# DANVILLE AREA SCHOOL DISTRICT

## March 13, 2018 Minutes
## Regular Board Meeting

The Danville Area School Board held their meeting in the Community Room at DES Building on Tuesday, March 13, 2018.

The meeting was called to order at 7:25 p.m. by Randy Keister, President, followed by the Pledge of Allegiance and a moment of silence.

**ROLL CALL - Board Members**

Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross were present. Mr. Joshua Seidel was absent.

**OTHERS PRESENT**

Dr. Jason Bendle, Superintendent; Mrs. Bobbi Ely, Business Manager; Mr. Chris Johns, High School Principal; Mr. Jeremy Winn, High School Assistant Principal; Mr. David Snover, Middle School Interim Principal; Mr. Lee Gump, Intermediate Principal; Mr. John Bickhart, Primary School Principal; Mrs. Dawn Brookhart, Director of Curriculum, Instruction, and Technology; Mrs. Linda Marshall, Head Start Director; Mrs. Jillann Shupp, Director of Special Education; Mr. Rick Engle, Director of Building and Grounds; Mrs. Bonnie Edmeads, Board Secretary; and twenty-five members of the staff, public, and news media.

**Motion: (To approve the minutes from February 13, 2018 meetings)**
A motion was made by Mrs. Dawn Gill to approve the minutes. The motion was seconded by Mr. Wayne Brookhart.
The motion was approved on a voice vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 1 – Absent - Mr. Joshua Seidel; 0 – No.

**I. BOARD ADMINISTRATIVE ANNOUNCEMENT**

A. Reports:
CSIU – Heather Hackenberg
Columbia Montour Vo-Tech – Randy Keister and Kevin Brouse

B. The Board will take action to give permission to the superintendent to advertise for a Middle School Principal with a start date of July 1, 2018.

Heather Hackenberg told the board the last CSIU meeting was a blackboard training.

Kevin Brouse said he attended the last Vo-Tech meeting. They discussed the budget and also talked about possibly hiring a SRO. Kevin also said he had the opportunity to see the tiny house the Vo-Tech students built. It was on display at the builders show in Bloomsburg. He said folks who saw the house were very impressed with what a great job the students did. Vo-Tech recently held an open house attended by approximately 475. After visiting the school and spending time in the programs, a couple of students and their parents contacted the school to edit their applications. The open house gave them the opportunity to ask questions and think about their program selections. Mrs. Slusser and the Skills USA students were very successful at a recent competition. Seven students are moving on to state level competition.

The board made a motion to approve item B under Board Administrative Announcements. The motion was made by Mrs. Gill and seconded by Mr. Brookhart. The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 1 – Absent - Mr. Joshua Seidel; 0 – No.

## II. SUPERINTENDENT'S REPORT

A. Enrollment Report (Enclosure 1)

Dr. Bendle spoke about some restructuring of the administration team. Mr. Chris Johns new title will be Director of Student Affairs and Services. Bendle also spoke about school safety. He said administration was looking into technology and all avenues of student safety. They are also working closely with law enforcement.

Dr. Bendle thanked everyone who was involved with the drama production Annie. The show was sold out all three nights of production. Everyone did a fabulous job.

## III. PUBLIC COMMENT

Leslie Yeich thanked Rick Engle and the maintenance staff for all their help with the band trailer. Leslie also said the extended season for playoff games meant having the concession stand open. The proceeds from the concession stand from those games went toward scholarships for students and Mr. Hiravi for band equipment. She also said she heard a lot of great comments about our stadium complex. Leslie

thanked everyone for their support of the band. She said the band will be traveling to Virginia in April.

Steve Brosious, a parent, spoke about school safety. He said how scared his two daughters were after the Florida incident. He has been doing research on school safety. He is willing to help in any way he can. Dr. Bendle and Mr. Keister told him to call and set-up an appoint with Dr. Bendle to discuss school safety.

**ADDENDUM Items**

The Board will take action to approve the addendum agenda items.

**Motion: (To approve the addendum agenda items)**

A motion was made by Mrs. Erin Ross to approve the consent agenda items. The motion was seconded by Mrs. Heather Hackenberg.

Erin read the addendum items to the board. Two items will be added under Athletics/Activities, one item under School/Community Relations, one under personnel, and one under finance. One item was also added under Policy & Insurance. Also change Item L under personnel to read $5,000 not $10,000.

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 1 – Absent - Mr. Joshua Seidel; 0 – No.

**Consent Agenda Items**

The Board will take action to approve the proposed consent agenda items.

**Motion: (To approve the consent agenda items)**

A motion was made by Mrs. Dawn Gill to approve the consent agenda items. The motion was seconded by Mr. Wayne Brookhart.

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 1 Absent - Mr. Joshua Seidel; 0 – No.

## IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Danville High School Forensics – Greg Titman, Advisor; Students – Jacob Raup, Max Fulmer, Avani Yaday and Elizabeth Henning.

B. Borough Update – Jamie Shrawder

C. Columbia Montour Vo-Tech Budget Presentation – David Bacher, Director

D. MARC – Bob Stoudt

E. Transportation – Lee Gump (Enclosure 2)

F. Technology Presentation – Paul Breon
Using Technology to Drive Instruction and the new Curriculum, Instruction, and Assessment Website

Greg Titman, Forensics advisor, and four students were present at the board meeting to give an overview of forensics. Avani Yaday talked about speech, Elizabeth Henning spoke about debate, Jacob Raup spoke about interp and Max Fulmer gave an overview of the leagues they are part of. The three leagues they take part in are PHSSL, NCFL, and NSDA. Several of our students will be competing in national competitions in Washington DC and one in Ft. Lauderdale. Greg Titman said they had a great season and thanked the board for their support.

Jamie Shrawder gave an update on the Middle School entrance relocation project that has been in discussions since 2014. The purpose of the relocation is to improve safety. They are asking the board to move forward and accept splitting the proposal cost between the borough and the district, which would be $12,645 each, to Borton Lawson Engineers of Wilkes-Barre so they can move forward with the process. Dr. Klena said this would provide a good opportunity to improve and build relations between the district and borough. Geisinger may be part of the fee. If so, the cost would be lower than $12,645. The Board will discuss the issue and possibly put the motion on the April board meeting.

Bob Stoudt, from MARC, spoke about the Montour Recreation Commission and the partnership between MARC and the school district.

Lee Gump, Liberty Valley Principal, gave an update on transportation issues.
After an extensive study done by himself and Laura Renno, Mr. Gump presented to the board, what he feels is the best synopsis – do not split Liberty Valley and Primary School runs. This would be a high additional cost to the district and would financially hurt the bus contractors. Mr. Gump is proposing the board to make the following changes to the start and end times for our buildings. High School would start at 7:30 ending at 2:55, Middle School starting at 7:35 ending at 3:00, and Primary School and Liberty Valley starting at 8:15 and ending at 3:10.
Mr. Gump also mentioned it was nice to see the forensic students and their growth since freshman and sophomore years.

At this time Mr. Keister asked that the board make a motion and vote on the 2018-2019 Vo-Tech budget.
A motion was made by Mr. Brouse to vote at this time and seconded by Mr. Brookhart.
The board made a motion to approve item I under Finance. The motion was made by Mrs. Hackenberg and seconded by Mrs. Gill. The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 1 – Absent - Mr. Joshua Seidel; 0 – No.

Mrs. Dawn Gill left the meeting at 8:50.

Paul Breon gave a brief overview regarding Using Technology to Drive Instruction and the new Curriculum, Instruction and Assessment Website. He presented a power point showing how he took the acquired data and applied it to student's files in Sapphire so that teachers, students and parents can see how students are progressing. Mrs. Ross and Mrs. Hackenberg thanked Mr. Breon for the great presentation and also the help he has given their children. Dawn Brookhart thanked Paul for the great presentation and all the work he has put into making this possible.

## V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the proposal for professional valuation services from Real Estate Appraisal & Marketing Associates as presented. (Enclosure 3)

B. The Board will take action to approve payment of $10,908.06 to Crab-tree, Rohrbaugh & Associates Architects for professional services from January 1 to January 31, 2018 as presented. (Enclosure 4)

C. The Board will take action to approve payment of $600.00 to Mid-Penn Engineering Corporation for UG Tank removal. (Enclosure 5)

D. The Board will take action to approve the payment of $123.00 to Mid-Penn Engineering Corporation for maintenance building demolition. (Enclosure 6)

E. The Board will take action to approve payment of $7,564.50 to Mid-Penn Engineering Corporation for new maintenance building work. (Enclosure 7)

F. The Board will take action to approve change order #29 in the amount of $2,888.18 to Lobar, Inc. to furnish & install an additional foot of PalmShield aluminum loovered fence as presented. (Enclosure 8)

G. The Board will take action to approve the payment of $5,661.04 to Quality Assurance Plus for professional services from January 1 to January 31, 2018 as presented. (Enclosure 9)

H. The Board will take action to approve Change Order No. 30 to Lobar, Inc. in the amount of $2,978.90 to modify steel as presented. (Enclosure 10)

