DANVILLE AREA SCHOOL DISTRICT

May 9, 2017 Minutes
Regular Board Meeting

The Danville Area School Board held their meeting in the Community Room at the Front Street Building on Tuesday, May 9, 2017.

The meeting was called to order at 7:20 p.m. by Mr. David Weader, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Dr. Gregg Campbell (arrived at 8:00 PM), Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader were present.

OTHERS PRESENT

Mrs. Cheryl Latorre, Superintendent; Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction & Technology; Mr. Chris Johns, High School Principal; Mr. Jeremy Winn, Assistant High School Principal; Mr. Charles Smargiassi, High School Principal; Mr. David Snover, Assistant Middle School Principal; Mr. John Bickhart, Primary School Principal; Mr. Lee Gump, Intermediate Principal; Mrs. Linda Marshall, Head Start Director; Mr. Rick Engle, Director of Building and Grounds; Mrs. Jen Gurski, Assistant Principal of Cyber School; Mrs. Jillann Shupp, Director of Special Education; Mr. Jeff Ryan, Director of Network Administration; Mr. LaRue Brion, School Police Officer; Mrs. Bonnie Edmeads, Board Secretary and thirty members of the staff, public, and news media.

Motion: (To approve the April 11, 2017 regular minutes)
A motion was made by Mr. Keister to approve the minutes.
The motion was seconded by Mr. Brookhart

The motion was approved on a voice vote 9 yes - Mr. Wayne Brookhart, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent - Dr. Gregg Campbell.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Mr. David Weader
Columbia Montour Vo-Tech – Mr. Randy Keister

Mr. Weader stated there was no report from the CSIU meeting.

Mr. Keister report the letters of admissions were sent out to 8th grade students for next year at Columbia-Montour Vocational Technical School. Randy also announced that graduation at Vo-Tech will be held on June 6.

B. There was an executive session held on April 25, 2017 for personnel needs.

C. Presentation of Retirement Gifts

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Motion: (To add 2 addendum items to the agenda)
A motion was made by Mr. Outt to add 2 addendum items to the agenda.
The motion was seconded by Mr. Keister.

The motion was approved on a voice vote 8 yes - Mr. Wayne Brookhart, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent - Dr. Gregg Campbell.

II. SUPERINTENDENT'S REPORT

Mrs. Latorre reported on the following:

A. Enrollment Report (Enclosure 1)
B. Prom Update – (Thank you Mrs. Edmeads and Mrs. Madison)
C. Upcoming important dates –
   - Baccalaureate – Sunday, May 21
   - Valediction – Thursday, May 25
   - Graduation – Friday, June 9
D. Student Recognition –

Art Students – Packwood House Show

- Best of show and First Place in ceramics – Tea Pot set – Alyssa Madison
- First Place Painting – Portrait – Madi Vastine
- Second Place Painting – Portrait – Erin Clarke
- First Place printmaking – etching – Madi Vastine
- Third Place ceramics – teapot – Lauren Kline
- First Place mixed medium – layered wood relief sculpture – Madi Vastine
- Second and Third place – Drawing – Brooke Kester
- Also showed – Wire Sculpture – Reese Lopatka

Art Students - Bloomsburg Children's Museum show

- Best of Show – Painting – Erin Clarke
- 4th place Honorable Mention – Painting – Madi Vastine
- 5th place Honorable Mention – Painting – Madi Vastine

Yearbook

- Photograph – Mikayla Rovenolt

E. Softball Updates

- May 2 – “Teacher Appreciation Night”
- May 5 – “Blue Game” in honor of Mr. Bordner
- May 13 – “Senior Night”

F. Discussion – IU rental expansion options at the DES building

G. Finalized 2017-2018 Transportation timelines

H. Update on Summer Reading Program

I. Shortage of substitutes. Considering raising the daily rate and utilizing an online program for substitutes to schedule days in advance. Current rates $90.00 and $100.00 after 20 days. Average cost for on line scheduling software $4,000 for a start up cost and annual subscription of 9,765 quoted from Frontline.

III. PUBLIC COMMENT

No Public comment

Consent Agenda Items

The Board will take action to approve the proposed consent agenda items, removing item M under personnel.

Motion: (To approve the consent agenda items)

A motion was made by Mr. Keister to approve the consent agenda items. The motion was seconded by Mr. Outt

The motion was approved on a roll call vote 8 yes - Mr. Wayne Brookhart, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent - Dr. Gregg Campbell.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Borough Update – Jamie Shrawder

B. Metz Food Service Presentation by Dave Pisarchik – (Handout)

Jamie Shrawder from Danville borough was not present this evening.

Jim Dickson, Metz Food Service made a presentation regarding food service. Metz will provide trainings for employees, and with permission will put together a letter to parents to let them know about the new food service. Mr. Dickson discussed food choices at different levels. Nutrition Inc. thanked the district for allowing them to work in with our district for the past five years.

Chris Barnett, from Crabtree, Rohrbaugh and Associates was present to discuss the building project at the high school. The bids came in over budget by about $3 million. Mr. Barnett contacted PDE to make sure no problems with reimbursement and PDE assured it does not. Mr. Barnett spoke about the options for the project and the base bids. The board will need to decide what options we are going to keep and which options will not be considered.

Mr. Weader said the Board has been supportive of this project, but we are unhappy with how the bids came in. Mr. Brookhart asked about the HVAC part of the project being over. Mr. Barnett said it is over between $9 and $12 per square foot. Mr. Keister asked if we go out to bid again is it possible we could get lower bids. Mr. Barnett feels we will not get a lower bid. Mr. Weader asked about our timeline. Mr. Barnett said we can not do anything until the bids are approved. Attorney Beard said in order to proceed, the board needs to approve the notice to proceed. Mr. Weader asked if we will owe Crabtree and Fidevia any additional dollars. Mr. Barnett saidteh Baord will not.

Mr. Barnett went over all the options the board has to consider. Attorney Beard asked if we could accept the base bid but have the contractors to hold options for 60 days without cost changes. Mr. Barnett said he could not guarantee that would happen. Mr. Weader suggested that the Board could postpone the vote on these items for further review and convene a special meeting to go over the options for consideration. Mr. Keister feels everyone is on board for the base bids, and feels we should vote on the base bids.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to accept the bid for the High School Building Project general construction components with ____. This will be presented at the board.

B. The Board will take action to accept the bid for the High School Building Project electrical components with ____. This will be presented at the board.

C. The Board will take action to accept the bid for the High School Building Project mechanical components with ____. This will be presented at the board.

D. The Board will take action to accept the bid for the High School Building Project plumbing components with ____. This will be presented at the board.

E. The Board will take action to accept the 4-year contract renewal with K12 Systems Inc. for Sapphire. Sapphire is the district's current student information system. Jeff Ryan (Enclosure)

F. Discussion – Proposal from Crabtree, Rohrbaugh & Associates regarding Furniture Procurement/Interior Design Services. (Enclosure)

G. The Board will take action to approve the sending of the 5 year wireless hardware/software quote from ePlus for E-rate processing. The wireless hardware/software will replace existing hardware/software that is reaching end of life and the quote was chosen after a 470 bid process. Nothing will be purchased unless category 3-E-rate funding is approved. Based on current funds available to the district, the entire sum will be covered by E-rate. Jeff Ryan (Enclosure 4)

H. The Board will take action for the district to advertise for bids for two school vans.

After lengthy discussion the Board voted on postponing action on project, with a special meeting to discuss this motion further.

The Board will take action to postpone items A, B, C, D under School Property and Supplies.

Motion: (To postpone items A, B, C, D under School Property and Supplies, and item L under Finance)

A motion was made by Mrs. Gill to postpone items A, B, C and D. The motion was seconded by Mr. Outt.

The motion was approved on a roll call vote 6 yes - Mrs. Dawn Gil, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 3 – No Mr. Wayne Brookhart, Dr. Gregg Campbell and Mr. Randy Keister.

The Board will take action to approve items E, G, H under School Property and Supplies.

Motion: (To approve items E, G, H under School Property and Supplies)

A motion was made by Mr. Keister to approve the consent agenda items. The motion was seconded by Mrs. Gill.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

VI. ATHLETICS/ACTIVITIES

A. The Board will take action to approve secretarial support for the athletic department utilizing Terri Faust for scheduling and Laura Renno for transportation at a stipend each of $2,000 to be incorporated into their salary.

B. The Board will take action to transfer the stipend for the drama production of $300 for Chad Betts to Kathy Myers.

Motion: (To table item a under Athletics/Activities)
A motion was made by Mr. Brookhart to table item A under Athletics/Activities. The motion was seconded by Mrs. Gill.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

Motion: (To approve item B under Athletics/Activities)
A motion was made by Mr. Keister to approve item B under Athletics/Activities. The motion was seconded by Mrs. Ross.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

VII. CURRICULUM AND MANAGEMENT REPORT

A. OG Recognition - Dawn Brookhart

*B.The Board will take action to approve the Head Start Program goals and readiness goals.

Mrs. Brookhart recognized the teachers who have been involved in the Orton-Gillingham program and thanked them for their outstanding work.

VII. SCHOOL/COMMUNITY RELATIONS

VIII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 5)

B. Local Revenues – Actual vs. Budget (Enclosure 6)

C. State Revenues – Actual vs. Budget (Enclosure 7)

D. Federal Revenues – Actual vs. Budget (Enclosure 8)

E. Cash Receipts (Enclosure 8A)

F. Investments (Enclosure 9)

G. Bills for Payment – April 5, 2017 to May 2, 2017 (Enclosure 10)

H. The Board will take action to approve the Resolution to Commit Unreserved Funds for Projected Retirement Rate and Medical Insurance Increases as presented. (Enclosure)

I. The Board will take action to approve the payment of $830.05 to Borton Lawson Engineering Inc. for the traffic feasibility study at the Middle School. (Enclosure)

J. The Board will take action to approve Metz Food Service for 2017-2018 school year with a guarantee to the district of $149,523.01. Former food service company Nutrition Inc. guarantee was $60,000.

K. The Board will take action to approve the Head Start and Pre-K Counts budget for the 2017-2018 school year.

L. The Board will take action to approve the resolution as presented from Crabtree, Rohrbaugh & Associates. (Enclosure)

Motion: (To approve item G under Finance)
A motion was made by Dr. Campbell to approve item G under Finance. The motion was seconded by Mr. Keister.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

Motion: (To approve items H, I, J, K under Finance)
A motion was made by Mr. Keister to approve items H, I, J, K under Finance. The motion was seconded by Mrs. Gill.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

IX. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2016-2017 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure)

*B. The Board will take action to accept the retirement of Temisa Stetler, Para Professional at Liberty Valley, effective June 9, 2017.

*C. The Board will take action to approve the resignation of Jennalee Williams, Para Professional aide at the Danville Primary School, Effective immediately.

*D. The Board will take action to approve the resignation of Lauren Mazol, Para Professional aide at the Danville Primary School, effective immediately.

*E. The Board will take action to accept the retirement of Nancy Eyerly, Teacher at Head Start effective June 9, 2017. (Enclosure)

*F. The Board will take action to approve Emily Morgan, high school teacher, as a homebound teacher.

*G. The Board will take action to accept the retirement of Mrs. Cheryl Latorre, Superintendent of Danville Area School District, effective July 31, 2017.

*H. The Board will take action to grant tenure for the following teachers effective June 12, 2017 - Sarah Mumper, Brent Sample, Kelly Warner, Pelle Nejman, Stephanie Squier, Stephanie Winters, Emily Morgan, Brian Hulley, Jeanne Ladner, Shavaun Fisher Mull, and Rebecca Blansfield.

I. The Board will take action to approve the employment of Ian Leiby and Evan Spickard, department of technology interns, at an hourly rate of $7.75 part time, 36 hours per week, beginning June 12, 2017 through August 17, 2017.

*J. The Board will take action to approve student #111409 for homebound instruction.

K. The Board will take action to approve _ for superintendent search committee.

*L. The Board will take action to approve student #102789 for homebound instruction.

M. The Board will take action to accept the retirement of Cynthia Womer

effective the last professional development day of the 2016-2017 school term. (Enclosure 17)

Motion: (To approve item I under Personnel)
A motion was made by Mrs. Gill to approve item I under Personnel. The motion was seconded by Mr. Brookhart.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

Mr. Weader and Mr. Keister reported on potential firms to conduct the search for a new superinterdent with the Board. They recommended Tom Templeton to do the search at a cost of $14,000.

Motion: (To approve item K under Personnel)
A motion was made by Mr. Keister to approve item K under Personnel. The motion was seconded by Mrs. Gill.

The motion was approved on a roll call vote 8 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 1 – No – Mr. Christopher Outt.

Motion: (To postpone item M under Personnel)
A motion was made by Mr. Outt to postpone item M under Personnel. The motion was seconded by Mr. Keister.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt; Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

X. POLICY & INSURANCE

*A. The Board will take action to approve the first reading of Policy 626 Finances, as presented. (Enclosure)

*B. The Board will take action to approve the first reading of Policy 204 - Attendance, as presented. (Enclosure)

*C. The Board will take action to approve the first reading of Policy 203 – Immunizations and Communicable Diseases, as presented. (Enclosure)

*D. The Board will take action to approve the first reading of Policy 246 – School Wellness, as presented. (Enclosure)

*E. The Board will take action to approve the Letter of Agreement between CMSU and Danville Area School District as presented. (Enclosure)

*F. The Board will take action to approve the 2017-2018 handbooks as presented. (Enclosure)

*G. The Board will take action to keep the school cafeteria food prices the same for next year.

*H. The Board will take action to approve a tuition paid Agriculture Science student from the Warrior Run School District for the 2017-2018 school term.

*I. The Board will take action to approve the agreement between Safety Net Counseling Inc. and Danville Area School District as presented with no cost to the district. (Enclosure)

K. The Board will take action to select one of the attached additional cyber insurance coverage:
- Option 1 $8,759 existing coverage
- Option 2 additional coverage of $100,000 total cost $9,109
- Option 3 additional coverage of $250,000 total cost $9,285
- Lanny Diltz present from Yoder Insurance (Enclosure 24)

*L. The Board will take action to approve the Annual Notice as presented. (Enclosure)

*M. The Board will take action to approve the Head Start Grant Application for 2017-2018 school term.

Mr. Diltz Lanny gave a brief synopsis regarding the cyber insurance coverage.

Motion: (To postpone item D under Policy & Insurance)
A motion was made by Mr. Keister to postpone item D under Policy and Insurance. The motion was seconded by Mr. Brookhart.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

Motion: (To approve item K option 3 under Policy & Insurance)
A motion was made by Mr. Keister to approve item K option 3 under Policy and Insurance. The motion was seconded by Mr. Brookhart.

The motion was approved on a roll call vote 6 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 3 – No - Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross

XI. TRANSPORTATION

*A. The Board will take action to acquire quotes for the 2017-2018 transportation of the athletic programs from W. L. Myers & Sons as presented. (Enclosure)

B. The Board will take action to approve Frances Zimmerman as a van driver for the Danville Area School District through W. L. Myers and Son.

Motion: (To approve item B under Transportation)
A motion was made by Mr. Keister to approve item B under Transportation. The motion was seconded by Mrs. Gill.

The motion was approved on a roll call vote 9 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gil, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No.

XII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Mrs. Ross said we should discuss the substitute situation further at the June meeting.

Mr. Weader said the board will announce a date for a special meeting to further discuss the building project at the high school.

Mr. Weader said the board will go back into executive session at the close of this evenings meeting to discuss personnel issues.

XIII. PUBLIC COMMENT

No public comment.

ADJOURNMENT

At 9:05 pm a motion was made by Mr. Keister and seconded by Mr. Reichard to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary