DANVILLE AREA SCHOOL DISTRICT

October 10, 2017 Minutes
Regular Board Meeting

The Danville Area School Board held their meeting in the Community Room at DES Building on Tuesday, October 10, 2017.

The meeting was called to order at 7:05 p.m. by Mr. David Weader, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mrs. Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader were present. Mr. Chris Outt was absent.

OTHERS PRESENT

Mr. David Price, Interim Superintendent; Mrs. Bobbi Ely, Business Manager; Mr. Chris Johns, High School Principal; Mr. Jeremy Winn, High School Assistant Principal; Mr. Charles Smargiassi, Middle School Principal; Mr. David Snover, Middle School Assistant Principal; Mr. Lee Gump, Intermediate Principal; Mr. John Bickhart, Primary School Principal; Mrs. Dawn Brookhart, Director of Curriculum, Instruction & Technology; Mrs. Linda Marshall, Head Start Director; Mrs. Jillann Shupp, Director of Special Education; Dr. Jennifer Gurski, Principal eLearning; Mr. Rick Engle, Director of Building and Grounds; Mrs. Bonnie Edmeads, Board Secretary; and thirty members of the staff, public, and news media.

Motion: (To approve the minutes from September 12, 2017)
A motion was made by Mrs. Dawn Gill to approve the minutes. The motion was seconded by Mr. Randy Keister.

The motion was approved on a voice vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports:
CSIU – Mr. David Weader
Columbia Montour Vo-Tech – Mr. Randy Keister

B. Head Start Report – Derl Reichard

Mr. Weader had nothing to report on the CSIU.

Mr. Keister reported the teacher contract for Columbia Montour Vo-Tech has been settled.

Mr. Reichard gave a brief report regarding Head Start being awarded a grant for a new classroom which begin on October 2, 2017.

II. SUPERINTENDENT'S REPORT

A. Enrollment Report (Enclosure 1)

B. Special Board Member Presentation

C. Act 1 Timeline and Budget Process – Bobbi Ely

D. Hurricane Relief – Dr. Charles Smargiassi

E. Future Projects – Tennis Courts, Maintenance Shed, Riverside Facility (Enclosure 2)

F. Future Borrowing – Jamie Doyle

G. FEMA Update: Middle School

Mr. Price presented Mr. Weader, Mr. Keister, Dr. Campbell and Mrs. Gill certificate from PSBA for 8 years of service as school board directors.

Mrs. Ely gave a brief overview on the development of the 2018-2019 budget process and timeline.

Mr. Smargiassi gave an update on the middle school fundraising for hurricane relief. The middle school adopted a middle school from Houston, Texas as a way of pay back for funds we received from other school districts when our middle school was flooded. Their goal was to raise $7,000 and to date they have raised $8,000. The middle school has one more event on October 28. They are hosting a Community Fall Festival with a lot of activities for kids and families including a movie.

Mr. Price spoke briefly about the stadium project, and noted that there will be a track and turf dedication during our homecoming game on October 6, 2017. Mr. Price then asked Mr. Ken Berkich, from Fidevia to give a brief overview of the project to date.

Mr. Price then spoke about a possible new project. This project would include demolishing the Riverside Elementary school, constructing a new metal building for maintenance shed and office at the Riverside property and replacing the current maintenance shed with tennis courts and parking.

Ms Jamie Shrawder from the Danville Borough spoke briefly regarding the possibly of changing the entrance to the middle school to be further south on Route 11 which would come through our current tennis courts. Ms Shrawder gave a brief review of the traffic study that was done. Mr. Shrawder said she asked the borough if they could possibly give us some funding because of removing the tennis courts from the current area. However, Ms. Shrawder did not know if the borough would vote to do this.

After brief discussion the board gave Mr. Price the okay to look further into costs and timeline for this project to happen. Mrs. Ross did ask if 5 courts would be enough or if we need 6 courts. Mr. Price said he will talk to the tennis coach.

Ms Jamie Doyle from PFM reviewed the borrowing information. She discussed the options of borrowing $5 million or $6 million. The board had a brief discussion regarding the issue. Ms. Doyle also told the board that the motion should read “and” not “or” for the Series A and Series B and the blanks need to be filled in by the board regarding the amounts they wish to proceed with.

Mr. Price gave a brief update on the FEMA funds from the middle school. FEMA asked for more information which was sent to them so the process can continue.

Mr. Price told the board elementary/intermediate bussing made some changes which has helped with times a little. The Primary School and Liberty Valley did a parent survey asking if parents would like to split the two building runs, meaning the primary and intermediate would have separate busses. The results of the survey showed 56% of Primary School parents and 54% of Liberty Valley parents are in favor of splitting the runs.
Mr. Price feels we still have some bussing issues and is recommending the district do a study. Mr. Price told the board to set perimeters for length of time for students to be on the bus. Mrs. Ross said the school times should also be included when doing this study. After a short discussion the board agreed to having the district to do a study.

Mr. Weader spoke briefly about the Danville Area Community Center agreement for pool usage that will be voted on later in the meeting. Mr. Weader said we would continue to bus age-group swimmers to the Center after school as in previous years.

Addendum Items
The Board will take action to add the addendum items and remove items.
Motion: (To add the addendum items)

A motion was made by Dr. Klena to add the addendum items and remove items. The motion was seconded by Mr. Keister.
The board will vote to add one item each under Athletics/Activities, Personnel and Policy & Insurance. Also, they will vote to remove item D under Athletics/Activities and item Z under School Property and Supplies

The motion was approved on a voice vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

III. PUBLIC COMMENT

No public comment at this time.

Consent Agenda Items
The Board will take action to approve the proposed consent agenda items.
Motion: (To approve the consent agenda items)
A motion was made by Mr. Keister to approve the consent agenda items. The motion was seconded by Mrs. Gill

The motion was approved on a roll call vote 7 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 1 – No – Mrs. Erin Ross; 1 – Absent – Mr. Chris Outt.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 5 minutes each)

A. Borough Update – Jamie Shrawder

B. Don Kuziak – Student Representative

Jamie Shrawder gave her report earlier in the meeting.

Don Kuziak, student representative gave a brief update on the homecoming spirit week, carnival and dance. Don said the students as a whole seemed to have a good attitude regarding all events.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the payment of $18,600.00 to Fidevia for August 2017 as presented. (Enclosure 3)

B. The Board will take action to approve the Project Application as presented for FEMA. (Enclosure 4)

C. The Board will take action to approve the payment of the General Contractor Application No. 2 in the amount of $842,956.56 to Lobar Inc. as presented (Enclosure 5)

D. The Board will take action to accept Change Order #2 for a credit of $19,379.25 from Lobar, Inc. to replace the poured-in-place concrete chase walls in the Auditorium, identified as wall type M11, with metal stud, gypsum wall board and tile finish as presented. (Enclosure 6)

E. The Board will take action to accept Change Order #3 for a credit of $4,316.00 from Lobar, Inc. to eliminate the power shown on the contract documents to be run and connected to the select auditorium seats as presented. (Enclosure 7)

F. The Board will take action to accept Change Order #4 for a credit of $8,892.99 from Lobar, Inc. associated with changes to the handrail system as presented. (Enclosure 8)

G. The Board will take action to accept Change Order #5 for a credit of $9,691.00 from Lobar, Inc. to modify auditorium seating as presented. (Enclosure 9)

H. The Board will take action to accept Change Order #6 for a credit of $17,218.05 from Lobar, Inc. for modification of the welded-plate railing system at balcony in the auditorium as presented. (Enclosure 10)

I. The Board will take action to accept Change Order #7 for a credit of $11,007.90 from Lobar, Inc. for elimination of the interior brick veneer on the east wall (plan) of Lobby A101, where indicated per wall type M9, elevations 4/A4, 5 & 10/A4.5 as presented. (Enclosure 11)

J. The Board will take action to accept Change Order #8 for a credit of $31,500 from Lobar, Inc. associated with the brick change. In lieu of the modular-size brick specified in Spec. Section 042000 for brick colors #1 and #2, use utility-size brick as presented. (Enclosure 12)

K. The Board will take action to accept Change Order #9 for a credit of $230,848 from Lobar, Inc. associated with the replacement of the insulated metal panel system, located on the upper exterior walls of the stage and auditorium with an exterior insulation finish system as presented. (Enclosure 13)

L. The Board will take action to accept Change Order #10 for a credit of $1,366.79 from Lobar, Inc. for flooring and wall paint in Art Room as presented. (Enclosure 14)

M. The Board will take action to accept Change Order #3 for a credit of $1,306.86 from Myco Mechanical Inc. for VE TMVs as presented. (Enclosure 15)

N. The Board will take action to accept Change Order #2 for a credit of $4,026.87 from Myco Mechanical Inc. for UG piping inside building as presented. (Enclosure 16)

O. The Board will take action to approve Change Order #1 in the amount of $15,251.30 to Myco Mechanical Inc. for floor drain cleanouts as presented. (Enclosure 17)

P. The Board will take action to approve pay application #2 in the amount of $128,085.30 to Myco Mechanical Inc. as presented. (Enclosure 18)

Q. The Board will take action to approve the payment of $23,100.00 to Fidevia for June 2017 as presented. (Enclosure 19)

R. The Board will take action to approve the payment of Application No. 4 in the amount of $162,360.00 to G. R. Noto Electrical Construction, Inc. as presented (Enclosure 20)

S. The Board will take action to accept Change Order #14 for a credit of $1,157.00 from Lobar, Inc. for masonry at knee-wall in gym as requested by owner. (Enclosure 21)

T. The Board will take action to accept Change Order #15 for a credit of $2,300.00 from Lobar, Inc. for changing chase walls for concrete to CMU. (Enclosure 22)

U. The Board will take action to accept Change Order #11 for a credit of $20,820.00 from Lobar, Inc. associated with not providing (58) corridor lockers & relocating approximately (20) existing lockers. (Enclosure 23)

V. The Board will take action to accept Change Order #12 for a credit of $570.00 from Lobar, Inc. for VE item #4 – delete poured concrete wall and replace with masonry. (Enclosure 24)

W. The Board will take action to approve Change Order #13 in the amount of $1,886.38 from Lobar, Inc. for cost associated with additional masonry in foundation per RFI-006. (Enclosure 25)

X. The Board will take action to approve the payment of $7,415.81 for professional services from July 1, 2017 to July 31, 2017 for testing as presented. (Enclosure 26)

Y. The Board will take action to approve the payment of $18,564.88 for professional services from August 1, 2017 to August 31, 2017 for testing as presented. (Enclosure 27)

Z. The Board will take action to approve Change Order #16 in the amount of $47,958.75 to Lobar, Inc. for cost associated with polymer lockers per spec section 105106. This was an architect's omission. (Enclosure 28)

AA. The Board will take action to approve the payment of Application No. 3 in the amount of $145,440 to Myco Mechanical, Inc. as presented (Enclosure 29)

BB. The Board will take action to approve the payment of Application No. 1 in the amount of $283,263.75 to Master Mechanical Corp. as presented (Enclosure 30)

CC. The Board will take action to approve the payment of $18,600.00 to Fidevia for September 2017 as presented. (Enclosure 31)

DD. The Board will take action to approve the payment of change request #23 in the amount of $1,310.87 to Lobar Inc. for paving in the stadium area as presented. (Enclosure 32)

EE. The Board will take action on the recommendation of the Superintendent to approve the enclosed agreement with ELA sport for new tennis courts to be located in the area of the current maintenance barn. (Enclosure 33)

FF. The Board will take action on the recommendation of the Superintendent to develop specifications and obtain permits for the removal of a 10,000 gallon underground fuel tank located at Riverside Elementary.

GG. The Board will take action on the recommendation of the Superintendent to develop specifications and obtain permits for the demolition of Riverside Elementary school.

HH. The Board will take action on the recommendation of the Superintendent to obtain quotes for the design of a new maintenance building.

II. The Board will take action to approve a request by district to change flooring in auditorium lobby to terrazzo and VCT in the corridors at a cost of $59,350. (Enclosure 34)

Motion: (To approve items A-Y under School Property and Supplies)
A motion was made by Mr. Randy Keister to approve items A-Y. The motion was seconded by Mrs. Dawn Gill.

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

Motion: (To approve items AA - II under School Property and Supplies)
A motion was made by Mr. Randy Keister to approve items AA-II. The motion was seconded by Mrs. Dawn Gill.
The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

VI. ATHLETICS/ACTIVITIES

*A. The Board will take action to approve the out-of-state trip for the Danville High School Ski Club to travel to Killington, Vermont from Friday, February 23 through Monday, February 26, 2018 as presented. (Enclosure 35)

*B. The Board will take action to approve the out-of-state trip for the Danville High School band to travel to Washington D.C. and Williamsburg VA From April 26-29, 2018 as presented. (Enclosure 36)

C. The Board will take action to approve the stipend list for advisors/leads as presented. (Enclosure 37)

D. [removed]

E. The Board will take action to employ Guy Moses as 7th grade girls basketball coach.

Motion: (To approve items C & E under Athletics/Activities)
A motion was made by Mr. Randy Keister to approve items C & E under Athletics/Activities. The motion was seconded by Mrs. Dawn Gill

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

VII. CURRICULUM AND MANAGEMENT REPORT

VII. SCHOOL/COMMUNITY RELATIONS

VIII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 39)

B. Local Revenues – Actual vs. Budget (Enclosure 40)

C. State Revenues – Actual vs. Budget (Enclosure 41)

D. Federal Revenues – Actual vs. Budget (Enclosure 42)

E. Cash Receipts (Enclosure 43)

F. Investments (Enclosure 44)

G. Bills for Payment – September 7, 2017 to October 4, 2017 (Enclosure 45)

*H. The Board will take action to appoint Mrs. Bobbi Ely, Business Manager, as Right To Know Officer for the Danville Area School District.

*I. The Board will take action to appoint the Superintendent as Hippa Officer for the Danville Area School District.

*J. The Board will take action to appoint the Superintendent as Title IX Compliance Officer for the Danville Area School District.

*K. The Board will take action to appoint Mrs. Bobbi Ely, Business Manager, as Trustee to CS Trust.

L. The Board will take action to approve Series A of 2018-New Money or\ Series B of 2018-Refunding.

Series A - Resolved: The Board of the Danville Area School District does hereby authorize the Administration to work with PFM Financial Management LLC, as Independent Financial Advisor, Mette, Evans & Woodside, as Bond Counsel, and the Solicitor to proceed with the issuance of General Obligation Bonds, Series A of 2018, via a competitive internet auction, as seen in Option 2, the proceeds of which will be used towards the funding of various capital improvements of the District.

And

Series B – Resolved: The Board of School Directors of the Danville Area School District does hereby authorize the Administration to work with PFM Financial Management LLC, as Independent Financial Advisor, Mette, Evans & Woodside, as Bond Counsel, and the Solicitor to proceed with the Issuance of General Obligation Bonds, Series B of 2018, via a competitive Internet auction, the proceeds of which will be used towards the advance refunding of a portion of the Series of 2014 Bonds with a minimum net savings target of 3% (historically 3% for an advanced refunding).

Motion: (To approve item G under Finance)
A motion was made by Dr. Gregg Campbell to approve item G under Finance. The motion was seconded by Mrs. Dawn Gill

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

Motion: (To approve item L under Finance)
A motion was made by Dr. Gregg Campbell to approve item L under Finance. The motion was seconded by Mrs. Dawn Gill
Changing "or" to "and" and filling in the blanks to Option 2 and 3%

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

IX. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2017-2018 substitute list, pending all required documentation. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 46)

*B. The Board will take action to accept the resignation Deborah Park, as a High School Forensics Coach, effective immediately. I will coach a few students on a volunteer basis.

*C. The Board will take action to approve FMLA for employee #4172, beginning August 28, 2017 through November 17, 2017, followed by uncompensated leave of absence through January 3, 2018, using 10.5 sick days.

*D. The Board will take action to approve Kaitlin Huber as a homebound instructor for student #9518632197.

E. The Board will take action to hire Miranda Brady as Pre-K Education Assistant for Head Start, at an hourly rate of $10.85, effective September 27, 2017. (Enclosure 47)

F. The Board will take action to hire Joanna Race as a teacher for Head Start, at a starting salary $26,933, effective October 30, 2017.

Motion: (To approve items E-F under Personnel)
A motion was made by Mr. Randy Keister to approve items E-F under Personnel. The motion was seconded by Mrs. Dawn Gill.
Changing Park to Parker

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

X. POLICY & INSURANCE

*A. The Board will take action to approve the memorandum of understanding between Pennsylvania State Police – Troop F – Milton PA and Danville Area School District as presented. (Enclosure 48)

*B. The Board will take action to approve the memorandum of Understanding between Danville Borough Police Department and Danville Area School District as presented. (Enclosure 49)

*C. The Board will take action to approve the consultant agreement between Danville Head Start and Deann Kinsey to provide consultant services to staff, children and families of Danville Head Start. (Enclosure 50)

*D. The Board will take action to approve the agreement between Service 1st Federal Credit Union and the Danville Area School District to maintain and operate a branch office at the Danville Area High School to expire the end of the 2021-2022 school year as presented. (Enclosure 51)

E. The Board will take action to approve the expulsion of student #2707920606 for thirty (30) days beginning October 9, 2017.

Motion: (To approve items E under Policy & Insurance)
A motion was made by Mrs. Dawn Gill to approve item E under Policy & Insurance. The motion was seconded by Mr. Randy Keister.

The motion was approved on a roll call vote 8 yes – Mr. Wayne Brookhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister, Dr. Joel Klena, Mr. Derl Reichard, Mrs. Erin Ross, and Mr. David Weader; 0 – No; 1 – Absent – Mr. Chris Outt.

XI. TRANSPORTATION

*A. The Board will take action to approve Connie Johnson as a van driver through Fishing Creek for the Danville Area School District 2017-2018 school year.

*B. The Board will take action to approve Jean Vincent as a van drive Through Fishing Creek for the Danville Area School District 2017-2018 school year.

*C. The Board will take action to approve Nicole Cerullo as a bus driver through Fishing Creek for the Danville Area School District 2017-2018 school year.

XII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

Several Board members requested further information and discussion regarding the challenges with finding enough substitute teachers. Mrs. Edmeads said she would look into process of following through with apps for possible substitutes.

XIV. PUBLIC COMMENT

No Public comment

ADJOURNMENT

At 8:50 pm a motion was made by Mrs. Dawn Gill and seconded by Mr. Randy Keister to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary