DANVILLE AREA SCHOOL DISTRICT

March 16, 2017 Minutes
Regular Board Meeting

The Danville Area School Board held their meeting in the High School Cafeteria on Thursday, March 16, 2017.

The meeting was called to order at 7:05 p.m. by Mr. David Weader, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mrs. Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader were present. Absent were Mrs. Dawn Gill and Dr. Joel Klena.

OTHERS PRESENT

Mrs. Cheryl Latorre, Superintendent; Mrs. Jill Shupp, Special Education Director; Mr. Chris Johns, High School Principal; Mr. Rick Engle, Director of Building and Grounds; Mrs. Bonnie Edmeads, Board Secretary and fifteen members of the staff, public, and news media.

Motion: (To approve the February 14, 2017 regular minutes)
A motion was made by Dr. Campbell to approve the minutes.
The motion was seconded by Mrs. Ross

The motion was approved on a voice vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Mr. David Weader
Columbia Montour Vo-Tech – Mr. Randy Keister
a. For 2017-2018 – 51 students applied for admission. There are 35 openings. This year's enrollment is attached. (Enclosure 1)

Mr. Weader had no report for CSIU because the last meeting was cancelled. Mr. Keister reported that 51 Danville students applied for admission, with 35 openings available.

Motion: (To add 3 addendum items to the agenda)
A motion was made by Mr. Keister to add 3 addendum items to the agenda.
The motion was seconded by Mr. Brookhart

The motion was approved on a voice vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

II. SUPERINTENDENT'S REPORT

A. Enrollment Report (Enclosure 2)

B. Wellness Initiatives

C. Visit to Hope School

D. Discussion – Change of Start Times for School next year

E. Computer Fair – Middle School Students – Kevin Chen, Brian Myers – First place in Programming and Lucas Robenolt – Third place in Logo Design. Advisors are Paul Breon and Samantha Simatos.

Mrs. Latorre reported that a dress rehearsal of the drama production will be held on Wednesday April 5 at 12:30 for senior citizens and students at the Danville Primary School. The senior citizens will be invited to attend a lunch at 11:00 at the middle school prior to the show. The actual production will take place on April 7, 8 and 9.

III. PUBLIC COMMENT

No Public comment

Consent Agenda Items
The Board will take action to approve the proposed consent agenda items.
Motion: (To approve the consent agenda items)
A motion was made by Dr. Campbell to approve the consent agenda items. The motion was seconded by Mr. Brookhart

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Borough Update – Jamie Shrawder

B. Columbia Montour Vocational Technical School – David Bacher & Tony Lylo

Ms. Jamie Shrawder noted that there are no major items to report from the Borough. Ms Shrawder asked that the board provide her a letter stating the decision on putting the middle school traffic study on hold at this time. Ms. Shrawder reported that the Borough has received phone calls regarding a crossing guard on Route 11 for middle school students.

Mr. Dave Bacher and Mr. Tony Lylo from Columbia Montour Vocational Technical School were present to give an overview of the 2017-2018 budget. Mr. Bacher first thanked the Danville Area School District, and especially Mr. Chris Johns and Mr. Jeremy Winn for the way they have handled the situation related to the Vo-Tech vs Danville basketball playoff game, and noted with appreciation that the Danville basketball boosters made a donation for the scholarship in honor of the Vo-Tech student who passed away last spring. Mr. Bacher and Mr. Lylo presented to the Board the highlights of the proposed 2017-2018 budget. They explained the primary drivers for the increase, noting that labor and benefits costs constitute a substantial portion of the budget, and noted that this budget is within the range of historical norms for past increases.

Mr. Bacher also spoke about the need for the Vo-Tech to issue an RFP for an analysis regarding a potential renovation and building project. Mr., Bacher noted that the current building is 50 years old and needs some updates. No time frame has been set at this time for issuing the RFP. There is no cost to the sending districts to issue the RFP.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the Grant of Right-Of-Way with PPL as presented. (Enclosure 4)

Mr. Weader asked for clarification on the location of the right of way. Mr. Rick Engle responded that it is at the Riverside property.

The Board will take action to approve item A under School Property and Supplies.
Motion: (To approve item A under School Property and Supplies)
A motion was made by Mr. Outt to approve the consent agenda items. The motion was seconded by Dr. Campbell.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

VI. ATHLETICS/ACTIVITIES

A. The Board will take action to approve the out-of-state trip for the Senior Class to Baltimore Inner Harbor on May 17, 2017. Only cost to the district will be for 2 substitutes at approximately $200. (Enclosure 5)

B. The Board will take action to approve the out-of-state trip for 7th grade to Washington, DC on May 19, 2017. There will be no cost to the district. (Enclosure 6)

C. The Board will take action to approve the following stipends for the drama production staff – Caleb Sizemore, director $2,500; Penny Andrews, co-drama assistant director and stage manager $1000; Elisa Marks, music director $1500; Samuel Swank, audio technician, $600; Bernadette Haas, lighting designer $750; Sarah Haas, assistant Lighting designer $400; Megan Peterson, choreographer, $300; Kathy Myers, rehearsal pianist, $300; Chad Betts, lighting technician $300; Abby Ladner, $300. The stipends total $7.950.

D. The Board will take action to approve Stephanie Winter, as a Middle School Track Volunteer Coach and Nicky Scheeler, as a Middle School Soccer Volunteer Coach.

E. The Board will take action to approve Brindy Feese, as Middle School Girls Soccer coach, with a stipend of $1260.

F. The Board will take action to accept the resignation of Stephanie DiDomenico, as high school Key Club Co-Advisor, effective immediately.

Motion: (To approve items A, B, C, F under Athletics/Activities)
A motion was made by Dr. Campbell to approve items A, B, C, F under Athletics/Activities. The motion was seconded by Mr. Keister.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Motion: (To approve items D and E under Athletics/Activities)

A motion was made by Dr. Campbell to approve items D and E under Athletics/Activities. The motion was seconded by Mr. Keister

The motion was approved on a roll call vote 6 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Abstained – Mr. Chris Outt; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

VII. CURRICULUM AND MANAGEMENT REPORT

A. The Board will take action to approve the enclosed proposal for Blackboard Classroom. The prorated amount of $5,000 for the period of April 1 to June 30, 2017 will be paid out of the professional development funds. (Enclosure 7)

Motion: (To approve item A under Curriculum/Management)
A motion was made by Mr. Keister to approve item A under Curriculum/ Management. The motion was seconded by Mr. Brookhart.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

VII. SCHOOL/COMMUNITY RELATIONS

A. The Board will take action to approve LaRue Brion, School Police Officer, to attend the National Association of School Resource Officers School Safety Training. Cost $500 for the training and 5 nights lodging at $149.00 per night. (Enclosure 8)

Motion: (To approve item A under School/Community Relations)
A motion was made by Mrs. Ross to approve item A under School/Community Relations. The motion was seconded by Mr. Keister.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

VIII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 9)

B. Local Revenues – Actual vs. Budget (Enclosure 10)

C. State Revenues – Actual vs. Budget (Enclosure 11)

D. Federal Revenues – Actual vs. Budget (Enclosure 12)

E. Cash Receipts (Enclosure 13)

F. Investments

G. Bills for Payment – February 9, 2017 to March 7, 2017 (Enclosure 14)

H. The Board will take action to approve the 2015-2016 audit completed by Wagner, Dreese, Elsasser & Associates, PC.

I. The Board will take action to approve the proposed budget for Columbia Montour Vocational Technical School as presented. This is a 4% increase. (Enclosure 15)

J. The Board will take action to approve Columbia Montour Vocational Technical School request for proposals for a potential building renovation project. There is no cost to the district.

K. The Board will take action to approve PlanCon F for the new high school project. (Enclosure 16)

L. The Board will take action to approve PlanCon K – refinancing Series B 2017. (Enclosure 17)

M. The Board will take action to approve paying for Head Start supplies ordered through KPN at a cost of $1,469.82.

Motion: (To approve item G under Finance)
A motion was made by Dr. Campbell to approve item G under Finance. The motion was seconded by Mr. Keister.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Motion: (To approve items I & J under Finance)
A motion was made by Dr. Campbell to approve items H & J under Finance. The motion was seconded by Mr. Keister.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Motion: (To approve items K & L under Finance)

A motion was made by Mr. Keister to approve items K & L under Finance. The motion was seconded by Mr. Outt.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Motion: (To approve item M under Finance)
A motion was made by Mr. Keister to approve item M under Finance. The motion was seconded by Mr. Outt.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

IX. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2016-2017 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 18)

*B. The Board will take action to accept the retirement of Lisa Coyne, primary school teacher, effective the final day of classes of June 2017. (Enclosure 19)

C. The Board will take action to approve the FMLA for employee #6980984 beginning March 24, 2017, using 20 sick days, returning the beginning of the 2017-2018 school year.

Motion: (To approve item C under Personnel)
A motion was made by Mr. Keister to approve item C under Personnel. The motion was seconded by Mr. Outt.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

X. POLICY & INSURANCE

A. The Board will take action to approve the second reading of Policy 609 Investment of District Funds as presented. (Enclosure 20)

B. The Board will take action to approve the second reading of Policy 251 Homeless Students as presented. (Enclosure 21)

C. The Board will take action to approve the second reading of Policy 255 Educational Stability for Children in Foster Care as presented. (Enclosure 22)

D. The Board will take action to approve the second reading of Policy 247 Hazing as presented. (Enclosure 23)

E. The Board will take action to approve the Memorandum of Agreement between Danville Area School District, Danville Area Educational Support Personnel Association and employee #9923, as presented. (Enclosure 24)

F. The Board will take action to approve the Agreement between Luzerne County Community College and Danville Area School District, as presented. This agreement permits students from LCCC to conduct their student teaching in the district. (Enclosure 25)

G. The Board will take action to approve the Fair Share Plan between the Danville Area School District and the Central Susquehanna Intermediate Unit as presented. (Enclosure 26)

H. The Board will take action to approve the first reading of the 2017-2018 school calendar – Option 1 or 2 and the 2017-2018 holiday calendar, as presented. (Enclosure 27)

Motion: (To approve items A-G under Policy & Insurance)
A motion was made by Mr. Keister to approve items A – G under Policy and Insurance. The motion was seconded by Mr. Outt.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

Motion: (To approve item H Option 1 under Policy & Insurance)
A motion was made by Mr. Keister to approve item H Option 1 under Policy and Insurance. The motion was seconded by Mr. Outt.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

XI. TRANSPORTATION

A. The Board will take action to approve Joseph Olcsvay as a van driver for the 2016-2017 Danville Area School District school year through Fishing Creek Transportation.

B. The Board will take action to approve the Transportation Plan between the DASD and Montour/Northumberland County Children and Youth Agencies as revised. (Enclosures 28)

Motion: (To approve items A & B under Transportation)
A motion was made by Mr. Keister to approve items A & B under Transportation. The motion was seconded by Mr. Brookhart.

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Mr. Christopher Outt, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 Absent – Mrs. Dawn Gill and Dr. Joel Klena.

XII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

XIV. PUBLIC COMMENT

Mr. Richard Brown said the board is doing a good job. Also asked if the district could hold something throughout the district next year for black history month.

ADJOURNMENT

At 8:00 pm a motion was made by Mr. Keister and seconded by Mr. Outt to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary