DANVILLE AREA SCHOOL DISTRICT

December 6, 2011 Minutes

The Danville Area School Board held their meeting in the Senior High School Cafeteria on Tuesday, December 6, 2011.

The meeting was called to order at 7:20 p.m. by Allan Schappert, board president, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mrs. Barbara Bickhart, Mr. Gregg Campbell, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Steve Schooley, Mr. David Weader, Dr. Joseph Stemm, and Mr. Allan Schappert.

OTHERS PRESENT

Mrs. Cheryl Latorre, Superintendent; Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction and Technology; Mrs. Bonnie Edmeads, Board Secretary; and approximately sixteen members of the staff and public, and news media.

Motion: (To Approve Minutes from the November meeting)
Allan Schappert asked that a correction be made to the second paragraph on page 2.
A motion was made by Steve Schooley to approve the minutes.
The motion was seconded by Barbara Bickhart.
The motion was approved on a voice vote.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. Consent agenda discussion

B. Contract review

C. Appoint Finance Committee

Dr. Stemm explained the consent agenda to the board. He also had a handout explaining it to the board so that the board can read and possibly vote on this at an upcoming meeting.

Allan and Chris met with the support staff and will meet again on the 20th of December to continue negotiations for the support staff contract.

Allan asked for volunteers to be on the Finance Committee. Gregg Campbell, Steve Schooley, and Chris Outt all agreed to serve on this committee.

PDE needs to know our preliminary budget by Jan. 5, 2012 there will be having a special meeting on January 3, 2012 at 6:00 pm for budget.

Allan said we are going to start and approve mintues at each meeting.

In January we will start contract negotiation for teachers. Barbara Bickhart and Chris Outt both agreed to serve on that negotiation team.

II. SUPERINTENDENT'S REPORT

A. Enrollment Report (Enclosure A)

B. Library Grant - $15,000

C. Blue Library – Resolution

D. Survey Summary

E. January 24, 2012 Primary School Dedication from 4:30 to 5:00, walk-through Open House 5:00 to 6:00

Cheryl thanked Dawn Brookhart for her efforts in obtaining a $15,000 grant for the Library.

Cheryl spoke about the primary school library being named the Blue Library.

III. PUBLIC COMMENT

Keith Rine, representing boro fire department, asked the board to write a letter of recommendation from the school board to put a red light at the intersection of Route 11 and Meadow Lane.

IV. ATHLETICS/ACTIVITIES

A. The Board will take action on the recommendation of the Superintendent to grant approval of the overnight senior class trip to Baltimore on May 12 and 13, 2012. (Enclosure B)

B. The Board will take action on the recommendation of the Superintendent to approve Mark Weader and Dennis Mertz as volunteer coaches for wrestling.

C. Guidelines for Controlled Substances for the 2011-2012 School Year – Informational only (Enclosure C)

Matt Bastian spoke about the details for the senior class trip to Baltimore in May.

Motion: (To Approve Item A under Athletics/Activities)
A motion was made by Christopher Outt to approve item A under Athletics/Activities
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Dawn Gill, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no.

Motion: (To Approve Item B under Athletics/Activities)
A motion was made by Christopher Outt to approve item B under Athletics/Activities
The motion was seconded by Barbara Bickhart
The motion was approved on a roll call vote 8 yes (Barbara Bickhart, Gregg Campbell, Dawn Gill, Jamie Hosterman, Christopher Outt, Steve Schooley, Joseph Stemm and Allan Schappert), 0 no, and ! Abstained – David Weader

V. CURRICULUM AND MANAGEMENT REPORT

VI. SCHOOL/COMMUNITY RELATIONS

VII. SCHOOL PROPERTY AND SUPPLIES

A. The Board will take action on the recommendation of the Superintendent to grant approval of the usage of the primary multi-purpose room for a date to be determined the summer of 2012 for the drama club to conduct Cabaret with adult cast members only.

Motion: (To Approve Item A under School Property and Supplies)
A motion was made by Joseph Stemm to postpone item A under School Property and Supplies
The motion was seconded by Steve Schooley
The motion was approved by voice vote

VII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure D)

B. Local Revenues – Actual vs. Budget (Enclosure E)

C. State Revenues – Actual vs. Budget (Enclosure F)

D. Cash Receipts (Enclosure G)

E. Investments (Enclosure H)

F. Bills for Payment – November 3, 2011, through November 30, 2011 (Enclosure I)

G. The Board will take action on the recommendation of the Superintendent to approve the extension of the agreement with Geisinger Medical, Montour County Board of Commissioners and Mahoning Township as presented. (Enclosure J)

H. The Board will take action on the recommendation of the Superintendent to accept the Montour County Board of Assessment Appeals. (Enclosure K)

I. The Board will take action on the recommendation of the Superintendent to approve the 403(b) Plan Document and adoption agreement as presented. (Enclosure L)

J. The Board will take action on the recommendation of the Superintendent to approve the 403(b) Compliance Service agreement with Employer Administrative Services. (Enclosure M)

K. The Board will take action on the recommendation of the Superintendent to approve the 457(b) Plan Document and adoption agreement as presented. (Enclosure N)

L. The Board will take action on the recommendation of the Superintendent to approve the 403(b) Plan Consulting Agreement/Kades-Margolis Corporation at no change to the District. (Enclosure O)

Allan asked about getting reimbursement from Plan Con from building the new building. Janice explained what was going on with the Plan Con.

Dawn Gill left the meeting at 8:30.

The board discussed items G through L individually before making motions to approve each item.

Motion: (To Approve Finance Item F)

A motion was made by David Weader to approve finance – Item F.
The motion was seconded by Steve Schooley
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Dawn Gill, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no

Motion: (To Approve Finance Item G)
A motion was made by Gregg Campbell to approve finance – Item G.
The motion was seconded by Steve Schooley
The motion was approved on a roll call vote 7 yes (Barbara Bickhart, Gregg Campbell, Jamie Hosterman, Christopher Outt, Steve Schooley, Joseph Stemm and Allan Schappert), 0 no, 1 Absent – Dawn Gill, 1 Abstained – David Weader

Motion: (To reject Finance Item H)
A motion was made by Steve Schooley to reject finance – Items H.
The motion was seconded by Barbara Bickhart
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no, 1 Absent – Dawn Gill

Motion: (To Approve Finance Items I-L)
A motion was made by David Weader to approve finance – Items I-L.
The motion was seconded by Joseph Stemm
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no, 1 Absent – Dawn Gill

IX. PERSONNEL

A. The Board will take action on the recommendation of the Superintendent to grant approval of FMLA for Mary Massic, a 2nd grade teacher at Danville Primary School, beginning December 14, 2011 using sick days and the rest uncompensated. (Enclosure P)

B. The Board will take action on the recommendation of the Superintendent to accept the resignation of Mary Massic, a 2nd grade teacher at Danville Primary School, effective December 31, 2011. (Enclosure Q)

C. The Board will take action on the recommendation of the Superintendent to accept the resignation of Julie Andress, a cafeteria worker effective November 28, 2011. (Enclosure R)

D. The Board will take action on the recommendation of the Superintendent to accept the resignation of Samantha Davis, cafeteria worker, effective November 18, 2011. (Enclosure S)

E. The Board will take action on the recommendation of the Superintendent to accept the employment of Brian Leslie, 8th grade math teacher, effective December 7, 2011, at a salary of $47,600. (Enclosure T)

F. The Board will take action on the recommendation of the Superintendent to approval of FMLA for Stephen Kalberer, school psychologist approximately December 18, 2011 using 5 sick days, 2 personal days, as well as eight unpaid days. (Enclosure U)

G. The Board will take action on the recommendation of the Superintendent to approve the transfer of Eileen Harris, cafeteria worker to the Danville Middle School. (Enclosure V)

H. The Board will take action on the recommendation of the Superintendent to approve the employment of Jestine Myers as long-term substitute for grade 6 Language Arts Teacher, at a pro-rated salary of $40,703, effective December 7, 2011 for the remainder of the 2011-12 school year. (Enclosure W)

I. The Board will take action on the recommendation of the Superintendent to approve the employment of Rachel Mason as long-term substitute for grade 2 teacher at Danville Primary School, at a pro-rated salary of $40,703, effective December 8, 2011 for the remainder of the 2011-12 school year. (Enclosure X)

J. The Board will take action on the recommendation of the Superintendent to approve the employment of Gerry Bogart, as technical director for the spring drama production, with a stipend of $400.

K. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2011-2012 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure Y)

L. Discussion Item – Superintendent Evaluation Framework

Motion: (To Approve Personnel Items A - K)
A motion was made by Steve Schooley to approve Personnel Items A - K
The motion was seconded by Christopher Outt
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no, 1 Absent – Dawn Gill

Allan spoke about Superintendent evaluations and the responsibility of the board to perform the evaluation. Allan would like input from the board on this process. Dr. Stemm suggested that we should only have the Superintendent meet the expecta-

tions and not exceed expectations. If indeed the Superintendent exceeds expectations in an exceptional situation they should be told.
Allan spoke at length regarding establishing a direction to go with the evaluation process for the Superintendent. David asked that we have this in place by the end of January.

XI. POLICY & INSURANCE

XII. TRANSPORTATION

A. The Board will take action on the recommendation of the Superintendent to grant approval of Harold Geiswite, as a bus driver for W. L. Myers & Son, LLC. (Enclosure Z)

Motion: (To Approve Transportation Item A)
A motion was made by Gregg Campbell to approve Transportation Item A
The motion was seconded by Christopher Outt
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no, 1 Absent – Dawn Gill

XIII. BOARD CONCERNS AND ITEMS FOR NEXT MEETING AGENDA

Motion: (To Approve the Library resolution)
A motion was made by David Weader to approve Transportation Item A
The motion was seconded by Christopher Outt
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no, 1 Absent – Dawn Gill

Motion: (To approve the purchase and installation new bathroom dividers for the high school gym lobby)
A motion was made by Jamie Hosterman to approve Transportation Item A
The motion was seconded by Gregg Campbell
The motion was approved on a roll call vote 9 yes (Barbara Bickhart, Gregg Campbell, Jamie Hosterman, Christopher Outt, Steve Schooley, David Weader, Joseph Stemm and Allan Schappert), 0 no, 1 Absent – Dawn Gill

Board concerns for next meeting – Basketball hoops and the line for the floor for Danville Primary School

Jamie Hosterman also mentioned Mr. Troy Blue would like to discuss Lacrosse with Cheryl Latorre.

XIV. PUBLIC COMMENT

ADJOURNMENT

At 9:15pm motion was made by Steve Schooley and seconded by Christopher Outt to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary