DANVILLE AREA SCHOOL DISTRICT

January 10, 2017 Minutes
Regular Board Meeting

The Danville Area School Board held their meeting in the Community Room at DES Building on Tuesday, January 10, 2017.

The meeting was called to order at 7:00 p.m. by Mr. David Weader, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader were present. Mrs. Dawn Gill, and Mr. Derl Reichard were absent.

OTHERS PRESENT

Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction & Technology; Mr. Chris Johns, High School Principal; Mr. Jeremy Winn, High School Assistant Principal; Mr. Charles Smargiassi, Middle School Principal; Mr. Jeffrey Ryan, Director of Network Administration; Mr. Rick Engle, Director of Building and Grounds; Mrs. Bonnie Edmeads, Board Secretary and ten members of the staff, public, and news media.

Motion: (To approve the December 7, 2016 re-org and regular minutes)
A motion was made by Mr. Keister to approve the minutes.
The motion was seconded by Mr. Brookhart

The motion was approved on a voice vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Mr. David Weader
Columbia Montour Vo-Tech – Mr. Randy Keister

Mr. Weader had nothing to report from the CSIU.
Mr. Keister reported the Vo-Tech budget would be on our February agenda for approval. Mr. Keister also talked briefly about the Vocational-Technical School

entertaining the process to obtain costs for a building project. The Vo-Tech has not had any major renovations since the building was built. Mr. Keister said Vo-Tech will be asking for approval to proceed with getting a RFP, at no cost to the district. Mr. Keister noted teacher contract negotiations are ongoing. The Vocational-Technical School will begin negotiations of the support staff contract and Act 93 agreement.

II. SUPERINTENDENT'S REPORT

A. There was an Executive Session at 5:30 PM to discuss personnel and legal matters.

B. Enrollment Report (Enclosure 1)

C. Head Start Update

Mrs. Latorre was unable to attend the meeting this evening.
Mrs. Edmeads noted that January is Board Recognition Month and thanked the board members for their service and dedication to the district and students.

III. PUBLIC COMMENT

No public comment at this time

Consent Agenda Items
The Board will take action to approve the proposed consent agenda items, removing item A under Athletics.
Motion: (To approve the consent agenda items, removing item A under Athletics)
A motion was made by Mr. Keister to approve the consent agenda items. The motion was seconded by Mr. Outt

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Traffic Study Update – Jamie Shrawder (Enclosure 2)

B. MARC Update – Chris Johns

Ms Jamie Shrawder gave an update on traffic study for entrance into the middle school. Ms Shrawder described several options: first moving the tennis courts with the traffic flow coming into the front of the school; and second, keeping the tennis courts where they are and taking the traffic flow to go alongside the tennis courts

and across the back of the school. The Railway is exploring grant funding to support this project. Mr. Outt and Dr. Klena asked for clarification on Borough/District ownership of property at the west end of the Middle School. Dr. Campbell asked what the cost would be. Dr. Gregg Campbell, noting we cannot move forward with approving this project until we have the cost. Ms Shrawder indicated that they do not have firm costs at this time. Ms Shrawder said they are simply asking the board to let her know what option they feel would be best so that they can move forward to get costs for the project, which would then need board approval. Mr. Keister said he feels we should get costs on all options. Mrs. Ross asked when this project would begin. Ms Shrawder said it would probably be in 2019.

Mr. Johns provided an update on a potential collaboration with Montour Area Recreation Commission regarding a mountain bike trail club for grades 6 through 12. Mr. David Decoutea said they already have ten coaches who have signed up to help. Everyone participates to whatever degree they are interested in. Mr. Johns noted that the District has bikes that could be used. Mr. Bob Stout, Director of MARC, indicated that MARC would be excited to build this partnership with the District. Dr. Matt McElroy, a potential coach, said the club would be great for health and wellness as well as bike safety. Mrs. Ross asked if the club would be seasonal or whole school year round. Dr. McElroy said it runs from the beginning of July to the beginning of November. Mr. Keister asked if the competition is set-up for different levels of skill or does everyone use the same course. They said everyone uses the same course but they are divided by age. Participants are awarded individual points as well as team points are awarded. Mr. Kanaksie confirmed that this is not a PIAA sport.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the finalized contract with Fidevia as the construction management company for the high school project as presented. (Enclosure 3)

B. The Board will take action to approve the finalized contract with Crab-tree and Rohrbach for the high school project as presented. (Enclosure 4)

C. The Board will take action to approve the sending of the wireless hard-ware quote from SHI International Corp. for E-rate processing. Nothing will be purchased unless category 2 E-rate finding is approved. Based on the current funds available to the district, the entire sum should be covered by E-rate. (Enclosure 5)

The Board will take action to approve items A-C under School Property and Supplies.

Motion: (To approve items A-C under School Property and Supplies)

A motion was made by Mr. Keister to approve the consent agenda items. The motion was seconded by Mr. Brookhart

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

VI. ATHLETICS/ACTIVITIES

*A. The Board will take action to accept the resignation of Nicole Outt, middle school girls basketball coach at the completion of the 2016 season. (Enclosure 6)

*B. The Board will take action to accept the resignation of Ainsley Kitchen, middle school cheerleading effective immediately. (Enclosure 7)

C. The Board will take action to approve Mickayla Bickhart, as cheerleading moderator for high school boys basketball at a salary of $1262.

D. The Board will take action to pay Urie Kline, orchestra leader for the fall production $750.00. This requested was omitted from the prior list submitted.

Motion: (To approve item A under Athletics/Activities)
A motion was made by Mr. Keister to approve item A under Athletics/Activities. The motion was seconded by Mr. Brookhart

The motion was approved on a roll call vote 6 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard; 1 – Abstain – Mr. Christopher Outt

Motion: (To approve items C-D under Athletics/Activities)
A motion was made by Mr. Keister to approve items C-D under Athletics/Activities. The motion was seconded by Mr. Brookhart

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

VII. CURRICULUM AND MANAGEMENT REPORT

VII. SCHOOL/COMMUNITY RELATIONS

VIII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 8)

B. Local Revenues – Actual vs. Budget (Enclosure 9)

C. State Revenues – Actual vs. Budget (Enclosure 10)

D. Federal Revenues – Actual vs. Budget (Enclosure 11)

E. Cash Receipts (Enclosure 12)

F. Investments

G. Bills for Payment – December 2, 2016 to January 4, 2017 (Enclosure 13)

H. The Board will take action to approve Berk One to process the Act 80 records for the Department of Revenue as presented. (Enclosure 14)

I. The Board will take action to approve returning an overpayment of $46,516.33 to Mahoning Township with reference to the Geisinger distribution funds. This was an error from the billing department from the county. (Enclosure 15)

J. The Board will take action to approve the return of $175.00 of real estate transfer tax to Exact Abstract due to an error in recording the deed. (Enclosure 16)

K. The Board will take action to approve a resolution authorizing (1) a project to construct, furnish and equip renovations to the Danville Area High School to be financed through the issuance this school district's general obligation bonds, Series A of 2017, (2) a refunding project of the school district's general obligation bonds, series of 2007, by the issuance of its general obligation bonds, Series B of 2017, (3) approving and authorizing the acceptance of a proposal for purchase of the Series A and Series B of 2017 bonds, and (4) authorizing specified officers of the school district to take appropriate action and to do and perform certain specified, required or appropriate acts.

Motion: (To approve item G under Finance)
A motion was made by Mr. Keister to approve item G under Finance. The motion was seconded by Mr. Outt

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin

Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

Mr. Weader asked Mrs. Venna to explain the details of the proposed repayment of funds to Mahoning Township. Mrs. Venna confirmed that the repayment amount was correct and was necessary to due to a processing error at the Montour County office.

Motion: (To postpone items H-J under Finance)
A motion was made by Mr. Keister to approve items H-J under Finance. The motion was seconded by Dr. Campbell

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

Ms Jamie Doyle spoke about the bond refinancing and issuance of new bonds. Ms. Doyle walked through the documents provided to the Board regarding the bond transactions. With respect to refinancing, Ms. Doyle reported that the process has produced a very favorable result for the District in producing savings. With respect to the issuance of new bonds, Ms. Doyle described for the Board the details of the approximately $5.5 million bond issue, including the repayment schedule and interest payments. Ms Doyle noted that the results for both the refinancing and the issuance of new bonds are positive and recommended that the Board approve both. Dr. Campbell asked Ms. Doyle to explain the overall debt service schedule in more detail and to confirm the total debt service following the proposed transaction. Ms. Doyle reviewed the debt service scheduled and noted that the total debt service post transaction will be $48 million, $36 million of which will be principal; total debt service less state aid will be $43 million. Attorney Tom Smida reviewed with the Board the bond resolution as well as the formal transaction documents for the bond issue.

Motion: (To postpone item K under Finance)
A motion was made by Mr. Keister to approve item K under Finance. The motion was seconded by Dr. Campbell

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

IX. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2016-2017 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 17)

*B. The Board will take action to accept the retirement of Margaret Wagner, reading specialist at the primary school, effective the last day of 2017 school year. (Enclosure 18)

*C. The Board will take action to approve leave time for employee number 4876263 from approximately March 3, 2017 through the end of the 2016-2017 school term using 30 sick days and 4 personal days.

*D. The Board will take action to approve the resignation of Noah Mantione, Special Education teacher effective January 10, 2017. Enclosure 19)

*E. The Board will take action to accept the resignation of Carolyn Dragano, Head Start Office Manager, effective on the timing of the new hire. Carolyn will cross train for five days. She will remain on the district substitute list. (Enclosure 20)

F. The Board will take action to approve Sarah Miller as a para Professional at an hourly rate of $10.25. Total compensation package is $24,604.27. (Enclosure 21)

G. The Board will take action to approve the Memorandum of Understanding between Jack Deal, teacher and the district as proposed. Mr. Deal will participate in coursework to assist the district with additional course offerings at the high school. (Enclosure 22)

Motion: (To approve items F & G under Personnel)
A motion was made by Mr. Keister to approve items F and G under Personnel. The motion was seconded by Dr. Campbell

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

X. POLICY & INSURANCE

A. The Board will take action to approve the second reading of Policy 626.1 Travel Reimbursement – Federal Programs as presented. (Enclosure 23)

B. The Board will take action to approve the second reading of Policy 137.1 Extracurricular participation by Home Education Students as presented. (Enclosure 24)

C. The Board will take action to approve the second reading of Policy 115 Career and Technical Education as presented. (Enclosure 25)

D. The Board will take action to approve the second reading of Policy 810.2 Transportation – Video/Audio Recording as presented. (Enclosure 26)

E. The Board will take action to approve the second reading of Policy 706-AR.5 Capital Assets Disposal Form as presented. (Enclosure 27)

F. The Board will take action to approve the second reading of Policy 706-AR.7 Books/Media Materials Disposal Form as presented. (Enclosure 28)

G. The Board will take action to approve the second reading of Policy 007 Policy Manual Access as presented. (Enclosure 29)

H. The Board will take action to approve the second reading of Policy 801 Public Records as presented. (Enclosure 30)

I. The Board will take action to approve the first reading of Policy 609 Investment of District Funds as presented. (Enclosure 31)

Motion: (To approve items A-I under Policy & Insurance)
A motion was made by Dr. Campbell to approve items A-I under Policy and Insurance. The motion was seconded by Mr. Keister

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

XI. TRANSPORTATION

A. The Board will take action to approve the Transportation Plan for Foster Care Students as required by the Department of Education. (Enclosure 32)

Motion: (To approve item A under Transportation)
A motion was made by Mr. Keister to approve item A under Transportation. The motion was seconded by Mr. Brookhart

The motion was approved on a roll call vote 7 yes - Mr. Wayne Brookhart, Dr. Gregg Campbell, Mr. Randy Keister, Dr. Joel Klena, Mr. Christopher Outt, Mrs. Erin

Ross, and Mr. David Weader; 0 – No; 2 – Absent – Mrs. Dawn Gill, and Mr. Derl Reichard

XII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

XIV. PUBLIC COMMENT

No public comment at this time.

ADJOURNMENT

At 8:26 pm a motion was made by Mr. Keister and seconded by Mr. Outt to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary