DANVILLE AREA SCHOOL DISTRICT

August 11, 2015 Minutes

The Danville Area School Board held their meeting in the Community Room at DES Building on Tuesday, August 11, 2015.

The meeting was called to order at 7:05 p.m. by Alan Schappert, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm were present. Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

OTHERS PRESENT

Mrs. Cheryl Latorre, Superintendent; Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriclum, Instruction and Tecnology; Lee Gump, High School Principal; Michelle Garman, Assistant High School Principal; Mr. Charles Smargiassi, Middle School Principal; Mr. Jeremy Winn, Assistant Middle School Principal; Mr. Chris Johns, Intermediate Principal; Mr. John Bickhart, Primary School Principal; Mrs. Linda Marshall, Director of Head Start; Mr. Rick Engle, Director of Building and Grounds; Mr. Jeff Ryan, Director of Network Administration; Mrs. Bonnie Edmeads, Board Secretary and twenty-five members of the staff and public, and news media.

Motion: (To approve the July 14, 2015 minutes)
A motion was made by Randy Keister to approve the minutes
The motion was seconded by Gregg Campbell
The motion was approved on a voice vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

Motion: (To add the addendum items)
A motion was made by David Weader to add the addendum items
The motion was seconded by Randy Keister
The motion was approved on a voice vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David

Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

Allan thanked Robert Stonebeck, Danville News reporter, for his hard work covering our meetings. Robert will be moving on to another job.

II. SUPERINTENDENT'S REPORT

A. There was an Executive Session at 6:00 PM to discuss personnel and legal matters.

B. Ron Kanaskie Celebration

C. 2015-2016 District enrollment update

D. Schedules and Staffing

E. Open House Dates for all buildings
August 24 – Pre-K Counts and Kindergarten 4-6 PM
Middle School 5-7 PM
August 25 – Grades 1 and 2 4-6 PM
Liberty Valley 5-7 PM
September 1 – Head Start 4-6 PM
September 3 – High School 7-9 PM
September 17 – eLearning Academy 5-7 PM

F. First Student Day August 27, 2015

G. Free community movie to be held outdoors at the high school on Saturday, August 22 to celebrate 40th Anniversary of Service 1st.

H. Danville Cross Country Community 5K Walk/Run – August 22

I. Thank you Middle School teachers for Keystone picnic for all students.

III. PUBLIC COMMENT

Nancy Weikel, a parent, asked if any negotiation meetings have been set before October 16, 2015.

Consent Agenda Items
The Board will take action to approve the proposed consent agenda items.

Motion: (To approve the consent agenda items)

A motion was made Gregg Campbell to approve the consent agenda items. The motion was seconded by Jamie Hosterman

The motion was approved on a voice vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 10 minutes each)

A. Borough Representative – Dan Knorr

Dan Knorr spoke about the work at the middle school. There is a meeting tomorrow to go over everything at the construction site.

V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the installation of chain link fence a the Lacrosse Field at the Danville Middle School through KPN-201401JOCC at a cost of $32,876.05. This is a maintenance budget item. (Rick Engle)

B. The Board will take action to approve the installation of the chain link fence at the Maintenance Shop on Liberty Street through KPN-201401JOCC at a cost of $40,497.56. This is a maintenance budget item. (Rick Engle)

C. The Board will take action to approve the installation of the chain link fence at Liberty Valley through KPN-201401JOCC at a cost of $4,903.00. This is a maintenance budget item. (Rick Engle)

D. The Board will take action to approve Disposal Management Services, Inc., through bid, for the next 36 months at a cost of $1494.11 per month for garbage and recycling. (Enclosure 1) (Rick Engle)

E. The Board will take action to approve the purchase of a lawn mower from W F Welliver & Sons., Inc. through co-stars contract #4400011404 at a cost of $32,804.70. This is a budgeted item. (Rick Engle)

F. The Board will take action to approve the initiative of Turf and Track project for the stadium and three new fields at Riverside in conjunction with the Stadium Council Committee for funding of the turf and track. (Randy Keister)

G. The Board will take action to approve the purchase of chairs for Liberty Valley as presented. (Chris Johns) (Enclosure 23)

H. Project Updates

Rick spoke about projects to be done at the Middle School, Liberty Valley and the maintenance shop.
Rick give updates on projects in the district. The middle school roof and main water line is completed. Painted the gym entrance. Playground at the primary school is completed and fixed the drainage at the playground. The pavilion is on order and should be done of October. High School projects are nearly complete. Kitchen equipment at the high school is completed. Playground equipment at the high school needs to be removed. Whiteboards at Liberty Valley are completed.

Motion: (To approve the Items A-E under School Property and Supplies)
A motion was made Gregg Campbell to approve Items A-E under School Property and Supplies
The motion was seconded by Randy Keister
The motion was approved on a roll call vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

Motion: (To postpone the Items F under School Property and Supplies)
A motion was made by Randy Keister to postpone Items F under School Property and Supplies
The motion was seconded by Dave Weader
The motion was approved on a roll call vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

Motion: (To approve the Items G under School Property and Supplies)
A motion was made Dave Weader to approve Items G under School Property and Supplies
The motion was seconded by Rendy Keister
The motion was approved on a roll call vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

VI. ATHLETICS/ACTIVITIES

*A. The Board will take action to approve Michelle Becker and Kati Huber as co-advisors for FBLA at the high school, each receiving a stipend of $1,100.

*B. The Board will take action to approve Emily Morgan and Sonia Crane as co-advisors of Student Government Association at the high school, each receiving a stipend of $750.00.

*C. The Board will take action to approve the employment Sarah Biddle, as Assistant Field Hockey Coach, with a stipend of $1,939.00, effective August 12, 2015.

*D. The Board will take action to accept the resignation of Joy Smith as Middle School Yearbook Advisor, effective the beginning of the 2015-2016 school year. (Enclosure 2)

*E. The Board will take action to accept the resignation of Marcie Kitka and Megan Heistand as Middle School Yearbook co-advisors, effective immediately.

*F. The Board will take action to accept the resignation of Shelly Craig as advisor of the Middle School Student Council/Government, effective immediately.

*G. The Board will take action to approve Amy Varano as Middle School Yearbook Advisor, with a stipend of $1,000.

*H. The Board will take action to approve Samatha Simatos and Marcie Kitka as co-advisors of Middle School Student Council/Government, with a stipend of $750 each.

VII. CURRICULUM AND MANAGEMENT REPORT

VIII. SCHOOL/COMMUNITY RELATIONS

IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 6)

B. Local Revenues – Actual vs. Budget (Enclosure 7)

C. State Revenues – Actual vs. Budget (Enclosure 8)

D. Federal Revenues – Actual vs. Budget (Enclosure 9)

E. Cash Receipts (Enclosure 10)

F. Investments (Enclosure11)

G. Bills for Payment – June 3, 2015 to July 8, 2015 (Enclosure 12)

H. The Board will take action to approve Plan Con J as presented.

Motion: (To approve the Item G under Finance)
A motion was made Randy Keister to approve Item G under Finance
The motion was seconded by Gregg Campbell
The motion was approved on a roll call vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

Motion: (To approve the Item H under Finance)
A motion was made Dave Weader to approve Item H under Finance
The motion was seconded by Randy Keister
The motion was approved on a roll call vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

X. PERSONNEL

*A. The Board will take action to approve the following as Homebound Teachers as needed at a stipend of $20.00 per hour – Christy Yohe, Cheryl Cooper and Pam Webber.

*B. The Board will take action to accept the resignation of Lisa Zechman, cafeteria worker, effective immediately. (Enclosure 11)

*C. The Board will take action to accept the resignation of Bryn Harding, As co-advisor of the Class of 2017 effective immediately. (Enclosure 12)

*D. The Board will take action to approve the transfer of Patti VanHorn to the 7 hour position in the cafeteria at Liberty Valley.

*E. The Board will take action to approve the transfer of Nichole Oberdorf from part-time cafeteria to full-time 6.5 hour cafeteria position at Liberty Valley.

*F. The Board will take action to approve the list of substitutes for the 2015-2016 school year as presented. (Enclosure 13)

*G. The Board will take action to accept the resignation of Jared Morgan, as a paraprofessional, effective August 12, 2015. (Enclosure 14)

H. The Board will take action to approve the employment of Robert

Hashagen, as a Middle School 2nd shift custodian effective August 12, 2015 at an hourly rate of $12.05. Total compensation will be $49,156.31. (Enclosure 15)

I. The Board will take action to approve the employment of Kimberly Matunis, as a reading specialist at the Middle School, MS, Year 1, Step1, salary of $42,922.00. Total compensation will be $$73,568.13. (Enclosure 16)

J. The Board will take action to approve the FMLA for employee #8679704 from September 4, 2015 with anticipated return date of January 4, 2016. (Handout Confidential)

K. The Board will take action to approve the employment of Brittney Mensinger, as Family Advocate at Head Start with a salary of $28,000. Total compensation will be $53,072.98. (Enclosure 17)

L. The Board will take action to approve FMLA for employee #7262305 beginning August 24, 2015 and returning October 16, 2015, using sick/personal days for paid leave from August 24, 2015 until September 18, 2015. (Handout Confidential)

M. The Board will take action to approve the employment of additional substitutes for the 2015-2016 school year. (Attached)

Motion: (To approve Items H-M under Personnel)
A motion was made by Dave Weader to approve items H-m under Personnel
The motion was seconded by Randy Keister

The motion was approved on a roll call vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

XI. POLICY & INSURANCE

*A. The Board will take action to approve student #9060321316, as a tuition paying student from Shikellamy School District. Tuition is being paid by the Shikellamy School District.

B. The Board will take action to approve the Service Provider Agreement for Valley Rehabilitation and Danville Area School District as presented. (5 votes) (Enclosure 18)

C. The Board will take action to approve the Memorandum of Understanding between Danville Borough Police Department and Milton State Police as presented. (5 votes) (Enclosure 19)

D. The Board will take action to approve the Terms and Conditions of Service Delivery for 2015-2016 between Central Susquehanna Intermediate and Danville Area School District as presented. (5 votes) (Enclosure 20)

E. The Board will take action to approve the first reading of the 300 Policies as presented. (Enclosure 21)

F. The Board will take action to approve the Technology Device Protection Plan Agreement/Waiver as presented.

Motion: (To approve Item B under Policy and Insurance)
A motion was made by Randy Keister to approve item B under Policy and Insurance The motion was seconded by Dave Weader

The motion was approved on a roll call vote 6 yes - Dr. Gregg Campbell, Jamie Hosterman, Mr. Randy Keister, Mr. Christopher Outt, Mr. Allan Schappert, Mr. David Weader, and Dr. Joseph Stemm; 0 – No; 3 – Absent - Mrs. Barbara Bickhart, Dawn Gill, and Mr. Christopher Outt were absent.

XII. TRANSPORTATION

*A. The Board will take action to approve the list of bus drivers for the 2015-2016 school year as presented. (Enclosure 22)

*B. The Board will take action to approve John Talanca, as a bus driver for the 2015-2016 school year for Danville Area School District through Fishing Creek.

*C. The Board will take action to approve Theodore Berger, as a bus Driver for the 2015-2016 school year for Danville Area School District through W. L. Myers & Son, LLC.

*D. The Board will take action to approve Abagail Klopp, as a bus driver for the 2015-2016 school year for Danville Area School District through W. L. Myers & Son, LLC.

*E. The Board will take action to approve Catrina Michael, as a bus driver for the 2015-2016 school year for Danville Area School District through W. L. Myers & Son, LCC.

*F. The Board will take action to approve Gary Myers, as a bus driver for the 2015-2016 school year for Danville Area School District through W. L. Myers & Son, LCC.

*G. The Board will take action to approve Kaitlyn Derrick, as a bus driver for the 2015-2016 school year for Danville Area School District through Fishing Creek.

XIII. PUBLIC COMMENT

Jim Gulliver asked for enclosure 19

XIV. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

ADJOURNMENT

At 7:50 pm motion was made by Randy Keister and seconded by David Weader to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary