DANVILLE AREA SCHOOL DISTRICT

August 13, 2013 Minutes

The Danville Area School Board held their meeting in the Senior High School Cafeteria on Tuesday, August 13, 2013.

The meeting was called to order at 7:10 p.m. by Alan Schappert, president, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader

OTHERS PRESENT

Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction and Technology; Mrs. Jillann Shupp, Director of Special Education' Mr. Lee Gump, High School Principal; Ms Michelle Garman, Assistant High Principal; Mr. Charles Smargiassi, Middle School Principal; Mr. Edward Sanders, Assistant Middle School Principal; Mr. John Bickhart, Primary Principal; Mr. Chris Johns, Intermediate Principal; Mrs. Jennifer Gurski, Coordinator of Cyber School; Mr. Rick Engle, Director of Building and Grounds; Mr. Jeffrey Ryan, Director of Network Administration; and Mrs. Bonnie Edmeads, Board Secretary; and approximately fifteen members of the staff and public, and news media.

Motion: (To approve to the July 16, 2013 minutes)
Make two adjustments to the minutes under curriculum – Spanish for elementary is for 2014-15 school year not 2013-2014 and under personnel – Item O stipends for Act 93 not approved.
A motion was made by Chris Outt to approve the minutes
The motion was seconded by Dave Weader
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No,

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

Dave Weader gave a CSIU update

Dave gave a brief update on the recent CSIU meeting. David told the board the CSIU elected their officers for the upcoming year on the board.

Steve Schooley - No Vo-Tech update this evening

II. SUPERINTENDENT'S REPORT

A. There was an Executive Session at 6:00 pm

B. Ribbon Cutting Ceremony at the Middle School on Northumberland Street will be held September 26, 2013 at 6:00 PM

C. Transportation/Construction Middle School Update

D. Back to school newsletter

E. School opens August 26th

F. Congratulations to Mr. Johns who received a $10,000 Merck grant for STEM initiatives at Liberty Valley

III. PUBLIC COMMENT

No public comment at this time.

Consent Agenda Items
The Board will take action to approve the proposed consent agenda items.
All items marked with an asterisk were on the consent agenda.
Remove Item J under Personnel
A motion was made by Dawn Gill to approve the consent agenda items.
The motion was seconded by Chris Outt
The motion was approved on a roll call vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No,

IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 10 minutes each)

A. Dan Knorr – Borough Representative

Dan Knorr gave a handout to the board regarding Danville Municipal Authority Main Interceptor replacement project showing how the Danville Area School District will be affected. Dave Weader thanked Dan for bringing this information to the meeting.

V. SCHOOL PROPERTY AND SUPPLIES

Rick Engle and Jeff Brophy will be present to give an update on the middle school project.

A. The Board will take action to approve payment of Application No. 6 to Zartman Construction, Inc., in the amount of $375,129.74. FEMA reimbursement (Enclosure 1)

B. The Board will take action to approve payment of Application No. 5 to LTS Plumbing and Heating, Inc. In the amount of $25,861.50. FEMA reimbursement (Enclosure 2)

C. The Board will take action to approve payment of Application No. 7 to Bennell, Inc., in the amount of $189,805.25. FEMA reimbursement (Enclosure 3)

D. The Board will take action to approve payment of Application No. 6 to Howard Organization, Inc., in the amount of $154,040.85. FEMA reimbursement (Enclosure 4)

E. The Board will take action to approve the change order from Zartman Construction, for auditorium trim work in the amount of $3,906.17. FEMA reimbursement

F. The Board will take action to approve the change order from Zartman Construction, for plaster repair and new wall installation in the amount of $12,794.42. FEMA reimbursement

G. The Board will take action to approve the change order from Zartman Construction, for lighting and sound station in the auditorium in the amount of $8,350.82. FEMA reimbursement

H. The Board will take action to approve the change order from Zartman Construction, for additional caulking in the amount of $5,290.23. FEMA reimbursement

I. The Board will take action to approve the change order from Zartman Construction, for new sidewalks front island area in the amount of $25,838.31. FEMA reimbursement

J. The Board will take action to approve the change order from Zartman Construction, for thresholds for gym and stage in the amount of $3,677.92. FEMA reimbursement

K. The Board will take action to approve the change order from Zartman Construction, for asphalt patching in the amount of $22,731.72. FEMA reimbursement

L. The Board will take action to approve the change order from Zartman Construction, for removal of openings from projection room in the auditorium in the amount of $5,912.46. FEMA reimbursement

M. The Board will take action to approve the change order from Zartman Construction, for mezzanine cat walk in the amount of $2,695.25. FEMA reimbursement

N. The Board will take action to approve the change order from Zartman Construction, for additional doors frames and hardware in the amount of $15,929.26. FEMA reimbursement

O. The Board will take action to approve the change order from LTS Plumbing and Heating to provide new sinks to fit in case work in the amount of $1,980.42. FEMA reimbursement

P. The Board will take action to approve the change order from Zartman Construction, for additional trim at gymnasium in the amount of $6,180.15. FEMA reimbursement

Q. The Board will take action to approve food service equipment items to the total cost of $7,978.00 as presented. (Enclosure 5)

Rick said the roof at the high school and at Liberty Valley are completed. They will be starting at DES with the roofing this week. The Canopy has been painted and the playground equipment has been installed at Liberty Valley. Landscaping, Phase 1, has been completed at the primary school. Painting and carpeting at the high school is done for the summer.

Middle School is about 90 percent moved in. The office and physical education area needs to be moved in by the end of this week. Tomorrow the code enforcement officer will be coming in for final approval.

Both Rick and Jeff Brophy said they are pleased with the work at the middle school and feel they are ahead of the deadline for the finishing phases.

Motion: (To Approve Item A-Q under School Property and Supplies)
A motion was made by Chris Outt to approve item A - Q under School Property and Supplies
The motion was seconded by Dawn Gill

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

VI. ATHLETICS/ACTIVITIES

A. The Board will take action to accept the 2013 Fall Coaches and Salaries as presented. (Enclosure 6)

Motion: (To separate coaches and salaries Item A under athletics/activities)
A motion was made by Steve Schooley to separate coaches and salaries Item A under athletics/activities)
The motion was seconded by Dawn Gill
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No
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Motion: (To approve Item A Coaches under athletics/activities)
A motion was made by Steve Schooley to approve Coaches Item A under athletics/activities)
The motion was seconded by Dawn Gill
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

Motion: (To stay with last years coaches salaries Item A under athletics/activities)
A motion was made by Steve Schooley to stay with last years coaches salaries Item A under athletics/activities)
The motion was seconded by Dawn Gill
The motion was approved on a voice vote 8 yes -. Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 1 No - Mrs. Barbara Bickhart,

VII. CURRICULUM AND MANAGEMENT REPORT

A. The Board will take action to approve the Service Provider Agreement for Valley Rehabilitation and Danville Area School District to provide occupational and physical therapy services as per agreement. (Enclosure 7)

B. The Board will take action to approve the contract with CONCERN Counseling Services to provide Therapeutic Staff Support at Danville Area School District as presented. (Enclosure 8)

The board had a discussion on Latin. Latin I will not be offered this year.

Motion: (To approve Items A & B under Curriculum and Management)
A motion was made by Dawn Gill to approve Items A & B under Curriculum and Management)
The motion was seconded by Chris Outt
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

VIII. SCHOOL/COMMUNITY RELATIONS

IX. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure 9)

B. Local Revenues – Actual vs. Budget (Enclosure 10)

C. State Revenues – Actual vs. Budget (Enclosure 11)

D. Federal Revenues – Actual vs. Budget (Enclosure 12)

E. Cash Receipts (Enclosure 13)

F. Investments (Enclosure 14)

G. Bills for Payment – July 10, 2013 to August 6, 2013 (Enclosure 15)

H. The Board will take action to accept the Auditor General's Audit Report for June 30, 2009 and 2010 and to approve the district's response. (Enclosure 16)

I. The Board will take action to approve the agreement with D. Owen Grove Auction to proceed with the sale of contents at the Riverside School Building site on October 19, 2013 beginning at 9:00 AM. (Enclosure 17)

J. The Board will take action to approve the Service Agreement with Kades-Margolis Retirement Plan Consulting. (Enclosure 18)

K. The Board will take action to approve the Retirement Plan Compliance and Administrative Service Agreement in TSA Consulting Group and the EPARS subscript or agreement. (Enclosure 19)

L. The Board will take action to approve the 403(b) Plan Document Agreement and the 403(b)/457(b) Investment Provider agreement. (Enclosure 20)

M. The Board will take action to proceed with Northumberland County Tax Claim Bureau Judicial Sale distribution of funds. (Enclosure 21)

Motion: (To Approve Item G under Finance)
A motion was made by Gregg Campbell to approve Item G under Finance
The motion was seconded by Chris Outt
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

Motion: (To Approve Item H under Finance)
A motion was made by Gregg Campbell to approve Items H under Finance
The motion was seconded by Steve Schooley
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

X. PERSONNEL

*A. The Board will take action to accept the resignation of Kimberly Fina, middle school social studies teacher, effective August 13, 2013. (Enclosure 22)

*B. The Board will take action to approve the employment of Kristen Rarig, as cheerleading advisor for the 7th & 8th grade fall and winter squads, effective immediately, with a stipend of $451.00 for fall and $451.00 for winter. (Enclosure 23)

*C. The Board will take action to accept the resignation of Marsha Kouf as Key Club Advisors for Danville Area School District High School and also Middle School Builders Club. (Enclosure 24)

*D. The Board will take action to accept the resignation of Shelly Gregg, an aide in the district, effective August 16, 2013. (Enclosure 25)

*E. The Board will take action to approve the employment of Kristina Brady, as an education assistant at Danville Head Start, effective August 19, 2013, an hourly rate of $10.25, total salary $6, 980, life insurance $53.00 and retirement $1,181.72. She will not be receiving health care benefits. Total compensation package is $8,214.72 (Enclosure 26)

*F. The Board will take action to approve the employment of Scott Wolfe, as a family Health Advocate at Danville Head Start, effective August

19, 2013, at a salary of $25,000, retirement $4,243.00, vision $96.00, dental $600.00, life insurance $53.00. Total compensation package is $29,992.00. Mr. Wolfe will opt out of the health care benefit package for a stipend of $1,500.00. (Enclosure 27)

*G. The Board will take action to approve the employment of Megan (McDonald) Rogers, social studies teacher at the middle school, effective August 21, 2013, at a BS Year 1, Step 1 salary of $40,703, with a benefit package of $24,459.58. Total compensation is $65,162.58. (Enclosure 28)

*H. The Board will take action to approve the employment of James Brennan, social studies teacher at the middle school, effective August 21, 2013, at a MS Year 1, Step 1 salary of $42,922, with a benefit package of $24,459.58. Total compensation of $67,381.58 (Enclosure 29)

*I. The Board will take action to approve the employment of Paul Dennehy, biology teacher at the high school, effective August 21, 2013, at a Master's Year 1, Step 1 salary of $42,922, with a benefit package of $24,459.58. Total compensation is $67,381.58. (Enclosure 30)

J. The Board will take action to approve the employment of Scott Hicks, French teacher at the high school, effective August 21, 2013, at a MS Year 14, Step 9 salary of $55,949, with a benefit package of $28,369. Total compensation is $84,318. (Enclosure 31)

*K. The Board will take action to approve the employment of Jocelyn Mounsey, long-term math teacher at the high school, effective approximately mid September 2013 through March 2014, at a pro-rated salary of $40,703 for days of work, and pro-rate benefit package of $24,459.58. Pro-rated total compensation of $65,162.58. (Enclosure 32)

*L. The Board will take action to approve the employment of Danielle Latsha, emotional support teacher at the high school, effective August 21, 2013, at a MS Year 1, Step1 salary of $43,999, with a benefit package of $24,459.58. Total compensation is $68,458.58. (Enclosure 33)

*M. The Board will take action to approve the employment of Kristen Beyer, reading specialist/gifted at Liberty Valley, effective August 21, 2013, at a MS Year 11, Step7 salary of $52,570.00, and will opt out of health insurance benefit, remaining benefit package of $15,729.55. Total compensation is $68,299.55. (Enclosure 34)

*N. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2013-2014 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure 35)

O. The Board will take action to approve the Act 93 and Business Manager salary increases as presented. (Enclosure 36)

Motion: (To Approve Item J under Personnel)
A motion was made by Dave Weader to approve Item J under Personnel
The motion was seconded by Chris Outt
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.
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Motion: (To postpone indefinitely Item O under Personnel)
A motion was made by Gregg Campbell to postpone indefinitely Item O under Personnel
The motion was seconded by Dave Weader
The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

X. POLICY & INSURANCE

*A. The Board will take action to approve the second reading of Policy 141 – Danville e-Learning – Online Courses. (Enclosure 37)

*B. The Board will take action to approve the first reading of the cyber school handbook. (Enclosure 38)

*C. The Board will take action to approve the district's All Hazard's Plan. There are no changes to the plan.

XI. TRANSPORTATION

*A. The Board will take action to approve the bus driver list for the 2013-2014 school year. (Enclosure 39)

Allan spoke briefly about the traffic problem at the middle school. He also spoke about the change of the town park stop. This year we will not have a stop at the town park. It has been split into 4 different stops.

XII. BOARD CONCERNS AND ITEMS FOR NEXT MEETING AGENDA

PUBLIC COMMENT

Jim Gulliver asked about the cost of the changes orders at the middle school project. Janis assured him she would get them for him.

James Brennan, newly hired Social Studies teacher at the middle school thanked the board for the opportunity to be a part of the Danville Area School District team. James said he is looking forward to teaching here.

ADJOURNMENT

At 8:20 pm motion was made by Dawn Gill and seconded by Steve Schooley to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary