DANVILLE AREA SCHOOL DISTRICT

April 10, 2018 Minutes
Regular Board Meeting

The Danville Area School Board held their meeting at the Primary School on Tuesday, April 10, 2018.

The meeting was called to order at 7:00 p.m. by Erin Ross, Vice President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. Joshua Seidel were present. Mr. Randy Keister arrived at 7:20 pm.

OTHERS PRESENT

Dr. Jason Bendle, Superintendent; Mrs. Bobbi Ely, Business Manager; Mr. Chris Johns, High School Principal; Mr. Jeremy Winn, High School Assistant Principal; Mr. David Snover, Middle School Interim Principal; Mr. Lee Gump, Intermediate Principal; Mr. John Bickhart, Primary School Principal; Mrs. Dawn Brookhart, Director of Curriculum, Instruction, and Technology; Mrs. Jillann Shupp, Director of Special Education; Mrs. Bonnie Edmeads, Board Secretary; and approximately 50 members of the staff, public, and news media.

Motion: (To approve the minutes from March 13, 2018 meetings)
A motion was made by Mr. Wayne Brookhart to approve the minutes. The motion was seconded by Mr. Kevin Brouse.
The motion was approved on a voice vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No, 1 – Absent – Mr. Randy Keister.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Heather Hackenberg
Columbia Montour Vo-Tech – Randy Keister and Kevin Brouse

B. The Board will take action to give permission to the superintendent to advertise for a School Police Officer.

We did not have CSIU or Columbia Montour Vo-Tech reports this evening.

II. SUPERINTENDENT'S REPORT

A. Enrollment Report (Enclosure 1)

Dr. Bendle said the PSSA's are taking place in our schools. He also spoke briefly about Forensics.

III. PUBLIC COMMENT

Steve Brocious, a parent, spoke briefly regarding school safety. He asked is we were going to get a second school police officer and how many hours that person would work. He also mentioned looking into grants. Dr. Bendle told him the police officer would work 29 hours. Bendle also said we are looking at all avenues for safety in our schools.

A motion was made by Heather Hackenberg to move item B under Board to item E under personnel. The motion was seconded by Dawn Gill and approved on a roll call vote of 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No, 1 – Absent – Mr. Randy Keister.

A motion was made by Heather Hackenberg so item S under School Property and Supplies reads as follows: The Board will take action to accept the bids for the Grand Piano, through Cunningham and the Fitness equipment through Fitness Headquarters. The motion was seconded by Dawn Gill and approved on a roll call vote of 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No, 1 – Absent – Mr. Randy Keister.

Consent Agenda Items

The Board will take action to approve the proposed consent agenda items.

Motion: (To approve the consent agenda items)

A motion was made by Mrs. Gill to approve the consent agenda items. The motion was seconded by Mr. Brouse.

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No, 1 – Absent – Mr. Randy Keister.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. K'nex group – Kristen Beyer, gift teacher at Liberty Valley and 4th grade students

B. SeaPerch – Jeanne Ladner, STEM Middle School teacher and students

C. High School State qualifiers for Swim and Coach Madison Earnest

D. Borough Update – Jamie Shrawder

E. Danville Area Community Center – Heather Laubach

F. Tennis Courts – Hugh Cadzow, ELA

G. Spanish Presentation – John Keller and Tina Bartholomew (Enclosure 2)

Kristin Beyer, teacher and the following 4th graders – Sydney Hackenberg, Sophie Johns, Maddie Merrell and Lila Ross were presented to tell about the K'nex group. Mrs. Beyer spoke about the competition these students won. The students did a PowerPoint showing their next level of competition to be held on May 10 at the CSIU. The students each introduced themselves and told their part of the presentation. They did a great job. Mr. Gump said the beat the 5th grade team.

Next Mrs. Ladner, Middle School Stem teacher, spoke about the middle school team of students who completed in the SeaPerch competition. These students won 1st place and will now move on to international competition in Dartmouth MA June 1 to 3, 2018.

Ms Madison Earnest, High School Swim Team coach and the following students – Luke Stine, Elizabeth Bason, Emily Edelstein, Julian Deihl and Abbey Ferguson were at the meeting. Ms. Earnest spoke about the team overall and students told the board about their accomplishments at districts and state level competition. These students did a great job.

Randy Keister arrived to the meeting at 7:20 pm. He apologized for being late. Randy said his reason for being late was because he was in traffic due to a bad accident involving 4 PennDot workers.

Jamie Shrawder, borough representative, was at the meeting simply to see if the board had any questions regarding the middle school entrance project.

Heather Laubach, DACC, came to the meeting to introduce herself and tell the board she hopes to have DACC and the district start working together. Dr. Bendle and Mr. Keister both said they are looking forward to building a relationship with DACC.

Next on the agenda, John Keller, High School Spanish Teacher and Tina Bartholomew, Elementary Spanish Teacher, were presented to discuss the growth of the Spanish program in the district. They presented three options to the board for the Spanish department to continue to grow. They asked for the addition of one Primary School Teacher who would also teach Spanish 1 class at the High School. Several board members said they feel the program really helped their children and continue to help the children. They all love the program and want to see it continue to grow. Mrs. Brookhart also spoke about the value of the program to our young students. Brookhart said she is in support of the program. Mrs. Ross asked how do we move forward. Ross was told by Mr. Keister the board will continue to discuss the options to move forward.

Dr. Bendle and Mrs. Ely spoke briefly about the new tennis courts. Mr. Hugh Cadzow from ELA was not able to attend the meeting. Bendle spoke about the location for the new tennis courts. We are able to put 5 new courts in. The board gave him the okay to continue with plans for the courts.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve change order no. 11 to G. R. Noto in the amount of $678.00 to furnish and install two quad duplex receptables at charging station in Art Room. (Enclosure 3)

B. The Board will take action to approve change order no. 12 to G. R. Noto in the amount of $1,282.00 to furnish and install electrical work to relocate existing conduit and wiring for duct penetration for RTU #7. (Enclosure 4)

C. The Board will take action to approve the payment application to Lobar, Inc. in the amount of $973,803.80. (Enclosure 5)

D. The Board will take action to approve change order no. 5 to Master Mechanical Corp. in the amount of $17,305.75 to replace UV4 & 5 & associated controls. (RFI MC-062). (Enclosure 6)

E. The Board will take action to approve change order credit no. 32 Lobar, Inc. in the amount of $6,200.00 for changes to modify first grade maple flooring from the proscenium line of the stage. (Enclosure 7)

F. The Board will take action to approve the payment of $8,983.69 to Retro Environmental, Inc. as presented. (Enclosure 8)

G. The Board will take action to approve the payment of $4,600.48 to Quality Assurance Plus for professional services from February 1, 2018 to February 28, 2018 as presented. (Enclosure 9)

H. The Board will take action to approve the payment of $4423.50 to ELA Group Inc. for professional services from February 17, 2018 to March 16, 2018 as presented. (Enclosure 10)

I. The Board will take action to approve the payment of $617.50 to Borough of Danville for LIVIC Civil LLC services for DHS Maintenance Building and Tennis Courts as presented. (Enclosure 11)

J. The Board will take action to approve the payment of $2,200 to Danville Area Community Center for spring 2018 rental of one soccer field at the Soccer Park on East Market Street, Danville. (Enclosure 12)

K. The Board will take action to approve the payment application #10 in the amount of $104,371.20 to G. R. Noto Electrical Construction, Inc. as presented. (Enclosure 13)

L. The Board will take action to approve the payment application #9 in the amount of $1,315,432.90 to Lobar Inc. as presented. (Enclosure 14)

M. The Board will take action to approve the payment application #7 in the amount of $456,037.65 to Master Mechanical Corp. as presented. (Enclosure 15)

N. The Board will take action to approve the payment of application #9 in the amount of $81,639.14 to Myco Mechanical Inc. as presented. (Enclosure 16)

O. The Board will take action to approve change order #33 in the amount of $423.59 to Lobar Inc. for the cost to furnish and install base in room D127 as presented. (Enclosure 17)

P. The Board will take action to approve the payment of $18,600.00 to Fidevia for professional services rendered for the month of March 2018. (Enclosure 18)

Q. The Board will take action to approve change order #6 in the amount of $24,294.91 to Master Mechanical Corp. for extra cost for duct & insulation as presented. (Enclosure 19)

R. The Board will take action to approve change order #34 in the amount of $3,243.16 to Lobar, Inc. for remove X-bracing and install new horizontal bracing in the auditorium as presented. (Enclosure 20)

S. The Board will take action to accept the bids for the Grand Piano, through Cunningham and the Fitness equipment through Fitness Headquarters.

T. The Board will take action to approve the payment of $12,645 to Borton Lawson Engineers to continue moving forward with the process for the relocation of the Danville Middle School entrance. This does not mean we are obligated to any other costs.

Motion: (To approve items A-T under School Property and Supplies)
A motion was made by Mrs. Gill to approve items A-T. The motion was seconded by Mr. Seidel.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No.

VI. ATHLETICS/ACTIVITIES

VII. CURRICULUM AND MANAGEMENT REPORT

VIII. SCHOOL/COMMUNITY RELATIONS

A. The Board will take action to approve Danville Head Start Fiscal Year 2017 self-assessment summary report and 2017-2018 self-assessment improvement plan as presented. (Enclosure 21)

Motion: (To approve item A under School/Community Relations)
A motion was made by Mrs. Gill to approve item A. The motion was seconded by Mr. Brouse.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No.

IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 22)

B. Local Revenues – Actual vs. Budget (Enclosure 23)

C. State Revenues – Actual vs. Budget (Enclosure 24)

D. Federal Revenues – Actual vs. Budget (Enclosure 25)

E. Cash Receipts (Enclosure 26)

F. Investments (Enclosure 27)

G. Bills for Payment – March 7, 2018 to April 4, 2018 (Enclosure 28)

H. The Board will take action to approve the 2018-2019 computer service rates for CSIU as presented. (Enclosure 29)

I. The Board will take action to approve the lease of postage machine from Pitney Bowes at a quarterly amount of $821.25 as presented. (Enclosure 30)

J. The Board will take action to approve the lease of copiers from NCDS/Phillips Office Solutions for 48 months as presented. (Enclosure 31)

Motion: (To approve item G-I under Finance)
A motion was made by Mr. Seidel to approve item G-I under Finance. The motion was seconded by Mrs. Ross.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No.

Motion: (To approve item J under Finance)
A motion was made by Mrs. Ross to approve item J under Finance. The motion was seconded by Mrs. Hackenberg.
The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No; 1 – Abstained – Mrs. Dawn Gill.

X. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2017-2018 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 32)

*B. The Board will take action to accept the retirement of Peggy Herman, ParaProfessional, effective the end of the 2017-2018 school year. (Enclosure 33)

*C. The Board will take action to accept the resignation of Lauren Parker, ParaProfessional, effective the end of the 2017-2-018 school year. Lauren would like to continue with the district as a substitute aide. (Enclosure 34)

D. The Board will take action to approve Dave Himes as an interim middle school administrator at a rate of $375 a day retroactive to April 4, 2018.

E. The Board will take action to give permission to the superintendent to

advertise for a School Police Officer.

Motion: (To approve item D & E under Personnel with changes)
A motion was made by Mrs. Ross to approve items D & E under Personnel with changes. The motion was seconded by Mr. Brouse.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No.

XI. POLICY & INSURANCE

A. The Board will take action to approve the second reading of organizational chart 008 as presented. (Enclosure 35)

B. The Board will take action to pass a board resolution for Dr. Jason Bendle's e-signature in egrants.

C. The Board will take action to approve the memorandum of agreement between Danville Area School District and Danville Area Support Staff (Non-Union) regarding a voluntary early retirement incentive plan as presented. (Enclosure 36)

D. The Board will take action to approve the memorandum of agreement between Danville Area School District and Danville Area Act 93 regarding a voluntary early retirement incentive plan as presented. (Enclosure 37)

E. The Board will take action to approve the memorandum of agreement between Danville Area School District and Danville Area Education Support Personnel Association (Union) regarding a voluntary early retirement incentive plan as presented. (Enclosure 38)

Motion: (To approve items A and E under Policy & Insurance)
A motion was made by Mr. Brouse to approve items A and E under Policy & Insurance. The motion was seconded by Mrs. Gill.
The motion was approved on a roll call vote 9 yes – Mr. Wayne Brookhart, Mr. Kevin Brouse, Mrs. Dawn Gill, Mrs. Heather Hackenberg, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, Mr. Joshua Seidel; 0 – No.

XII. TRANSPORTATION

*A. The Board will take action to approve Nathan Baylor, as a van driver for Danville Area School District through Reichard Busing, effective immediately.

*B. The Board will take action to approve Heather Estep, as a van driver

for Danville Area School District through Wayne Myers Busing, effective immediately.

*C. The Board will take action to approve Betty Houseknecht, as a bus driver for Danville Area School District through Fishing Creek Busing, effective immediately.

*D. The Board will take action to approve Jane Levan, as a van driver for Danville Area School District through Fishing Creek Busing, effective immediately.

XIII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

XIV. PUBLIC COMMENT

Mr. Brocious, parent, asked Mr. Brookhart how many police officer Berwick has in their schools. Mr. Brookhart said they currently have two and they are talking about possibly adding another for next year.

ADJOURNMENT

At 8:18 pm a motion was made by Mrs. Gill and seconded by Mr. Seidel to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary