

# DANVILLE AREA SCHOOL DISTRICT

## July 16, 2013 Minutes

The Danville Area School Board held their meeting in the Senior High School Cafeteria on Tuesday, July 16, 2013.

The meeting was called to order at 7:10 p.m. by Alan Schappert, president, followed by the Pledge of Allegiance and a moment of silence.

### **ROLL CALL - Board Members**

Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader

### **OTHERS PRESENT**

Mrs. Cheryl Latorre, Superintendent; Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction and Technology; Mr. Lee Gump, High School Principal; Ms Michelle Garman, Assistant High Principal; Mr. John Bickhart, Primary Principal; Mr. Chris Johns, Intermediate Principal; Mr. Rick Engle, Director of Building and Grounds; and Mrs. Bonnie Edmeads, Board Secretary; and approximately five members of the staff and public, and news media.

### **Motion: (To approve to the June 18, 2013 minutes)**

A motion was made by Dawn Gill to approve the minutes

The motion was seconded by Steve Schooley

One change Item I – vote should read Dr. Joseph Stemm

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No,

### **I. BOARD ADMINISTRATIVE ANNOUNCEMENT**

Dave Weader gave a CSIU update

Dave gave a brief update on the recent CSIU meeting. He said they approved their budget.

Steve Schooley - No Vo-Tech update this evening

Allan Schappert said teacher negotiations were held last week for an entire afternoon. The next negotiation meeting will be held August 27. Dawn Gill said she is opposed to retro pay for the teachers.

Allan asked if anyone was interested in going to PSBA on October 15 to be a voting representative from Danville School Board. He got no response and told them to think about it.

## **II. SUPERINTENDENT'S REPORT**

- A. There was an Executive Session at 6:00 pm
- B. Congratulations to Julie Petrin and Andrea Stine for receiving a \$4000 grant from Merck
- C. American Heart Association – the district made the following donations to the American Heart Association through casual dress, red-out T-shirt sales, etc. – LV - \$2,327.00; PS - \$2,682.00; Middle School - \$1,133.15; High School - \$165.00 and Red-Out - \$1,035.00; Totaling \$7,342.15
- D. New Borough representative is Dan Knorr – Dan spoke about his role with the borough and looks forward with working with us.

## **III. PUBLIC COMMENT**

No Public comment at this time

### **Consent Agenda Items**

The Board will take action to approve the proposed consent agenda items.

All items marked with an asterisk were on the consent agenda.

A motion was made by Gregg Campbell to approve the consent agenda items.

The motion was seconded by Barbara Bickhart

The motion was approved on a roll call vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Utt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No,

## **IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 10 minutes each)**

## **V. SCHOOL PROPERTY AND SUPPLIES**

Rick Engle and Jeff Brophy will be present to give an update on the middle school project.

- A. The Board will take action to approve the easement agreement between SEDA-COG Joint Rail Authority and Danville Area School District, as presented. (Enclosure 1)
- B. The Board will take action to approve the purchase of the Center Drive curtain system for the middle school gymnasium at a cost of \$18,035.00 from C. M. Eichenlaub Co through Costars – 14 Recreational and Fitness Contract CMESP121101. (Enclosure 2) FEMA Reimbursement
- C. The Board will take action to approve the change order from Zartman Construction for asphalt patching in the amount of \$5,500.00.
- D. The Board will take action to approve the change order from Zartman Construction, for sidewalk replacement in the amount of \$9,000.00. FEMA reimbursement
- E. The Board will take action to approve the change order from Bennell inc., for repair of leaks on the existing HVAC pipe in the amount of \$2,695.00. FEMA reimbursement
- F. The Board will take action to approve the change order from LTS Plumbing & Heating for 2 additional sump pumps in the amount of \$11,609.23.00. FEMA reimbursement
- G. The Board will take action to approve the change order from Zartman Construction Inc. for a credit for gym wall padding in the amount of \$7,110.00.
- H. The Board will take action to approve the change order from Howard Organization for additional wiring devices in the amount of \$10,271.95. FEMA reimbursement

Rick gave an update on the work at the high school – boys locker room, painting, carpeting and tiling. The roof job at the high school is about a week behind. Liberty Valley playground is completed, painting at the entrance will be started next week and the roof at Liberty Valley should be started last week. The landscaping at the primary school is completed.

Rick and Jeff gave an update on the middle school project. We have things moved in on the second floor and will be ready to move things on the first floor in about a week or so. The auditorium seating will be installed beginning tomorrow and the gymnasium bleachers should be started within a week.

Rick asked to remove items C and D from the agenda at this time. They need to get more information and updated costs.

Allan asked about the SEDA-COG easement. Rick explained what they are planning on doing. They are also planning on installing a fence. This maintenance on the fence is their responsibility.

**Motion: (To Approve Item A, B, E, F, G, H under School Property and Supplies)**

A motion was made by Gregg Campbell to approve item A, B, E, F, G, H under School Property and Supplies

The motion was seconded by Chris Outt

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**VI. ATHLETICS/ACTIVITIES**

- A. The Board will take action to accept the 2013 Fall Coaches and Salaries as presented. (Enclosure 3)

**Motion: (To postpone Item A under athletics/activities)**

A motion was made by Steve Schooley to postpone Item A under athletics/activities)

The motion was seconded by Dawn Gill

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**VII. CURRICULUM AND MANAGEMENT REPORT**

- A. Update on PSSA's Keystone Exams – Mrs. Brookart
- B. High School Update – Mr. Gump
- C. Cyber School Update – Mrs. Gurski

Dawn Brookhart gave a brief update on the results. However, we only have raw data at this time. She did say we had strong results on Keystone Exams and in some areas on the PSSA's. Official results will be presented at a later time.

Michelle Garman gave an update on high school scheduling, graduation report, summer school program just ended and it went well. Dr. Stemm said we should look at the Latin program – not many students. Dr. Stemm also questioned the welding class and was told it is part of the agriculture program. Steve Schooley asked about teaching French. Dawn spoke briefly regarding world languages. The board spoke

about the world languages in our district. Allan asked Dawn Brookhart to have the committee get together and speak about the world languages in the primary and intermediate level and possibly dropping latin. Dawn recommends we hire a primary Spanish teacher this school year and possibly hire one next year for intermediate level. Allan still recommends having the committee gets together again to speak about world language in the future.

**Motion: (To hire a primary Spanish teacher for 2014-2015 school year)**

A motion was made by Dawn Gill

The motion was seconded by Chris Outt

After a lengthy discussion a motion was made to amend the motion

The motion was made by Joseph Stemm

The motion was seconded by Steve Schooley

The motion to amend the vote was a roll call vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 3 No - Mr. Gregg Campbell, Mrs. Dawn Gill, nadir. Christopher Outt

The amended motion by Joseph Stemm is to hire a primary Spanish teacher for the 2013-2014 school year

The motion was seconded by Steve Schooley

The motion to hire a primary Spanish teacher for 2013-2014 school year was a roll call vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No

Cheryl Latorre gave a brief update on the cyber school. To date we have 6 students enrolled and four students returning. At the next meeting we will be bringing the handbook and policy for the cyber school.

**VIII. SCHOOL/COMMUNITY RELATIONS**

- A. The Board will take action to approve the memorandum of Understanding for the ace program between Bloomsburg University and Danville Area School District. (Enclosure 4)
- B. The Board will take action to approve the lease agreement between Behavioral Specialist, Inc. and Danville Area School District. (Enclosure 5)
- C. The Board will take action to approve the foster grandparent program. There is no cost to the district, other than providing lunch. (Enclosure 6)
- D. The Board will take action to approve the memorandum of understanding the Danville Borough Police and Milton State Police. (Enclosure 7)

**Motion: (To Approve Items A-D under School/Community Relations)**

A motion was made by Dawn Gill to approve items A-D under School/Community Relations

The motion was seconded by Barbara Bickhart

The motion was approved on a voice vote 9 yes - Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**IX. FINANCE**

- A. General Fund – Revenues and Expenditures Summary (Enclosure 8)
- B. Local Revenues – Actual vs. Budget (Enclosure 9)
- C. State Revenues – Actual vs Budget (Enclosure 10)
- D. Federal Revenues – Actual vs Budget (Enclosure 11)
- E. Cash Receipts (Enclosure 12)
- F. Investments (Enclosure 13)
- G. Bills for Payment – June 13, 2013 to July 9, 2013 (Enclosure 14)
- H. The Board will take action to give consent to sell the Northumberland County repository property parcel #041-00-027-023-A-002-L. (Enclosure 15)
- I. The Board will take action to approve the Northumberland County tax claim bureau's request to sell parcel #041-00-027-064W at an upcoming judicial sale. (Enclosure 16)
- J. The Board will take action to direct CGA solicitor to proceed with regard to the assessment appeal for Weis Markets.
  - Option 1 – dismissal
  - Option 2 – discovery
  - Option 3 – maintain the status quo (Enclosure 17)
- K. The Board will take action to accept the bid from the Mt. Carmel Township Supervisors for the Riverside modulares in the amount of \$5011.73, (Enclosure 18)
- L. The Board will take action to approve Janis Venna as Title IX compliance officer.

M. Discussion – Finance Committee recommendations on budget cuts

Janis gave a brief update on the recommendations on the budget cuts.

**Motion: (To Approve Item G under Finance)**

A motion was made by Gregg Campbell to approve Item G under Finance

The motion was seconded by Chris Outt

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**Motion: (To Approve Item H & I under Finance)**

A motion was made by David Weader to approve Items H & I under Finance

The motion was seconded by Dawn Gill

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**Motion: (To Approve Item J under Finance – Option 2)**

A motion was made by Steve Schooley to approve Item J under Finance – Option 2

The motion was seconded by Dawn Gill

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**Motion: (To Approve Item K & L under Finance)**

A motion was made by Gregg Campbell to approve Items K & L under Finance

The motion was seconded by Chris Outt

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**X. PERSONNEL**

- \*A. The Board will take action to accept the resignation of David Snover, middle school teacher, effective at the conclusion of the 2012-2013 teaching contract year. (enclosure 19)
- \*B. The Board will take action to accept the resignation of Shelby Seibert, high school science teacher, effective the last day of the 2012-2013 school year contract. (Enclosure 20)
- \*C. The Board will take action to approve the employment of Gregory Angstadt-Williams to reach summer school for the 2013 summer school program, effective immediately.

- \*D. The Board will take action to accept the resignation of Julie Petrin, Transition Coordinator, effective July 16, 2013. (Enclosure 21)
- \*E. The Board will take action to approve FMLA in accordance with Board Policy 435, using sick/personal days for paid leave from approximately September 30 to November 15, 2013 followed by FMLA until February 18, 2014 for employee #3803508. (Enclosure 22)
- \*F. The Board will take action to approve FMLA in accordance with Board Policy 435, to begin approximately September 23, 2013 and will continue for 12 weeks, using 33 paid sick days for employee #7840858. (Enclosure 23)
- \*G. The Board will take action to approve the resignation of Kristen Tate, as a long-term substitute at the high school, effective immediately. (Enclosure 24)
- \*H. The Board will take action to approve the employment of David Toczek, as a day-to-day substitute at Danville Middle School for the 2013-2014 school year for #7840858 leave, at a salary of \$90.00 day/first 20 days and \$100 per day thereafter, no compensation package, effective approximately September 23, 2013.
- \*I. The Board will take action to approve the employment of Kevin Noll, as a day-to-day substitute at Danville Middle School for the 2013-2014 school year for #3802508 leave, at salary of \$90.00 day/first 20 days and \$100 per day thereafter, no compensation package, effective approximately September 30, 2013.
- \*J. The Board will take action to approve the furlough of Andrea Benfer, Head Start Family Advocate, effective August 30, 2013.
- \*K. The Board will take action to approve the resignation of Rachel Clark as middle school cheerleading advisor, effective immediately. (Enclosure 25)
- \*L. The Board will take action to approve the employment of Robert Savidge, as a custodian in the Danville Area School District, effective July 17, 2013 at an hourly rate of \$11.75. (Enclosure 26)
- \*M. The Board will take action to approve the employment of Benjamin Chere, as a custodian in the Danville Area School District, effective July 17, 2013, at an hourly rate of \$11.75. (Enclosure 27)



- \*N. The Board will take action to accept the resignation of Josh Flint, LPN in the Danville Area School District, effective August 8, 2013. (Enclosure 28)
- O. The Board will take action to approve the Act 93, Business Manager, and non-union personnel salary increases/stipends as presented. (Enclosure 29)

**Motion: (To Approve Item O under Personnel)**

A motion was made by Dawn Gill to separate Act 93 and Business Manager from Non-union personnel Item O under Personnel

The motion was seconded by Steve Schooley

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**Motion: (To Postpone Item O under Personnel – Act 93 and Business Manager)**

A motion was made by Dawn Gill to postpone Act 93 and Business Manager salary increases

The motion was seconded by Steve Schooley

The motion was approved on a voice vote 9 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 0 No.

**Motion: (To Approve Item O under Personnel – Non-union personnel)**

A motion was made by Dawn Gill to approve Non-union personnel salary increases.

The motion was seconded by Steve Schooley

The motion was approved on a voice vote 7 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mr. Jamie Hosterman, Mr. Allan Schappert, Mr. Steve Schooley, Dr. Joseph Stemm, and Mr. David Weader; 2 No – Dawn Gill and Chris Outt

**X. POLICY & INSURANCE**

\*A. The Board will take action to approve the Danville Primary School Student Handbook. (Enclosure 30)

\*B. The Board will take action to approve the Liberty Valley School Student Handbook. (Enclosure 31)

**XI. TRANSPORTATION**

**XII. BOARD CONCERNS AND ITEMS FOR NEXT MEETING AGENDA**

Dawn Gill and Jamie Hosterman would like a breakdown of how many kids participate

in each sport and also each extra-curricular club at the high school.

**PUBLIC COMMENT**

Mr. Grove from Grove auctioneer was present and asked if anyone had any questions regarding the upcoming auction at Riverside Elementary School.

**ADJOURNMENT**

At 9:20 pm motion was made by Dawn Gill and seconded by Chris Outt to adjourn the meeting.

The motion was approved by voice vote.

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Bonnie A. Edmeads  
Board Secretary