gill and Dr. Joel Klena.

XII. TRANSPORTATION

XIII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Mr. Brouse announced we will be interviewing 5 superintendent candidates on May 29, 2019.

Mrs. Hackenberg thanked Mrs. Evans, Mr. Snover, Dr. Boyle, and the Middle School staff for the informational night. It was a great help to parents.
Mrs. Hackenberg also commented on the positive feedback she has received on our Vo-Tech decision.
Mr. Brouse also commented on positive public feedback even though it involves a tax increase.

XIV. PUBLIC COMMENT

ADJOURNMENT

At 7:50 p.m. a motion was made by Mr. Randy Keister and seconded by Mr. Joshua Seidel to adjourn the meeting.
The motion was approved by voice vote.

_____
Terri Faust
Board Secretary