

DANVILLE AREA SCHOOL DISTRICT

December 18, 2012 Minutes

The Danville Area School Board held their meeting in the Senior High School Cafeteria on Tuesday, December 18, 2012.

The meeting was called to order at 7:00 p.m. by Allan Schappert, board president, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert and Mr. David Weader were present. Mr. Christopher Outt, Mr. Steve Schooley and Dr. Joseph Stemm were absent.

OTHERS PRESENT

Mrs. Cheryl Latorre, Superintendent; Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction & Technology; Mr. Lee Gump, High School Principal; Mrs. Jen Gurski, Assistant High School Principal; Mr. Charles Smargiassi, Middle School Principal; Mr. Ed Sanders, Assistant Middle School Principal; Mr. Chris Johns, Intermediate Principal; Mr. John Bickhart, Primary Principal; Ms Jillann Robbins, Director of Special Education; Mr. Rick Engle, Director of Building and Grounds; and Mrs. Bonnie Edmeads, Board Secretary; and approximately twenty members of the staff and public, and news media.

Motion: (To approve the November 20, 2012 and December 5, 2012 minutes)

Change – December 8 re-organization meeting the motion for board president should read Steve School nominated Allan Schappert for board president.

A motion was made by Gregg Campbell to approve the minutes with update to the board roll call.

The motion was seconded by David Weader

The motion was approved on a voice vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Outt, Mr. Steve Schooley and Dr. Joseph Stemm

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

Allan spoke about using technology for board members at the board meetings. Allan also gave brief update to some changes for our future board meetings – with order and time limits on presentations.

- **SUPERINTENDENT'S REPORT**

- A. There was an Executive Session at 6:00 p.m. to discuss personnel, and labor relations. Expulsion hearing was held at 5:00 pm
- B. Enrollment Report (Enclosure B)
- C. Closed for Holiday December 24, 2012 through January 2, 2013
- D. Upcoming board meeting schedule
- E. Thank you to the American Legion for donation of the American flags for classrooms in the high school
- F. Thank you to Columbia-Montour Vo-Tech for hosting the December 5, 2012 for the re-organizational meeting
- G. Welcome Mr. Greg Titman to the middle school math department

Mrs. Latorre spoke about our procedure and policy regarding school safety in our district. She spoke briefly about the tragedy at Sandy Hook Elementary School in Connecticut.

III. STUDENT REPRESENTATIVE REPORT

Steven Zhang – Student Representative

Steven gave the following report:

- SADD and SGA sponsored the great American Smoke-Out
- SADD made trees of lie representing students and family members who never touched drugs and/or who will never touch drugs in their lifetime
- SADD will be having an assembly in the spring with the subject area being drugs
- FBLA and National Honor Society adopted families through Christmas Friends to assure that children would have gifts this Christmas
- FBLA students had their regional competition with 14 students advancing to state competition in April
- FFA will be going to the State Farm show in January
- Keystone Literature testing was held in the last month, with other Keystone testing to be held in the upcoming months

IV. PUBLIC COMMENT

No public comment

Consent Agenda Items

The Board will take action to approve the proposed consent agenda items.

Motion: (To Approve the Consent Agenda Items)

Remove Item A under Athletics/Activities

A motion was made by Dawn Gill to approve the consent agenda items

The motion was seconded by Jamie Hosterman

The motion was approved on a roll call vote 6 yes - . Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Outt, Mr. Steve Schooley and Dr. Joseph Stemm

V. PRESENTATIONS/OUTSIDE GUESTS (Max. of 10 minutes each)

- A. Borough Council Member – Scott Richardson
- B. CSIU Representative – Charles Peterson, Jr.
- C. CSIU Vlinc Presentation- Susan Blyth and Cori Cornet
- D. Public Financial Management, Inc. – Jamie Doyle (Enclosure A)

Scott Richardson, borough council member, was not present this evening.

Mr. Charles Peterson, CSIU, spoke about some of the programs he is responsible for at the CSIU. He mentioned purchase and trust programs.

Susan Bylth and Cori Cornet gave an overview of the CSIU Vlinc program. Vlinc students stay as the district students. School districts have a point of contact for this program, who is usually a guidance counselor. Cheryl Latorre asked a few questions regarding help desk and technology end of the program. Dawn Brookhart asked Cori to explain the benefit to go with Vlinc verses COULA. Cori gave a brief explanation. Allan asked how well aligned the courses are to state standards. Cori said the students in Vlinc program are very successful. Jen Gurski asked about interventions of students. Cori said the district would get weekly progress reports to show how the students are going. Cori said they have both lab settings within the school and students who do the work at home. Dawn Brookhart spoke about the reasons why this would be a good path to take.

Jamie Doyle, Public Financial Management Inc. gave a brief presentation on financing options available to the district. Four to six weeks lead time would be necessary with any of the options Jamie discussed to the board tonight.

VI. SCHOOL PROPERTY & SUPPLIES

(Rick Engle and Jason Feidler will be present to discuss the Middle School progress.)

- A. The Board will take action to approve Zartman Construction as the general construction contractor for the Danville Middle School at a cost of \$2,035,000.00. This is eligible for FEMA reimbursement.
- B. The Board will take action to approve Alternate 01: Second Floor Student Lockers, for the Danville Middle School, through Zartman Construction, at a cost of \$28,000. (Cost to be incurred by the district)
- C. The Board will take action to approve Alternate 02: Second Floor Ceilings, for the Danville Middle School, through Zartman Construction at a cost of \$35,000. (Cost to be incurred by the district)
- D. The Board will take action to approve Alternate 03: First Floor Ceilings – Kitchen Area, for the Danville Middle School, through Zartman Construction, at a cost of \$8,000.00. (Cost to be incurred by the district)
- E. The Board will take action to approve Alternate 16: Chimney Removal, for the Danville Middle School, through Zartman Construction, at a cost of \$16,000. (Cost to be incurred by the district)
- F. The Board will take action to approve the following alternative for the middle school gymnasium floor –
 - o Alternate 04A: Gymnasium Wood Flooring, for the Danville Middle School, through Zartman Construction, at a cost of \$73,000 or
 - o Alternate 04B: Gymnasium Synthetic Flooring, for the Danville Middle School, through Zartman Construction, at a cost of \$50,000. (Wood flooring cost to be incurred by the district)
- G. The Board will take action to approve the following alternative for the middle school stage floor –
 - o Alternate 04C: Stage Wood Flooring, for the Danville Middle School, through Zartman Construction, at a cost of \$16,500 or
 - o Alternate 04D: Stage Synthetic Flooring, for the Danville Middle School, through Zartman Construction, at a cost of \$13,500. (Wood flooring cost to be incurred by the district)

- H. The Board will take action to approve PPL McClure to complete lighting upgrades at the Danville Middle School at a cost of \$161,051.20. This contract was approved by the board June 2011 and will not be reimbursed through FEMA/PEMA.
- I. The Board will take action to approve PPL McClure to provide high school gymnasium lighting upgrades at a cost of \$28,052.00. This contract was approved by the board June 2011 and will not be reimbursed through FEMA/PEMA. (Enclosure C)
- J. The Board will take action to approve payment to the Danville Borough for variance review at a cost of \$1,489.44. (Enclosure D)
- K. The Board will take action to approve the purchase of a 2013 Ford Super Duty F-250 with snowplow and service body truck which has been budgeted for the 2012-2013 school term through Day Ford Inc. at a cost of \$33,667.00 as per state contract which is the lowest bid. (Enclosure E)
- L. The Board will take action to approve the projected cost formula for Reynolds Construction Management to support the upcoming arbitration proceedings. Projected cost is \$8,000 to \$10,000. (Enclosure F)

Rick Engle spoke about the middle school project. He showed the board a sample of the middle school auditorium seat and also samples of the synthetic flooring. Rick said the wood flooring in the gymnasium is highly preferred. There was a brief discussion on the flooring for the stage. The recommendation is to not vote on the stage flooring tonight and look into options we have for the stage floor. We will bring this back to the board meeting in January to decide on flooring for the stage.

Motion: (To Approve the School Property and Supplies Items A-E)

A motion was made by Dave Weader to approve the School Property and Supplies agenda items A-E

The motion was seconded by Dawn Gill

The motion was approved on a roll call vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Outt, Mr. Steve Schooley and Dr. Joseph Stemm

Motion: (To Approve the School Property and Supplies Item F – wood floor for gymnasium)

A motion was made by Gregg Campbell to approve the School Property and Supplies agenda item F – Wood Floor for gymnasium

The motion was seconded by Dawn Gill

The motion was approved on a roll call vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Utt, Mr. Steve Schooley and Dr. Joseph Stemm

No motion was made for Item G under School property and Supplies

Motion: (To Approve the School Property and Supplies Items H-I)

A motion was made by Dave Weader to approve the School Property and Supplies agenda items H-I

The motion was seconded by Dawn Gill

The motion was approved on a roll call vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Utt, Mr. Steve Schooley and Dr. Joseph Stemm

VII. ATHLETICS/ACTIVITIES

- A. The Board will take action to approve Ski Club to take an out-of-state trip to Killington Vermont, February 22-25, 2013. They will need 2 substitutes for 1 day at a cost of approximately \$180-\$200. (Enclosure G)

Mary Fallon, Jon Vella and Marcie Kitka were present and gave a brief overview of the Killington Ski Trip.

Motion: (To Approve the Athletics/Activities Item A)

A motion was made by Gregg Campbell to approve the Athletics/Activates Item A

The motion was seconded by Dawn Gill

The motion was approved on a roll call vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Utt, Mr. Steve Schooley and Dr. Joseph Stemm

VIII. CURRICULUM AND MANAGEMENT REPORT

IX. SCHOOL/COMMUNITY RELATIONS

- *A. The Board will take action on the recommendation of Jillann Robbins to approve Harris Micro Graphics, Inc. & Computer Systems to scan Special Education Documents, costs will follow the enclosed schedule. Total costs will be funded through ACCESS. (Enclosure H)

X. FINANCE

- A. General Fund – Revenues and Expenditures Summary (Enclosure I)

- B. Local Revenues – Actual vs. Budget (Enclosure J)
- C. State Revenues – Actual vs. Budget (Enclosure K)
- D. Federal Revenues – Actual vs. Budget (Enclosure L)
- E. Cash Receipts (Enclosure M)
- F. Investments (Enclosure N)
- G. Bills for Payment – November 15, 2012 to December 12, 2012 (Enclosure O)
- H. The Board will take action to approve the excess flood insurance from OCIP Insurance at a cost of \$49,519 to \$55,512 to be determined by the length of the project. (Enclosure P)

Motion: (To Approve the Finance Item G)

A motion was made by Gregg Campbell to approve the Finance agenda item G

The motion was seconded by Barbara Bickhart

The motion was approved on a roll call vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Utt, Mr. Steve Schooley and Dr. Joseph Stemm

No motion on Item H

XI. PERSONNEL

- *A. The Board will take action to accept the resignation of Christen Mishura, as advisor of the Danville Middle School National Junior Honor Society. (Enclosure Q)
- *B. The Board will take action to approve Cheryl Cooper as homebound instruction teacher.
- *C. The Board will take action to approve Kimberly Fina as advisor of the Danville Middle School National Junior Honor Society. The annual stipend for this position is \$750; therefore she will receive \$375 for the second half of this school year. (Enclosure R)
- *D. The Board will take action to approve 5 sick days and the remaining time unpaid for a high school cafeteria employee from Jan. 3, 2012 to March 18, 2013. (Enclosure S)

- *E. The Board will take action to approve the extension of FMLA leave two weeks to return to work on February 11, 2013 for an intermediate teacher employee # 2083416. (Enclosure T)
- *F. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2012-2013 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure U)

XII. POLICY & INSURANCE

- A. The Board will take action on the recommendation of the Superintendent to approve the second reading of Policy 915– School-Affiliated Organizations. (Enclosure V)
- B. The Board will take action to approve the procedure for enrolling a transfer student in the Agricultural Science Program at the Danville Senior High School utilizing Section 1809(a) of PA School Code. (Enclosure W)
- C. The Board will take action to approve the expulsion of student # 6933153908 for a period of one year.

Motion: (To Approve the Policy & Insurance Items A-C)

A motion was made by Dawn Gill to approve the Policy & Insurance agenda items A-C

The motion was seconded by Barbara Bickhart

The motion was approved on a roll call vote 6 yes -. Mrs. Barbara Bickhart, Dr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Allan Schappert, and Mr. David Weader, 0 - no, 3 absent – Mr. Christopher Outt, Mr. Steve Schooley and Dr. Joseph Stemm

XIII. TRANSPORTATION

- *A. The Board will take action to approve Laurie Foust, as a van driver for Danville Area School District through Fishing Creek Transportation, for the 2012-2013 school year. (Enclosure X)
- *B. The Board will take action to approve the revised transportation contracts due to changes in the original runs (as presented in you packet). (Enclosure Y)

XIV. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

XV. PUBLIC COMMENT

Mr. Gulliver said he is confused over the cost for the Danville Middle School. Allan said at this point we are around \$9.3 million dollars with most of it reimbursable through FEMA.PEMA.

ADJOURNMENT

At 9:05 pm motion was made by Dawn Gill and seconded by David Weader to adjourn the meeting.

The motion was approved by voice vote.

Bonnie A. Edmeads
Board Secretary