DANVILLE AREA SCHOOL DISTRICT

January 12, 2010 Minutes

The Danville Area School Board held their meeting in the Senior High School Cafeteria on Tuesday, January 12, 2009.

The meeting was called to order at 7:15 p.m. by President Allan Schappert followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL - Board Members

Mrs., Barbara Boyer, Mrs. Dawn Gill, Mr. Jamie Hosterman, Mr. Christopher Outt, Mr. Steve Schooley, Mr. Martin Walzer, Mr. David Weader (via phone), and Mr. Allan Schappert were present. Mr. Gregg Campbell was absent.

OTHERS PRESENT

Dr. Susan Bickford, Superintendent; Mrs. Dawn Brookhart, Director of Curriculum, Instruction, and Technology; Ricki Boyle, Director of Student Support Services; Mr. Craig Burger, High School Principal; Mrs. Jennifer Gurski, Assistant High School Principal; Mr. Charles Smargiassi, Middle School Principal; Mr. Edward Sanders, Assistant Principal, Middle School; Mr. Daniel Rathfon, Elementary Principal; Mr. Chris Johns, Assistant Elementary Principal; Mr. John Bickhart, Elementary Principal; Mr. Rick Engle, Director of Building and Grounds; Mr. Jeff Ryan; Director of Network Administration;; and Mr. Richard Snodgrass, Business Administrator, Board Secretary; and approximately six members of the staff and public, and news media.

Change Christy Patton to Christy Payton in December minutes.
Motion: (To Approve Minutes from the December meeting)
A motion was made by Martin Walzer to approve the minutes.
The motion was seconded by Barbara Boyer.
The motion was approved on a voice vote.

Recognitions

School Board Members – School Director Recognition Month

I. BOARD ADMINISTRATIVE ANNOUNCEMENT

All directors received a statement of financial; please return to the business office in a timely manner.

The board was given a tentative list of school luncheons and tours for February through May.
Each director received a copy of the board roster. Please let Bonnie know if there are any changes.

II. SUPERINTENDENT'S REPORT

Executive session was held at 6:00 pm to discuss personnel and labor relations.

Update on H1N1 Clinic

Dr. Bickford publicly thanked everyone for volunteering time to help with the clinic. They were very successful.

Enrollment Report (Enclosure A)

III. STUDENT REPRESENTATIVE REPORT

Andrew Hunt, Student Representative gave the following brief report.

- FBLA – many qualified for states and hopefully some will qualify to go to nationals later this summer.
- FFA Students are at the Farm Show in Harrisburg this week
- Forensics – tournament last Saturday – team did well – varsity placed 2nd, novice placed 1st and the team placed 1st overall .The team is also in the running to win the Shikellamy Brave Spirit Award.
- The Wrestling team went to the Springfield tournament last weekend and placed 1st in the tournament. They have a home match this Thursday evening and will be traveling Friday to the Chichester tournament.
- Girls Basketball team is doing well
- Boys Basketball team has a game at Milton tonight
- The freshmen class is sponsoring a Sun Ball Dance to be held at the Elks.
- Each board member got an invitation for Board Luncheon at the high school on January 29 from 10:42 am to 1:37 pm. Please RSVP to Chris Pegg, SGA advisor at cpegg@danville.k12.pa.us

IV. PUBLIC COMMENT

Kellie Krum asked if their will salary increases given with the new job descriptions. Dr. Bickford told her no salary increases will be given.

V. CURRICULUM AND MANAGEMENT REPORTS

A. Overview of Chapter 4 and Professional Education Plan – Dawn Brookhart (Enclosure B)

Dawn gave a brief overview of the Strategic Plan. The plan was submitted in December, 2009. Dawn briefly reviewed the goals and strategies of the plan. She spoke about AYP, graduation rate and proficiency assessments.

VI. SCHOOL/COMMUNITY RELATIONS

VII. FINANCE

A. General Fund – Revenues and Expenditures Summary (Enclosure C)

B. Local Revenues – Actual vs. Budget (Enclosure D)

C. State Revenues – Actual vs. Budget (Enclosure E)

D. Cash Receipts (Enclosure F)

E. Investments (Enclosure G)

F. Bills for Payment – December 3, 2009 through January 6, 2010 (Enclosure H)

G. Financial Update – Dick Snodgrass

Motion: (To Approve Finance Item F)
A motion was made by Barbara Boyer to approve finance.
The motion was seconded by Dawn Gill.
The motion was approved on a roll call vote 8 yes, 0 no, 1 Absent – Gregg Campbell.

Barb Boyer asked for an itemized copy of the budget.
Dick said he is in the process of drafting a report for the next board meeting.
Dick is going to make one copy of an itemized copy of the budget for the board to share.

Dick Snodgrass gave a financial update; He gave an update on the budget process. He spoke about Act 1. He said this year we have an unsettled teacher's contract, we don't know what funding the state will be giving this year, PSER's rates are increasing, and the ongoing building project.
Opt out resolution must be submitted by February 2, 2010 If we go with the opt out we need to adopt the resolution at the next board meeting. If we are adopting a preliminary budget it will need to be adopted at the first meeting in February.

VIII. PERSONNEL

A. The Board will take action on the recommendation of the Superintendent to approve the changes to the following job descriptions. (Enclosure I)
    - Office/Transportation Manager
    - District Accountant/Human Resources

- Administrative Assistant to Superintendent
- Administrative Assistant to Director of Curriculum, Instruction and Technology
- Administration Assistant to the Director of Student Support Services
- Executive Secretary/Business
- Executive Secretary/Accounting Assistant
- Executive Secretary/Transportation

B. The Board will take action on the recommendation of the Superintendent to accept the resignation of Marge Szili, as Crossing Guard at Mahoning Cooper, effective December 18, 2009. (Enclosure J)

C. The Board will take action on the recommendation of the Superintendent to grant approval of leave of absence for Jennifer VanHorn, high school secretary, using sick and vacation days and uncompensated Family Medical Leave from approximately February 22, 2010 to June 18, 2010. (Enclosure K)

D. The Board will take action on the recommendation of the Superintendent to grant approval of leave of absence for Kerry Fidler, first grade teacher at Danville Elementary school, using 10 sick days, 2 personal days and the remaining days as Family Medical Leave from approximately February 24, 2010 to April 6, 2010. (Enclosure L)

E. The Board will take action on the recommendation of the Superintendent to accept the resignation of Briann Peters as a cafeteria worker, effective November 20, 2009. (Enclosure M)

F. The Board will take action on the recommendation of the Superintendent to accept the retirement of Susan J. Bickford, Superintendent of Danville Area School District, effective June 30, 2010. (Enclosure N)

G. The Board will take action on the recommendation of the Superintendent to grant approval of the employment of the 2009-2010 substitute list (Teachers, Teacher Aides, Custodians, Cafeteria Workers, Secretaries, etc.) (Enclosure O)

Motion: (To Approve Personnel Item A through G)
A motion was made by Barbara Boyer to approve Personnel
The motion was seconded by Dawn Gill
The motion was approved on a roll call vote 8 yes, 0 no, 1 Absent – Gregg Campbell.

Dawn Gill made a motion to take a10 minute break.
Barbara Boyer seconded the motion.

The motion was approved with a voice vote.
The board took a break at 8:35 pm
They reconvened at 8:45 pm

IX. SCHOOL PROPERTY & SUPPLIES

X. POLICY & INSURANCE

A. The Board will take action on the recommendation of the Superintendent to grant approval of the second reading of revised policies 113 and 113.1. (Enclosure P)

B. The Board will take action on the recommendation of the Superintendent to grant approval of the second reading of the new policies 113.2 and 113.3. (Enclosure Q)

C. The Board will take action on the recommendation of the Superintendent to grant approval of the first reading of policies 218.3, 237, 407, 301, 401, and 501. (Enclosure R)

Motion: (To Approve Policy & Insurance Items A-C)
A motion was made by Steve Schooley to approve Policies and Insurance
The motion was seconded by Jamie Hosterman
The motion was approved on a roll call vote 7 yes, 1 no – Dawn Gill; 1 Absent – Gregg Campbell.

Allan shared concerns with Policy 237 – cell phones are not to be used in the classroom. Mr. Burger and Mrs. Gurski felt the wording is appropriate. Mr. Smargiassi also agreed with the high school principals.

XI. ATHLETICS/ACTIVITIES

A. The Board will take action on the recommendation of the Superintendent to grant approval of Dave Swope as Middle School Boys Basketball Assistant, at a salary of $1,465 – Step A, effective Immediately. (Enclosure S)

Motion: (To Approve Athletics/Activities Item A)
A motion was made by Steve Schooley to approve Athletics/Activities

The motion was seconded by Barbara Boyer
The motion was approved on a roll call vote 8 yes, 0 no, 1 Absent – Gregg Campbell.

XII. TRANSPORTATION

A. The Board will take action on the recommendation of the Superintendent to grant approval of the revised transportation contract for – Wayne L. Myers. (Enclosure T)

Motion: (To Approve Transportation - Item A)
A motion was made by Steve Schooley to approve Transportation

The motion was seconded by Christopher Outt
The motion was approved on a roll call vote 8 yes, 0 no, 1 Absent – Gregg Campbell.

XIII. BOARD CONCERNS AND ITEMS FOR NEXT MEETING AGENDA

Decision on opt out of index
Review job descriptions
Breaking out of bills
Insurance quotes – sometime in the spring
Allan Schappert is concerned with the playground space at the new building

XIV. PUBLIC COMMENT

Mr. Gulliver question if our attorney needs to be at all the meetings. Allan said he asked that he attend the meetings because of having legal issues.

Jennifer Henning asked that policies be included in public agendas
Kelly Krum said in the past the policies were included in the public packet.
Allan Schappert assured them in the future we will include policies.

ADJOURNMENT

At 9:05 pm a motion was made by Steve Schooley and seconded by Christopher Outt to adjourn the meeting.
The motion was approved by voice vote.

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Richard B. Snodgrass
Board Secretary

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Bonnie A. Edmeads
Assistant Board Secretary