I. The Board will take action to approve the application for payment No. 6 in the amount of $140,989.00 to Master Mechanical Corp. as presented. (Enclosure 11)

J. The Board will take action to approve the application for payment No. 8 in the amount of $42,928.03 to Myco Mechanical Inc. as presented. (Enclosure 12)

K. The Board will take action to approve Change Order No. 31 to Lobar, Inc. in the amount of $10,149.28, cost associated with new epoxy terrazzo flooring in corridor B115, as presented. (Enclosure 13)

L. The Board will take action to approve the payment of $6,390.16 to ELA group inc. for professional services from January 20 to February 16, 2018. (Enclosure 14)

M. The Board will take action to approve the payment of $10,538.50 to DeMans Team Sports for equipment as presented. This is part of the stadium project. (Enclosure 15)

N. The Board will take action to approve the payment of $1,464.70 to DeMans Team Sports for two portable team benches as presented. This is part of the stadium project. (Enclosure 16)

O. The Board will take action to approve the application for payment No. 9 in the amount of $98,550.00 to G. R. Noto Electrical Construction, Inc. as presented. (Enclosure 17)

P. The Board will take action to approve the payment of $18,600.00 to Fidevia for professional services rendered for the month of February 2018. (Enclosure 18)

The board made a motion to remove item B under School Property and Supplies. The motion was made by Mr. Keister and seconded by Mr. Brookhart. The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent - Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

**Motion: (To approve items A, C - P under School Property and Supplies)**
A motion was made by Mr. Brouse to approve items A, C-P. The motion was seconded by Mr. Brookhart.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

## VI. ATHLETICS/ACTIVITIES

A. The Board will take action to approve the 2018 Spring coaches as presented. (Enclosure 19)

B. The Board will take action to approve the donation of former soccer uniforms to The Global Aid Network (GAiN).

C. The Board will take action to approve an out-of-state trip for twelve forensics students to participate in the NCFL Grand National Tournament to be held in Washington, D.C. May 24-27, 2018.

D. The Board will take action to approve an out-of-state trip for a forensics student to participate in the NSDA Tournament to be held in Fort Lauderdale, Florida from June 16-23, 2018.

**Motion: (To approve item A under Athletics)**
A motion was made by Mr. Brookhart to approve item A. The motion was seconded by Mrs. Ross.
The motion was approved on a roll call vote 6 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 1 – Abstained – Dr. Joel Klena; 0 – No.

**Motion: (To approve items B-D under Athletics)**
A motion was made by Mrs. Ross to approve items B-D. The motion was seconded by Mr. Brookhart.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

## VII. CURRICULUM AND MANAGEMENT REPORT

## VIII. SCHOOL/COMMUNITY RELATIONS

A. The Board will take action to approve the agreement with MARC as presented. (Handout)

B. The Board will take action to approve moving the School Board meetings from the DES building to be held at the Primary School in room A215 beginning in April.

**Motion: (To approve items A - B under School/Community Relations)**

A motion was made by Mrs. Hackenberg to approve items A-B. The motion was seconded by Mr. Brookhart.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

## IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 20)

B. Local Revenues – Actual vs. Budget (Enclosure 21)

C. State Revenues – Actual vs. Budget (Enclosure 22)

D. Federal Revenues – Actual vs. Budget (Enclosure 23)

E. Cash Receipts (Enclosure 24)

F. Investments (Enclosure 25)

G. Bills for Payment – February 7, 2018 to March 6, 2018 (Enclosure 26)

H. The Board will take action to approve the customer agreement between Forecast 5 Analytics and Danville Area School District in the amount of $4,125.00 as presented. (Enclosure 27)

I. The Board will take action to approve the Columbia Montour Vo-Tech 2018-2019 budget as presented.

**Motion: (To approve item G under Finance)**
A motion was made by Mrs. Ross to approve item G under Finance. The motion was seconded by Mr. Brouse.
The motion was approved on a roll call vote 6 yes – Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent- Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No; 1 – Abstained – Mr. Wayne Brookhart.

**Motion: (To approve item H under Finance)**
A motion was made by Mr. Brookhart to approve item H under Finance. The motion was seconded by Mrs. Ross.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent - Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

## X. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2017-2018 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 28)

*B. The Board will take action to accept the retirement of Ronald Toczek, Special Education Teacher at Liberty Valley, effective the end of the 2017-2018 school year. (Enclosure 29)

*C. The Board will take action to approve homebound instruction for student 5763724143 beginning February 19, 2018 for approximately 4 to 6 weeks.

*D. The Board will take action to accept the retirement of Ron Kanaskie, as athletic director, effective June 30, 2018. (Enclosure 30)

*E. The Board will take action to accept the resignation of Bonnie Edmeads, as prom coordinator, effective immediately. (Enclosure 31)

*F. The Board will take action to approve homebound instruction for Student 9632014758 beginning March 15, 2018 for approximately 4 weeks.

*G. The Board will take action to accept the retirement of Pam Ianiero, Danville Head Start, effective June 30, 2018. (Enclosure 32)

*H. The Board will take action to approve two weeks unpaid medical leave beginning March 15, 2018 for employee # 7475613.

I. The Board will take action to approve the employment of Nancy Weigle As Administrative Assistant position at Head Start as an hourly rate of $12.31. She will work part-time four days per week. (Enclosure 33)

J. The Board will take action to approve the job description for Athletic Events Coordinator as presented. (Enclosure 34)

K. The Board will take action to approve the job description for Director of Student Affairs and Services as presented. (Enclosure 35)

L. The Board will take action to approve Ron Kanaskie, as Athletic Events Coordinator with a $5,000 stipend.

M. The Board will take action to approve Chris Johns, as Director of Student Affairs and Services, effective July 1, 2018. This is a lateral

Move with no salary change.

N. The Board will take action to approve the employment of Jessica Suchodolski, Head Start Classroom Aide, at an hourly wage of $10.35, effective March 19, 2018. (Enclosure 36)

O. The Board will take action to approve the Agreement for Services between Danville Area School and Patricia Brewington non-employee compensation in the amount of $60.00 per hour with payment bi-weekly to cover for approximately 2 weeks to cover a FMLA. (Enclosure 37)

P. The Board will take action to approve presenting the MOU between Danville Area School District and Danville Area Education Association regarding a voluntary early retirement incentive plan to the Association.

**Motion: (To approve items J and L under Personnel with changes)**
A motion was made by Mrs. Ross to approve items J and L under Personnel with changes. The motion was seconded by Mr. Brookhart.
The motion was approved on a roll call vote 5 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, and Mr. Derl Reichard; 2 – Absent - Mrs. Dawn Gill and Mr. Joshua Seidel; 2 – No – Dr. Joel Klena and Mrs. Erin Ross.

**Motion: (To approve items I, K, M-P under Personnel)**
A motion was made by Mr. Brookhart to approve items I, K, M-P under Personnel. The motion was seconded by Mr. Brouse.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent - Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

## XI. POLICY & INSURANCE

A. The Board will take action to approve the second reading the 2018-2019 School Calendar as presented. (Enclosure 38)

B. The Board will take action to approve the first reading of organizational chart 008 as presented. (Enclosure 39)

C. The Board will take action to approve or deny grievance #2017-18-01.

D. The Board will take action to approve or deny grievance #2017-18-02.

E. The Board will take action to approve start and end times for High School would start at 7:30 ending at 2:55, Middle School starting at 7:35

ending at 3:00, and Primary School and Liberty Valley starting at 8:15 and ending at 3:10 for the 2018-2019 school year.

**Motion: (To approve item A under Policy & Insurance with change in February for the Make-Up Day to be on the 15th not the 18th)**
A motion was made by Mrs. Ross to approve item A under Policy & Insurance with change in February for the Make-Up Day to be on the 15th not the 18th. The motion was seconded by Mr. Brookhart.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

**Motion: (To approve items B and E under Policy & Insurance)**
A motion was made by Mrs. Ross to approve items B and E under Policy & Insurance. The motion was seconded by Mrs. Hackenberg.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

**Motion: (To deny item C under Policy & Insurance)**
A motion was made by Mrs. Hackenberg to deny item C under Policy & Insurance. The motion was seconded by Mr. Brookhart.
The motion was approved on a roll call vote 5 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mr. Randy Keister, Dr. Joel Klena, and Mr. Derl Reichard; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 2 – No – Mrs. Heather Hackenberg and Mrs. Erin Ross.

**Motion: (To deny item D under Policy & Insurance)**
A motion was made by Mr. Brouse to deny item D under Policy & Insurance. The motion was seconded by Mrs. Brookhart.
The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, and Mrs. Erin Ross; 2 – Absent – Mrs. Dawn Gill and Mr. Joshua Seidel; 0 – No.

## XII. TRANSPORTATION

## XIII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Erin Ross would like to discuss Spanish.

## XIV. PUBLIC COMMENT

No public comment at this time.

**ADJOURNMENT**

At 9:25 pm a motion was made by Mrs. Ross and seconded by Mr. Reichard to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary