# DANVILLE AREA SCHOOL DISTRICT

## November 13, 2019

- **5:30 PM – Executive Session**
- **7:00 PM – Regular Board Meeting**

# AGENDA

**OPENING EXERCISES**

**ROLL CALL**

**APPROVAL OF MINUTES**

- October 9, 2019

## I. BOARD ADMINISTRATIVE ANNOUNCEMENT

A. There was an executive session held on October 30, 2019 from 6:30-9:00 PM to discuss personnel issues and the superintendent search.

B. Reports:
   - Columbia-Montour Vocational Technical School – Randy Keister
   - CSIU – Vacant
   - CS Trust – Christina Fish

## II. SUPERINTENDENT'S REPORT

- Enrollment Report (Enclosure 1)
- Board Member Recognition
- Hero's Fund
- DMS - Cross Country Champions
- DPS – Fire Prevention Activity

- DHS
    - Forensics Kick-off Tournament
    - Yearbook Awards
    - Middle States Accreditation
- Liberty Valley
    - Fall Festival
    - Geisinger Commercial
- Public Vaping Presentation – November 20, 2019

## III. PUBLIC COMMENT (Max. of 3 minutes each for agenda items only)

# Consent Agenda Items

***The Board will take action to approve the proposed consent agenda items.**

## IV. PRESENTATIONS/OUTSIDE GUESTS (Max. of 10 minutes each)

A. Chris Johns – Hiring process for coaches

## V. SCHOOL PROPERTY & SUPPLIES

A. The Board will take action to approve the payment of $250 to Danville Borough for the proposed new Maintenance Building Land Development Plan Review application. (Enclosure 2)

B. The Board will take action to approve the payment of $500 to the Montour County Conservation District for the Land Development Plan Review for the proposed new Maintenance Building. (Enclosure 3)

C. The Board will take action to approve the payment of $100 to the Montour County Planning Commission for the review of the Land Development Plan for the proposed new Maintenance Building. (Enclosure 4)

D. The Board will take action to approve the lease agreement between All-Lines Leasing and the Danville Area School District in the amount of $8,829.35 per year for 3 years with a one-time $150 documentation fee. There will be a $1 buyout clause at the end of the lease period as presented. (Enclosure 5)

E. The Board will take action to approve the payment of Payment Application #7 in the amount of $14,052.00 to Dave Gutelius Excavation, Inc. for the New Tennis Facility as presented. (Enclosure 6)

F. The Board will take action to approve the payment of Invoice #10032019 in the amount of $562.90 to the Borough of Danville for engineering services for the DASD Tennis Courts and Maintenance Building as presented. (Enclosure 7)

G. The Board will take action to approve the payment of Invoice #9106 in the amount of $10,488.87 to Mid-Penn Engineering for the new Maintenance Building Project as presented. (Enclosure 8)

H. The Board will take action to approve Change Order #6 in the amount of $5,452 to Gutelius Excavating, Inc. for Additional Windscreen for the new tennis facility as presented. (Enclosure 9)

## VI. ATHLETICS/ACTIVITIES

A. The board will take action to approve an out-of-state trip for 9th Grade U.S. History Students to the U.S. Holocaust Museum in Washington, D.C. on Thursday, February 13, 2020/make-up date February 20, 2020. The trip is funded in part by the VFW. The only cost to the district is for substitutes. (Enclosure 10)

B. The Board will take action to approve an out-of–state trip for the DMS Art Club to Washington, D.C. for the National Tree Lighting Ceremony on December 5, 2019 from 10AM – 10PM. The Art Club decorated ornaments for the National Christmas Tree. The cost of transportation for the trip will be $2,287.88 plus lunch and dinner as presented. (Enclosure 11)

C. The Board will take action to approve the following coaches for the 2019-2020 school year. The stipends if applicable will be paid at the end of the school year:
   - Nate Lubeski - Volunteer Bowling Coach
   - Peyton Riley – Volunteer Basketball Coach
   - Tina Bartholomew – Head Girls Track & Field Coach
     (11 week season & 8 years experience)

D. The Board will take action to approve the Danville High School Ski Club's out-of-state ski trip to Killington, Vermont leaving Friday, February 21,2020 and returning Monday, February 25, 2020 as presented. The trip is no cost to the District. (Enclosure 12)

E. The Board will take action to approve the rental agreement between the Danville Area Community Center and the Danville Area School District for the 2019-2020 swimming/diving season at a cost of $25,000 as presented. (Enclosure 13)

F. The Board will take action to dissolve the K-Kids Club at Liberty Valley and reallocate the remaining funds of $133.92 to the High School Key Club.

## VII. CURRICULUM AND MANAGEMENT REPORT

## VIII. SCHOOL/COMMUNITY RELATIONS

## IX. FINANCE

A. General Fund- Revenues and Expenditures Summary (Enclosure 14)

B. Local Revenues - Actual vs. Budget (Enclosure 15)

C. State Revenue – Actual vs. Budget (Enclosure 16)

D. Federal Revenues – Actual vs. Budget (Enclosure 17)

E. Investments (Enclosure 18)

F. Cash Receipts (Enclosure 19)

G. Bills for Payment – October 4, 2019 through November 6, 2019 (Enclosure 20)

H. The Board will take action to approve the proposed consulting services of Conrad Siegel Actuaries for the 2019 ACA Employer Report at a cost of $6,000. Additional fees, if we use them for other areas beyond the scope of services, would be as follows – Consulting Actuary - $330 per hour, Benefit Consultant - $280 per hour, Associate Actuary $245 per hour, and Actuarial/Benefit Analyst $175 - $210 per hour as presented. (Enclosure 21)

I. The Board will take action to approve the budget transfers for the 2019-2020 fiscal year as presented. (Enclosure 22)

## X. PERSONNEL

*A. The Board will take action upon the recommendation of the Acting Superintendent to approve the 2019-2020 substitute list as presented pending all required documentation. (Enclosure 23)

*B. The Board will take action to approve intermittent FMLA for employee #105945 beginning November 7, 2019 through November 6, 2020. The employee is eligible for up to 12 weeks of FMLA leave for a duration of 1 year.

*C. The Board will take action to approve FMLA for employee #107128 to begin approximately February 18, 2020 through the end of the 2019-2020 school year using all personal and remaining sick days and the remainder unpaid.

*D. The Board will take action to approve FMLA for employee # 106778 to begin approximately January 27, 2020 through approximately March 30, 2020 using approximately 24 sick days and 1 personal day and the remainder unpaid.

E. The Board will take action to approve FMLA for employee #107303 beginning October 28, 2019 through June 30, 2020 using all accrued sick, personal and vacation time and the remainder will be unpaid leave. The employee will receive 100% paid health benefits from October 28, 2019 through June 30, 2020.

F. The board will take action to approve Ann Marie Yost as a homebound instructor.

G. The Board will take action to approve Caitlin Patraw as a substitute education assistant for Head Start for the 2019-2020 school year.

H. The Board will take action to approve the temporary lateral transfer of Matt Graham from custodian to maintenance staff.

I. The Board will take action to approve the Addendum to the Danville Area School District Acting Superintendent Contract with Dr. Ricki Boyle at a prorated rate of $475 per day retroactive to October 14, 2019 as presented. (Enclosure 24)

J. The Board will take action to approve homebound instruction for student #105048 beginning November 7, 2019 for approximately 4 weeks.

K. The Board will take action to approve the employment of Sharon Koser as an Emotional Support Paraprofessional at Danville High School at the contracted hourly rate of $11.25 effective November 18, 2019. (Enclosure 25)

L. The Board will take action to approve an uncompensated leave of absence for employee #107285 through May 1, 2020.

M. The Board will take action to approve the employment of Katie Kelley as an Art Teacher at the High School at a starting salary of $49,418 (BS, Step 1) effective November 14, 2019. (Enclosure 26)

N. The Board will take action to approve Dave Snover as Interim Middle School Principal with a bi-weekly stipend of $326.92 effective October 28, 2019.

O. The Board will take action to approve Pelle Nejman as Interim Assistant Middle School Principal with a bi-weekly stipend of $384.62 effective November 14, 2019.

P. The Board will take action to approve Elizabeth McDonough as a long-term substitute teacher at the Primary School at the contracted yearly salary of $49,418 effective August 22, 2019. (Enclosure 27)

Q. The Board will take action to approve Kallie Liendo as a long-term substitute Social Studies Teacher at the Middle School at the contracted yearly salary of $49,418 effective November 14, 2019. (Enclosure 28)

## XI. POLICY & INSURANCE

A. The Board will take action to approve the first reading of Policy #246 School Wellness. (Enclosure 29)

B. The Board will take action to approve the tuition agreement between the Danville Area School District and New Story for Student #112607 for the 2019-2020 school year as presented. (Enclosure 30)

## XII. TRANSPORTATION

## XIII. BOARD CONCERNS & ITEMS FOR NEXT MEETING AGENDA

## XIV. PUBLIC COMMENT **(Max. 3 minutes)**

## ADJOURNMENT

* Possible Consent Agenda Items