DANVILLE AREA SCHOOL DISTRICT

November 8, 2011 Minutes

The Danville Area School Board held their meeting in the Senior High School Cafeteria on Tuesday, November 8, 2011.

The meeting was called to order at 7:00 p.m. by Allan Schappert, board president, followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mrs. Barbara Bickhart, Mr. Gregg Campbell, Mrs. Dawn Gill, Mr. Christopher Outt, Mr. Steve Schooley, Mr. David Weader, Dr. Joseph Stemm, and Mr. Allan Schappert were present. Mr. Jamie Hosterman was absent.

OTHERS PRESENT

Mrs. Cheryl Latorre, Superintendent; Mrs. Janis Venna, Business Manager; Mrs. Dawn Brookhart, Director of Curriculum, Instruction and Technology; Ms Jillian Robbins, Director of Special Education; Mr. Lee Gump, Principal, High School; Mr. Charles Smargiassi, Principal, Middle School; Mr. Chris Johns, Intermediate Principal; Mr. John Bickhart, Primary Principal; Mrs. Susan Blake, Director of Head Start; Mrs. Pam Burrows, Director of Food Services; Mr. Rick Engle, Director of Maintenance; Mr. Jeff Ryan, Director of Network Administration; Mrs. Bonnie Edmeads, Board Secretary; Tim Bowers, Solicitor; and approximately twenty-five members of the staff and public, and news media.

Motion: (To Approve Minutes from the October meetings)
A motion was made by Steve Schooley to approve the October 11 and 25, 2011 minutes.
The motion was seconded by Dawn Gill
The motion was approved on a voice vote.

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

Allan Schappert reminded everyone our reorganization meeting will be held on December 6, 2011 at 7:00 PM. We will hold a regular board meeting following the reorganization meeting.

Allan Schappert announced Dr. Joseph Stemm will be the board representative to Columbia Montour Vo-Tech along with Steve Schooley.

Allan also said we are planning a dedication of the new Danville Primary Center with the date and time to be announced.

Allan Schappert also congratulated all board members on being elected to the school board.

Motion: (To Approve addendums to agenda)
A motion was made by Steve Schooley to approve the addendums.
The motion was seconded by Christopher Outt.
The motion was approved on a voice vote.

II. SUPERINTENDENT'S REPORT

A. There was an Executive Session at 6:00 p.m. to discuss personnel, and labor relations.

B. Enrollment Report (Enclosure A)

C. Recycling Update

D. Middle School Survey Update

E. BMI flyers thank Geisinger

F. December 6th is the Board Reorganization meeting

G. Upcoming Events
- Nov. 15th – 6:30 Primary Center Head Lice Session
- Nov. 21st – 22nd – Parent Conferences
- Nov. 18th, 19th, and 20th – Drama Department production "Our Town"
- We will be collecting toys for flood victims "Kids Helping Kids" – a special thank you to Tom Kline and Leslie Young
- We will be collecting canned goods for the "Feed A Friend" program. We would like to thank Don Turel.
- Christmas Friend Project – thank you to Linda Marshall and Jesse Reibson

III. STUDENT REPRESENTATIVE REPORT

Abbey Schaffer – Student Representative

Abbey reported the following:
- Congratulated the board member for being elected
- November 17 – Blood Drive

- Seven SGA students will be going to a conversation in Altoona on November 12
- Forensics will be attending competitions in the next few weeks
- FFA is sponsoring a line dance on Saturday
- Feed-A-Friend Program is beginning
- Drama Club is having their fall production November 18-20, 2011
- Abbey spoke about what the MDS class is doing in the next couple of weeks

IV. PUBLIC COMMENT

Jenn Henning said the agendas and minutes are not on website and the Policy and Insurance Policy was not included in the public packets. Jenn thinks the survey is a fabulous idea but feels they need to have costs associated with the options. She also thinks the recycling is a great idea. Jenn asked the board to find a plan that we need to do for the middle school and give the kids and the community a direction and move forward.

Jim Gulliver asked who our board representative to the CSIU is. David Weader said he is the CSIU representative and he will give an updated report at the December meeting.

V. ATHLETICS/ACTIVITIES

A. The Board will take action on the recommendation of the Superintendent to approve the out-of-state Ski Club trip, on February 4, 2012, to Greek Peak Ski Resort in Cortland NY. Students are responsible for all costs of the trip. (Enclosure B)

B. The Board will take action on the recommendation of the Superintendent to approve the out-of-state Ski Club trip, on February 24-27, 2012, to Killington, Vermont. Students are responsible for all costs of the trip. (Enclosure B)

C. The Board will take action on the recommendation of the Superintendent to approve the winter sports salaries and coaches. (Enclosure C)

D. The Board will take action on the recommendation of the Superintendent to approve the out-of-state students in AP Biology trip to Marine Science Consortium in Wallops Island, VA on May 20-23, 2012. The only cost to the district would be for two teacher substitutes. (Attachment)

E. The Board will take action on the recommendation of the Superintendent to approve the correction in pay for Jeff Brandt, Cross Country coach, of an additional $500 and Brian Dressler, Boys Soccer coach, of an additional $200.

Dr. Stemm thanked the administrators and teachers for the great presentation regarding the AP biology trip. Sonia Crane showed a short slide show.

Mary Fallon spoke about the Ski Club trips.

Motion: (To Approve Items A-E under Athletics/Activities)
A motion was made by Dawn Gill to approve items A-E under Athletics/Activities
The motion was seconded by Barbara Bickhart.
The motion was approved on a roll call vote 7 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Abstained – Steve Schooley. The reason for abstaining is because he brother is a winter sport (Item C), 1 Absent – Jamie Hosterman.

VI. CURRICULUM AND MANAGEMENT REPORT

VII. SCHOOL/COMMUNITY RELATIONS

A. The Board will take action on the recommendation of the Superintendent to approve the rededication of the Ellen Salsbery Blue Memorial Library from Riverside Elementary School to the Danville Primary School.

Motion: (To Approve Item A under School/Community Relations)
A motion was made by David Weader to approve item A under School/Community Relations
The motion was seconded by Barbara Bickhart
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

VIII. SCHOOL PROPERTY AND SUPPLIES

A. Primary Building Update – Chuck Knauff

B. DES/Middle School Update – Rick Engle

C. The Board will take action on the recommendation of the Superintendent to approve the purchase of 11 directional signs for throughout the Danville Primary School hallways from Knuckle Buster Customs at an estimated cost of $353.00. (Enclosure D)

D. The Board will take action on the recommendation of the Superintendent to approve the purchase of a printer through North Central at an approximate cost of $1,400 paid through Special Education access funds.

E. The Board will take action on the recommendation of the Superintendent to approve the usage of insurance monies for electrical upgrades and minor mechanical upgrades including replacement of univents in the three story classroom wing at the Danville Elementary building.

F. The Board will take action on the recommendation of the Superintendent to approve the purchase of technology equipment lost in the flood at the middle school, in the amount of $27,450. This will be funded out of the technology department. (Enclosure E)

G. The Board will take action on the recommendation of the Superintendent to approve the purchase of robotics equipment at a cost of $20.000. This resource will be utilized in the Industrial Arts curriculum at the middle school due to loss of equipment in the flood.

H. The Board will take action on the recommendation of the Superintendent to approve the donation of lockers from PENCO to the district with assurance of reimbursement of freight costs and proper installation by district staff. (Enclosure F)

I. The Board will take action on the recommendation of the Superintendent to approve the purchasing of the following at approximate costs:
   - 4 timpani drums - $5,450.00
   - Bell replacements - $645.00
   - Deagan Chimes - $30.00
   - Xylophone - $30.00
   - Musser Marimba - $50.00
   - Bass Drum - $300.00
   - Orchestra Bells - $350.00
   - Cymbal stands - $50.00
   - Snare Drums - $120.00
   - Congas on Stand - $50.00
   - Refurbishing equipment - $500.00-$700.00

   These instruments were lost due to the flood.

J. The Board will take action on the recommendation of the Superintendent to donate the playground equipment at Mahoning Cooper to the Washington Fire Company.

K. The Board will take action on the recommendation of the Superintendent to approve the purchase of a steamer for DES from Atlantic Equipment at approximately $13,385 as per state contract. This will be covered through insurance monies.

L. The Board will take action on the recommendation of the Superintendent to approve the purchase of 16 classroom univentilators from Tri State Equipment at a cost of $56,000. Quotes are on file. This will be covered by insurance monies.

M. The Board will take action on the recommendation of the Superintendent to approve a resolution between the Danville Area School District and the Commonwealth of PA under the Robert T. Stafford Disaster Relief and Emergency Assistance Act to accept disaster assistance funds.

N. The Board will take action on the recommendation of the Superintendent to accept the donation of Channel One Televisions/Mounts – Ch1_23293 from Channel One Network. (Attachment)

Chuck Knauff spoke about the closeout for projects at the Danville Primary School. The only contract that will not be closed out is the general contractors. He gave a copy of the change orders to date. We are looking at the end of November for completion of the project for most of the project.

Rick Engle gave a middle school update. Temporary heat is up and running. The books that were saved will be returned to the district. They are making arrangements for the asbestos removable in the crawl space and gymnasium. Charles Smargiassi gave a to-date list of items lost and things that need to be replaced.

Rick Engle gave an update on DES building. He spoke about the modulars at the DES property. They cannot be placed on the street. They will need to be placed on the playground. He spoke to several companies about moving modulars we have at Riverside and Mahoning Cooper. It would be cost effective to move the modulars. Dave Weader asked the timing for moving the modulars. Rick said he hopes to see that done by January. The classes put in the modulars will be core classes.

Rick said he feels mechanical upgrades are necessary in the building. Also air condition the remainder of the building.

Motion: (To Approve Item C under School Property and Supplies)
A motion was made by Dawn Gill to approve item C under School Property and Supplies
The motion was seconded by Steve Schooley

The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

Motion: (To Approve Item D under School Property and Supplies)
A motion was made by Allan Schappert to approve item D under School Property and Supplies
The motion was seconded by Dr. Stemm
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Abstained – Dawn Gill – reason brother is owner of North Central Digital, 1 Absent – Jamie Hosterman.

Motion: (To Approve Item E–G under School Property and Supplies)
A motion was made by Steve Schooley to approve item E-G under School Property and Supplies
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

Motion: (To Approve Item H-N under School Property and Supplies)
A motion was made by Dawn Gill to approve item H-N under School Property and Supplies
The motion was seconded by Christopher Outt
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

VII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure G)

B. Local Revenues – Actual vs. Budget (Enclosure H)

C. State Revenues – Actual vs. Budget (Enclosure I)

D. Cash Receipts (Enclosure J)

E. Investments (Enclosure K)

F. Bills for Payment – October 6, 2011, through November 2, 2011 (Enclosure L)

G. The Board will take action on the recommendation of the Superintendent to approval of the business manager to grant approval of the budget transfers for the districts 2010-11 fiscal year as required to complete the financial statements and audit. (Enclosure M)

H. The Board will take action on the recommendation of the Superintendent to approve the resolution to commit unreserved funds as presented. (Enclosure N)

I. The Board will take action on the recommendation of the Superintendent to approve the release of payments for December (in lieu of a regular board meeting).

Janis spoke about the resolution to commit unreserved funds.

Motion: (To Approve Finance Item F-H)
A motion was made by Dawn Gill to approve finance – Item F-H.
The motion was seconded by Chris Outt
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

Motion: (To postpone Finance Item I)
A motion was made by Dawn Gill to postpone finance – Item I.
The motion was seconded by Chris Outt
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

IX. PERSONNEL

A. The Board will take action on the recommendation of the Superintendent to accept the resignation of Coleen Snover, as math teacher at the middle school, effective November 4, 2011. (Enclosure O)

B. The Board will take action on the recommendation of the Superintendent to approve the employment of Shayna Heintzelman, as long-term life skills teacher at the high school for the remainder of the 2011-2012 school year, at a pro-rated salary of $40,703. (Enclosure P)

C. The Board will take action on the recommendation of the Superintendent to grant approval of 12 week FMLA for Amanda Mohr beginning

early December and returning March 19, 2012 in accordance with Board Policy #439. (Enclosure Q)

D. The Board will take action on the recommendation of the Superintendent to grant approval to pay ½ the stipends of Drama Club advisors - $700 – Rebecca Pritchard, $700 – Jen Hopple and $500 – Jeff Smith (Pit Director).

E. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of Kim Hampton, as basketball cheerleading coach, effective immediately, at a salary of $2,426.

F. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of Pat Merrell as wrestling cheerleading coach, effective immediately, at a salary of $2,726.

G. The Board will take action on the recommendation of the Superintendent to accept the resignation of Matt Bloom, as assistant wrestling coach, effective October 24, 2011. Matt wishes to still volunteer with the program. (Enclosure R)

H. The Board will take action on the recommendation of the Superintendent to approve the resignation of Don Beck, a custodian in the Danville Area School District, effective immediately. (Enclosure S)

I. The Board will take action on the recommendation of the Superintendent to approve the employment of Jami Peterman, custodian at the Danville Area School District, at an hourly rate of $11.75, effective November 9, 2011. (Enclosure T)

J. The Board will take action on the recommendation of the Superintendent to approve a leave for the remainder of 2011-2012 school year for Janet Heffner, 6th grade language arts teacher and to post an advertisement for a long-term substitute position.

K. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2011-2012 substitute list. (Teachers, Teacher Aides, Secretaries, etc.) (Enclosure U)

Motion: (To pay full stipends Personnel Item D)
A motion was made by Allan Schappert to pay full stipends – Item D.
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

Motion: (To Approve Personnel Item A-G)
A motion was made by Dawn Gill to approve personnel – Item A-G.
The motion was seconded by Chris Outt
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

Motion: (To postpone Personnel Item H)
A motion was made by Steve Schooley to postpone personnel – Item H.
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

Motion: (To Approve Personnel Item I-K)
A motion was made by Chris Outt to approve personnel – Item A-G.
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

XI. POLICY & INSURANCE

A. The Board will take action on the recommendation of the Superintendent to grant approval of the first reading of Policy 210.2, Possession/Use of Epi-Pens. (Enclosure V)

Motion: (To Approve Policy and Insurance - Item A)
A motion was made by Dawn Gill to approve Policy and Insurance – Item A.
The motion was seconded by Steve Schooley
The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

XII. TRANSPORTATION

A. The Board will take action on the recommendation of the Superintendent to grant approval of the bus contracts for 2011-2012 in the amount of $1,868,455.60. (Enclosure W)

Motion: (To Approve Transportation - Item A)
A motion was made by Steve Schooley to approve Transportation Item A.
The motion was seconded by Barbara Bickhart

The motion was approved on a roll call vote 8 yes – Barbara Bickhart, Gregg Campbell, Dawn Gill, Christopher Outt, Steve Schooley, David Weader, Dr. Stemm and Allan Schappert, 0 no, 1 Absent – Jamie Hosterman.

XIII. BOARD CONCERNS AND ITEMS FOR NEXT MEETING AGENDA

Dr. Stemm would like to see our agenda through email and/or on a link on the website with links to the enclosures. He would like the board to think about this and possibly discuss it further at the December board meeting.

Allan reminded everyone will not be having another board meeting the month of November.

XIV. PUBLIC COMMENT

Kelly Krum asked where the lockers are going to be installed. She was told the lockers will be installed at the DES building. Unfortunately, there is no place to put lockers in the primary school for sixth grade. Kellie asked if there will be air conditioning at DES. She was told they are looking at putting air conditioning in the building. Rick said we are looking at air conditioning the 3 story part of the building.

ADJOURNMENT

At 9:05 pm motion was made by Dawn Gill and seconded by Steve Schooley to adjourn the meeting.
The motion was approved by voice vote.

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Bonnie A. Edmeads
Board Secretary