DANVILLE AREA SCHOOL DISTRICT

February 13, 2018 Minutes
Regular Board Meeting

The Danville Area School Board held their meeting in the Community Room at DES Building on Tuesday, February 13, 2018.

The meeting was called to order at 7:35 p.m. by Randy Keister, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel were present.

OTHERS PRESENT

Dr. Jason Bendle, Superintendent; Mrs. Bobbi Ely, Business Manager; Mr. Chris Johns, High School Principal; Mr. Jeremy Winn, High School Assistant Principal; Mr. David Snover, Middle School Assistant Principal; Mr. Lee Gump, Intermediate Principal; Mr. John Bickhart, Primary School Principal; Mrs. Dawn Brookhart, Director of Curriculum, Instruction, and Technology; Mrs. Linda Marshall, Head Start Director; Mrs. Jillann Shupp, Director of Special Education; Mr. Rick Engle, Director of Building and Grounds; Mr. Jeffrey Ryan, Director of Network Administration; Mrs. Bonnie Edmeads, Board Secretary; and thirty members of the staff, public, and news media.

Motion: (To approve the minutes from January 9 and 18, 2018 meetings)
A motion was made by Mrs. Gill to approve the minutes. The motion was seconded by Mrs. Ross.
The motion was approved on a voice vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Heather Hackenberg
Columbia Montour Vo-Tech – Randy Keister and Kevin Brouse

Heather Hackenberg shared with the board that she went to “Workforce Plus” in Sunbury which is part of the CSIU for special needs. She explained the programs they have there. One thing they are doing is renovating the building they are in and they have the kids helping do the renovation work. Each skill set is being taught by the contracted. Kids are learning so that they could possibly be an apprentice. Mrs. Hackenberg said it is a great facility and they have really good programs for students.

Randy Keister said it is budget time at the Vo-Tech School. The budget will be sent to each district for their March board meetings. Mr. Keister said it is showing a 4% increase. Mr. Keister also said the RFP’s are out. Several companies are coming in to do walk-throughs of the Vo-Tech building.
Kevin Brouse said the students at Vo-Tech gave the board members certificates of appreciation.

II. SUPERINTENDENT’S REPORT

A. Enrollment Report (Enclosure 1)

B. The Danville School District received the following donations:
-75 books for the Primary School Library
-$50 donation to be used for the Pat Ackerman reading program
-$1000 donation to be used for the golf program (not to be used for salaries or wages) from Apfelbaum Law Firm
-8 Kaosillators and speakers from Mark Burke, Founder and Lead Program Developer, THINK’ID8

Dr. Bendle said an executive session was held tonight to discuss personnel issues and other district concerns. Dr. Bendle told the board and public about the above listed donations to the district.
Dr. Bendle also share an update to our calendar. He said 2 days of spring break will be used for make-up days along with 2 days added on the end of the year. At this time graduation is still the same.

III. PUBLIC COMMENT

No public comment at this time.

ADDENDUM Items
The Board will take action to approve the addendum agenda items.
Motion: (To approve the addendum agenda items)
A motion was made by Mrs. Ross to approve the consent agenda items. The motion was seconded by Mrs. Gill.

Erin read the addendum items to the board. An items was added under each of the following Item W. under school property & supplies; item C under athletics/activities and item I under personnel.

The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

Consent Agenda Items

The Board will take action to approve the proposed consent agenda items.

Motion: (To approve the consent agenda items)

A motion was made by Mr. Reichard to approve the consent agenda items. The motion was seconded by Mr. Brookhart.

The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Borough Update – Jamie Shrawder

B. District Chorus Students

C. Eagle Scout Project – Ethan Benjamin

D. DASD Orton-Gillingham App Presentation – Dylan Smith, Mike Fleming and Ann Marie Cantore

E. Audit Presentation - Michael Fuller, Wagner, Dreese, Elsasser & Associates, PC

F. Blackboard Connect – Jeff Ryan

G. Update for tennis courts, maintenance building and press box – Hugh Cadzow

H. Update on project – Ken Berkich

District Chorus – Rebecca Pritchard, chorus director introduced Emma Sharp and Rachel Blansfeld, two high school students who both qualified for district chorus which was held in Milton, PA. Top 10 from districts goon to regionals. Rachel Blansfeld qualified for regionals while Emma Sharp qualified for an alternative. Regionals will be held in Honesdale. The top 4 from regionals will qualify for states. Grade 9 through 12 can audition.

Chris Johns said he just got word that Danville has 3 students as finalists for the National Merit Scholarship.

Eagle Scout – Ethan Benjamin was presented to share with the board his Eagle Scout project. He is doing a geocaching project. Ethan would like to have a geocache at the Danville Middle School and at the Danville Ironmen Stadium which will both be educational. Dr. Bendle told him to set-up an appointment with him to discuss the placements.

Jamie Shrawder, borough council gave a brief update on a new entrance to the Middle School. Ms. Shrawder is currently looking for avenues for funding. Mr. Brookhart asked if this is just exploratory – the district has not may any commitment at this time.

Orton-Gillingham – Mrs. Dawn Brookhart introduced Mr. Fleming, a high school teacher and Dylan Smith, a high school student. They spoke briefly about an Ortin-Gillinham application Dylan created for use on tablets. The application was tested by students at Liberty Valley. Those students came back with about 35 changes to be made. So Dylan and Mr. Fleming worked on updates to the application. Work is continuing on the application. Dylan said he is working on adding graphics. After the explanation of the application each board member was given a tablet to work through the application.
The board thanked them for coming to be board meeting to present this application.

Next, Mike Fuller, auditor presented the recent audit completed by Wagner, Drease, Elsasser & Associates, Inc. Mr. Fuller explained the audit briefly. Mr. Fuller told the board we had a clean audit for the year ending June 2017.

Blackboard Connect – Jeff Ryan explained how the blackboard connect system works. The phone numbers come from our data base in Sapphire. This is updated every year. Mr. Ryan checks reports after messages go out to find any bad numbers, etc. we may have. At that time they are searched and updated. We have been at 99% accurate for calls going out this year. Mr. Ryan said thanks to Terri Faust and Laura Renno for keeping Sapphire update.

Mrs. Erin Ross asked is our yearly emergency and health forms could be done online. Mr. Ryan said no superintendent has wanted that done. Dr. Bendle said he will look into it. Also, Mrs. Ross asked if messages can be sent out only to the building the message pertains to, rather than the entire district. Mr. Ryan said the principals can do that.

Hugh Cadzol with ELA, gave update on the maintenance building, tennis courts and the press box. Mid-Penn Engineering is doing the maintenance building. They showed slides and explained each part of this project.
Mr. Seidel asked about a 20 foot water easement under the existing maintenance shed. Mr. Cadzol the survey showed no water line.

Mr. Brookhart asked when they thought this project would begin. The board was told it would probably begin sometime this summer.
The question was asked why the maintenance building was expanded from the original blueprint. One reason is because code would not allow an open storage/garage area, therefore the building has to be completely enclosed.
Mr. Brookhart said the difference costs is giving the board a bad reaction.
Mr. Bendle said we would meet and discuss the size options and costs.
Mr. Seidel asked if we have variances. Dr. Bendle said all variances have been approved.

Ken Berkich, Fidevia, gave an update on our current project. Ken said we are waiting on a piece of steel to be delivered on Friday. After that is in place the roofing will begin on the auditorium. The office area block work should be completed this week. Drywall will begin being delivered and installed in the office area and auditorium area. Target dates for completion are still the same. The locker room area is held up because of sports still going on.

V. SCHOOL PROPERTY & SUPPLIES

*A. The Board will take action to accept the following donations the Danville Area School District received: 75 books for the Primary School Library; $5o donation to be used for the Pat Ackerman reading program; $1000 donation to be used for the golf program (not to be used for salaries or wages) from Apfelbaum Law Firm; 8 Kaosillators and speakers from Mark Burke, Founder and Lead Program Developer, THINK'ID8

B. The Board will take action to approve payment of $2,316.75 to Mid-Penn Engineering Corporation for professional services as presented. (Enclosure 2)

C. The Board will take action to approve payment of $1,406.25 to Mid-Penn Engineering Corporation for schematic design options for review as presented. (Enclosure 3)

D. The Board will take action to approve payment of $2,370.00 to Mid-Penn Engineering Corporation for professional services as presented. (Enclosure 4)

E. The Board will take action to approve payment of $9,141.23 to Mid-Penn Engineering Corporation for professional services as presented. (Enclosure 5)

F. The Board will take action to approve payment of $262.50 to Mid-Penn Engineering Corporation for professional services as presented. (Enclosure 6)

G. The Board will take action to approve payment of $520.00 to Borough of Danville for LIVIC Civil LLC services for DHS auditorium & stadium as presented. (Enclosure 7)

H. The Board will take action to accept change order #26 deduct in the amount of $3,525.44 from Lobar Inc. for costs associated with deletion the balance of the lockers. (Enclosure 8)

I. The Board will take action to approve change order #27 in the amount of $2,244.62 from Lobar Inc. to provide 2 courses of CMU at Area “A”. (Enclosure 9)

J. The Board will take action to approve the payment of $5,664.88 to Quality Assurance Plus for professional services from December 1, 2017 to December 31, 2017. (Enclosure 10)

K. The Board will take action to approve payment application No. 7 to Myco Mechanical Inc. in the amount of $50,203.00. (Enclosure 11)

L. The Board will take action to approve payment application No. 4 to Master Mechanical Corp. in the amount of $45,720.00. (Enclosure 12)

M. The Board will take action to approve change order No. 10 to G. R. Noto Electrical Constr. Inc. in the amount of $1,548.00 to provide circuitry from Panel HA for the 277V house lights. (Enclosure 13)

N. The Board will take action to approve change order No. 6 to Myco Mechanical Inc. in the amount of $750.94 for bathroom drains. (Enclosure 14)

O. The Board will take action to approve change order No. 28 to Lobar, Inc. in the amount of $5,535.58 for additional perimeter angle. (Enclosure 15)

P. The Board will take action to approve the continuation of work regarding the change directive #5 with cost being evaluated. (Enclosure 16)

Q. The Board will take action to approve the payment of $6,931.69 to Crab-tree, Rohrbaugh & Associates for professional services from December 1 to December 31, 2017. (Enclosure 17)

R. The Board will take action to approve payment application No. 8 to G. R. Noto Electrical Construction Inc. in the amount of $60,193.80. (Enclosure 18)

S. The Board will take action to approve payment application No. 5 to Master Mechanical Corp. in the amount of $66,492.00. (Enclosure 19)

T. The Board will take action to approve payment application No. 7 to Lobar, Inc. in the amount of $227,709.01. (Enclosure 20)

U. The Board will take action to approve the payment of $8,332.42 to ELA Group Inc. for professional services from December 23, 2017 to January 19, 2018. (Enclosure 21)

V. The Board will take action to approve the payment of $18,600.00 to Fidevia for professional services rendered for the month of January 2018. (Enclosure 22)

W. The Board will take action to authorize administration to get appraisals on both the Riverside and DES properties.

Motion: (To approve items B-W under School Property and Supplies)
A motion was made by Mrs. Gill to approve items B-W. The motion was seconded by Mr. Brouse.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

VI. ATHLETICS/ACTIVITIES

A. The Board will take action to approve an out-of-state trip for all students enrolled in US History and AP US History to Washington, DC on Thursday, February 22. It is funded in part by a donation from the Danville VFW. There is no cost to the district. (Enclosure 23)

B. The Board will take action to approve the Drama advisors for the 2017-2018 school year as presented. (Enclosure 24)

C. The Board will take action to authorize Dr. Bendle to appoint coaches for spring sports; names and salaries pending for Board approval in March.

Motion: (To approve items A-C under Athletics)
A motion was made by Mrs. Hackenberg to approve items A-C. The motion was seconded by Mr. Seidel.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

VII. CURRICULUM AND MANAGEMENT REPORT

A. The Board will take action to approve the 2018-2019 high school course selection guide as presented. (Enclosure 25)

Chris Johns spoke briefly about the new additions to the course selection guide for the upcoming 2018-2019 school year.

Motion: (To approve item A under Curriculum and Management)
A motion was made by Mrs. Gill to approve item A. The motion was seconded by Mr. Seidel.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

VIII. SCHOOL/COMMUNITY RELATIONS

IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 26)

B. Local Revenues – Actual vs. Budget (Enclosure 27)

C. State Revenues – Actual vs. Budget (Enclosure 28)

D. Federal Revenues – Actual vs. Budget (Enclosure 29)

E. Cash Receipts (Enclosure 30)

F. Investments

G. Bills for Payment – January 4, 2017 to February 6, 2018 (Enclosure 31)

H. The Board will take action to appoint Bobbi Ely, Business Manager, as the Investment Officer to minimize non-invested cash balances and to maximize return on investments in accordance with board policy 609.

I. The Board will take action to approve the 2016-2017 audit completed by Wagner, Dreese, Elsasser & Associates, PC.

J. The Board will take action to approve Plancon Part H: Construction Documents as presented. (Enclosure 32)

K. The Board will take action to approve the 2018-2019 preliminary General Operating Budget for the CSIU at a total of $861,060 as presented. (Enclosure 33)

L. The board will take action to approve the purchase of a Timing System for the Athletic department in the amount of $17,434 from MF Athletics. 3 quotes were received in accordance with board policy 610. The Danville Stadium Council donated $20,489.10 to purchase this and additional track equipment. (Enclosure 34)

Motion: (To approve item G under Finance)
A motion was made by Mrs. Gill to approve item G under Finance. The motion was seconded by Mrs. Hackenberg
The motion was approved on a roll call vote 8 yes – Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No; 1 – Abstained – Mr. Wayne Brookhart.

Motion: (To approve items H-L under Finance)
A motion was made by Mr. Brouse to approve items H-L under Finance. The motion was seconded by Mrs. Gill.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

X. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2017-2018 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 35)

*B. The Board will take action to accept the resignation of Dr. Jennifer Gurski, assistant principal of eLearning Center, received January 2018, Effective February 27, 2018. (Enclosure 36)

*C. The Board will take action to accept the retirement of Deb Shoemaker, para professional at Danville Middle School, effective January 2, 2018. (Enclosure 37)

*D. The Board will take action to accept the resignation of William Freeman, as assistant football coach, effectively immediately. (Enclosure 38)

*E. The Board will take action to approve homebound instruction for high school student #6228340328 from January 26, 2018 for approximately

four weeks.

*F. The Board will take action to approve FMLA for employee #7017549 effective the beginning of the 2018-2019 school year using approximately 18 sick and personal days followed by 12 weeks of uncompensated time. She is also requesting uncompensated leave for the remainder of 2018-2019 school year in accordance with Board Policy #339.

G. The Board will take action to approve Dave Snover as interim Middle School Principal with a bi-weekly stipend of $307.70.

H. The Board will take action to employ Mia Merchant as a para professional at Liberty Valley at an hourly rate of $10.35 effective February 14, 2018. (Enclosure 39)

I. The Board will take action to approve the MOU regarding grievance 2016-17-01.

Motion: (To approve items G- I under Personnel)
A motion was made by Mrs. Gill to approve items G – I under Personnel. The motion was seconded by Mr. Seidel.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

XI. POLICY & INSURANCE

A. The Board will take action to approve a Shamokin student paid by Shamokin Area School District for the student to attend Danville Area School District Agricultural programs.

B. The Board will take action to approve the first reading of Policy #303.1 – Nepotism as presented. (Enclosure 40)

C. The Board will take action to approve the first reading the 2018-2019 School Calendar as presented. (Enclosure 41)

Motion: (To table item B under Policy & Insurance)
A motion was made by Mr. Brookhart to approve items A-C-under Policy & Insurance. The motion was seconded by Mr. Brouse.
The motion was approved on a voice vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

Motion: (To approve items A, C under Policy & Insurance)
A motion was made by Mr. Seidel to approve items A, C-under Policy & Insurance. The motion was seconded by Mr. Reichard.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No.

XII. TRANSPORTATION

A. The Board will take action to approve the bus contracts between Danville Area School District and the following bus contractors – Reichard Busing, Wayne Myers and Son Busing, Gary Aurand Busing, Paul Bogart Busing, Fishing Creek Transportation, Keith Hilkert Busing, and Gordner Busing as presented. (Enclosure 42)

Motion: (To approve item A under Transportation)
A motion was made by Mr. Seidel to approve item A under Transportation. The motion was seconded by Mrs. Gill
The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mrs. Erin Ross, and Mr. Joshua Seidel; 0 – No; I – Abstained – Mr. Derl Reichard.

XIII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Mr. Seidel asked Mr. Keister to check on Vo-Tech changing their open house for 8th grade student to a little earlier in the year so that students and parents have more time to discuss possible course for the student to take. Mr. Keister said he would take the concern to the Vo-Tech for their consideration.

XIV. PUBLIC COMMENT

No public comment at this time.

ADJOURNMENT

At 9:20 pm a motion was made by Mrs. Gill and seconded by Mr. Brouse to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary