DANVILLE AREA SCHOOL DISTRICT

January 27, 2015 Minutes

The Danville Area School Board held their meeting in the Senior High School Cafeteria on Tuesday, January 27, 2015.

The meeting was called to order at 7:00 p.m. by Alan Schappert, President, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader were present. Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt were absent.

OTHERS PRESENT

Mrs. Cheryl Latorre, Superintendent; Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction & Technology; Mrs. Jillann Shupp, Director of Special Education; Mr. Lee Gump, High School Principal; Ms Michelle Garman, Assistant High School Principal; Mr. Jeremy Winn, Assistant Middle School Principal; Mr. Chris Johns, Intermediate Principal; Mr. Rick Engle, Director of Buildings and Grounds; Mrs. Jennifer Gurski, Principal of Cyber School; Mr. Jeffrey Ryan, Director of Network Administration; Mrs. Bonnie Edmeads, Board Secretary and twenty members of the staff and public, and news media.

Motion: (To approve the December 3, 2014 minutes [Re-organizational and regular)
A motion was made by Dawn Gill to approve the minutes
The motion was seconded by Barbara Bickhart
The motion was approved on a voice vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Reports –

CSIU – Dave Weader
Columbia Montour Vo-Tech – Allan Schappert

Mr. Schappert announced the Arbitrators report is due February 2, 2015.

Allan did not have a report on Columbia-Montour Vo-Tech meeting.

David gave a brief update on the CSIU meeting.

II. SUPERINTENDENT'S REPORT

A. There was an Executive Session at 6:00 PM

B. Board Recognition

C. January Professional Development Day – Thank you Mrs. Brookhart

D. Documents for Act 153 and Act 168

E. Wellness meeting updates

F. Montour Area Recreation Commission – Designate 2 representatives to serve on the board. Make a motion – Christopher Johns is willing to serve as one representative

G. Summer Food Services Program – Middle School

Cheryl thanked Dawn Brookhart and Jen Bunce for their work organizing Professional Development Day. She also spoke about our recent wellness meeting and the summer food services program.

Mrs. Latorre also recognized the school board members for their dedication and commitment serving the district and community.

PUBLIC COMMENT
No Public Comment at this time

Consent Agenda Items
The Board will take action to approve the proposed consent agenda items.

Motion: (To approve the consent agenda items)
A motion was made by Barbara Bickhart to approve the minutes
The motion was seconded by Jamie Hosterman

The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

Motion: (To move all voting issues to beginning of meeting)
A motion was made by Dawn Gill to move all voting issues to beginning of meeting)
The motion was seconded by Dr. Joseph Stemm
The motion was approved on a voice vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

Dawn Gill left the meeting at 7:25.

III. PRESENTATIONS/OUTSIDE GUESTS (Max. of 10 minutes each)

A. Borough Representative – Dan Knorr

Mr. Knorr was not present this evening.

III. SCHOOL PROPERTY & SUPPLIES

A. Update on energy savings project from summer of 2014 – Rick Engle

B. Discussion on projects for the summer of 2015 – Rick Engle

*C. The Board will take action to approve the donation of a TV mount for the eLearning student lounge. It was donated from Stamm's TV & Appliances in Lewisburg. The retail cost is approximately $60.00.

D. The Board will take action to approve the purchase of furniture for the board/community room at the Danville Elementary building on East Front Street. The quote is for $8,551.06 from School Specialty. (Enclosure 2)

E. The Board will take action to accept the bid for the DES Sound System for the board/community room from Guyette Communications in the amount of $31,470.00. (Enclosure 2)

Rick gave a brief update on this past summer project. The project is complete. We completed the project within our budget. We had approximately $3,000 left over. We are already seeing the savings from the project.

Rick spoke briefly about two projects for this upcoming summer. One is the roof at the middle school. The second project is locker replacement in the high school at a approximate cost of $240,000-$250,000.

CSIU will be coming in tomorrow to present on their turf and track at 12 Noon. Any-one who can attend is welcome.

Motion: (To approve Item D under School Property and Supplies)
A motion was made by David Weader to approve item D under School Property and Supplies
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Chris-topher Outt; 0- No

Motion: (To approve Item E under School Property and Supplies)
A motion was made by David Weader to approve item E under School Property and Supplies
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Chris-topher Outt; 0- No

IV. ATHLETICS/ACTIVITIES

*A. The Board will take action to accept the resignation of Tom Craig, Head Girls Soccer Coach, effective December 8, 2014. (Enclosure 3)

*B. The Board will take action to accept the resignation of Barry Seidel, Head Boy's Track and Field Coach, effective immediately. (Enclosure 4)

*C. The Board will take action to approve Michelle Becker, as class adviser for the 2014-2015 school year, with a stipend of $562.50 a year. (Enclosure 5)

*D. The Board will take action to approve the transfer of the balance of the Class of 2014 funds to the Class of 2018 in the amount of $642.17.

V. CURRICULUM AND MANAGEMENT REPORT

VI. SCHOOL/COMMUNITY RELATIONS

VII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 6)

B. Local Revenues – Actual vs. Budget (Enclosure 7)

C. State Revenues – Actual vs. Budget (Enclosure 8)

D. Federal Revenues – Actual vs. Budget (Enclosure 9)

E. Cash Receipts (Enclosure 10)

F. Investments (Enclosure 11)

G. Bills for Payment – November 22, 2014 to January 6, 2015 (Enclosure 12)

H. The Board will take action to approve the following Deputy Tax Collectors – Marlene Gunther for Cooper Township, Lisa Stausser for Danville Borough and Marlene Gunther for Mahoning Township.(Enclosure 13)

Motion: (To approve Items G & H under Finance)
A motion was made by Barbara Bickhart to approve items G and H under Finance
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

VIII. PERSONNEL

*A. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2013-2014 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 14)

*B. The Board will take action to approve payment to Emily Foster, a student to operate the light and sound system at the middle school. The rate is $15 per hour.

C. The Board will take action to approve the employment of Karen Treon, as a para professional at the Danville Primary School, at an hourly rate of $10.05, effective January 14, 2015. Benefits totaling $8,717.74. Total compensation is $21,661.74. (Enclosure 15)

D. The Board will take action to approve the employment of Jan Buck, as middle school secretary, at an hourly rate of $12.01, effective January 14, 2015. Benefits totaling 14,674.54. Total compensation is $39,655.34. (Enclosure 16)

E. The Board will take action to approve FMLA leave for employee # 5910272 for eight (8) weeks beginning approximately February 14, 2015. (Enclosure 17)

F. The Board will take action to approve Jacob Prescott, as a homebound instructor, at $20.00 per hour.

G. The Board will take action to approve Cheryl Cooper, as a homebound instructor, at $20.00 per hour, for student #103681.

H. The Board will take action to approve Christie Yohe, as a homebound instructor, at $20.00 per hour, for student #102100.

I. The Board will take action to accept the retirement of Andrew Shively, Middle School 7th grade Social Studies teacher, effective February 6, 2015. (Enclosure 18)

J. The Board will take action to approve the resignation date, June 13, 2014, of Vickory Sawyer to her retirement date.

K. The Board will take action to accept the retirement of Therese Lloyd, Language/Speech Therapist effective the last day of the 2014-2015 school year. (Enclosure 19)

Motion: (To approve Items C-K under Personnel)
A motion was made by Dawn Gill to approve items C-K under Personnel
The motion was seconded by Barbara Bickhart
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

IX. POLICY & INSURANCE

*A. The Board will take action to approve the All Hazards School Safety Plan.

B. The Board will take action to approve the agreement between Danville Area School District and Central Susquehanna Intermediate Unit for

Educational Services for Behavioral Specialists, Inc. (BSI). (Enclosure 20)

C. The Board will take action to approve CGA Law Firm for negotiating of the support union contract.

D. The Board will take action to approve Merdadie Hollenbach, as a tuition paid student from Milton to Danville from 1/13/15 to the last day of the 2014-2015 school year.

E. The Board will take action to approve Melissa Owen, as a tuition paid student from Shikellamy to Danville, for the 2014-2015 school term.

F. The Board will take action to approve the second reading of Policy 001 – Name and Classification. (Enclosure 21)

G. The Board will take action to approve the second reading of Policy 002 – Authority and Powers. (Enclosure 22)

H. The Board will take action to approve the second reading of Policy 003 – Functions. (Enclosure 23)

I. The Board will take action to approve the second reading of Policy 004 – Membership. (Enclosure24)

J. The Board will take action to approve the second reading of Policy 006 – Meetings. (Enclosure 25)

K. The Board will take action to approve the second reading of Policy 008 – District Organizational Chart. (Enclosure 26)

L. The Board will take action to approve the second reading of Policy 009 – Policy Development. (Enclosure 27)

M. The Board will take action to approve the first reading of the 2015-2016 school calendar. (Enclosure 28)

Motion: (To approve Item B under Policy and Insurance)
A motion was made by Dawn Gill to approve item B under Policy and Insurance
The motion was seconded by David Weader
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

Motion: (To approve Items C, D, and E under Policy and Insurance)
A motion was made by David Weader to approve items C, D, and E under Policy and Insurance
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

Motion: (To approve Items F - M under Policy and Insurance with date change for Primary School and Liberty Valley Parent Teacher Conference in March)
A motion was made by David Weader to approve items F-M under Policy and Insurance with date change for Primary School and Liberty Valley Parent Teacher Conference in March
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

X. TRANSPORTATION

A. The Board will take action to approve the memorandum of understanding between the Danville Area School District and its bus contractors – W.L. Myers & Sons, Reichard Busing, Gary Aurand, Bogart Buses, Fishing Creek Transportation, Emma Gordener and Keith Hilkert. The memorandum references a mandatory minimum payment clause. (Enclosure 290

B. The Board will take action to approve the memorandum of understanding between the Board of Directors of the Danville Area School District and bus contractors – W.L. Myers & Sons, Reichard Busing, Gary Aurand, Bogart Buses, Fishing Creek Transportation, Emma Gordener and Keith Hilkert. The memorandum references the fuel adjustment clause. (Enclosure 30)

Motion: (To approve Item A under Transportation)
A motion was made by David Weader to approve item A under Transportation
The motion was seconded by Jamie Hosterman
The motion was approved on a roll call vote 5 yes - Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 1- No Mrs. Barbara Bickhart

Motion: (To postpone Item B under Transportation)

A motion was made by David Weader to postpone item B under Transportation
The motion was seconded by Jamie Hosterman
The motion was approved on a roll call vote 6 yes - Mrs. Barbara Bickhart, Mrs. Dawn Gill, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 3 – Absent - Dr. Gregg Campbell, Mr. Randy Keister and Mr. Christopher Outt; 0- No

Motion: (To move February 10, 2015 meeting to February 12, 2015)
A motion was made by David Weader to move February 10, 2015 meeting to February 12, 2015
The motion was seconded by Jamie Hosterman
The motion was approved on a roll call vote 5 yes - Mrs. Barbara Bickhart, Mr. Jamie Hosterman, Dr. Joseph Stemm, Mr. Allan Schappert, and Mr. David Weader; 4 – Absent - Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Randy Keister and Mr. Christopher Outt; 0- No

XI. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

PUBLIC COMMENT

Mr. Gulliver asked how many people the proposed community room could seat. Mrs. Latorre and Rick Engle said approximately 125 people. He also asked for enclosures 20 and 26.

ADJOURNMENT

At 7:45 pm motion was made by David Weader and seconded by Barbara Bickhart to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary