

PURCHASING CONTRACTS

JULY 2023

The contract # must be on the requisition and PO. Should the vendor also provide a quote, the quote # must also be stated on the requisition and PO after the contract #.

When entering the requisition in SmartFusion, type the contract # and the quote #, if provided, in the "Note" field at the bottom of the "Purchase Requisition" tab.

The District has access to contracts established by the State of South Carolina. These should be utilized when feasible. A complete listing of State Contracts can be found at the Division of State Procurement website:

[Goods and Services](#)
[Information Technology](#)

Computers & Printers

Expires 10/31/23
State Contract

Must have prior approval from the Technology department.

Apple

Technology must request a quote from Apple. Contact Donna Walters in Technology.

[State contract link](#)

Vendor: Apple (vendor # 030875)
SC Contract #4400011906

In "Notes" section of PO, type state contract #, Apple quote # and delivery information
Example: SC Contract # 4400011906; Quote #2202004143; deliver to Jane Doe @ Stevens Elem. Rm 102

Hewlett Packard

[State contract link](#)

Vendor: Pinnacle Network Solutions (vendor # 555121)
SC Contract #4400011664

In "Notes" section of PO, type state contract #s and delivery information
Example: SC Contract # 4400011664; deliver to Jane Doe @ Stevens Elem. Rm 102

Toner Cartridges

Expires 10/5/28
State Contract

[State Contract link](#)

Vendor: **Academic Supplier**
SC Contract #4400031863

Jeffrey Kozma jeff.kozma@rasixinc.com 800-266-2892 Ext 117

Remanufactured Toner Cartridges

Expires 1/6/2025
State Contract

[State Contract link](#)

Vendor: **The Office Pal**
SC Contract #4400023185

Latzie Tober latzie@theofficepal.com 1-877-486-0590 Ext 108 Fax: 1-732-363-6933

Audio Visual Equipment

Expires 5/2/26
State Contract

Must have prior approval from the Technology department.

[State contract link](#)

Vendor: **Multiple vendors**
SC Contract # Varies per vendor

Office Supplies & Copy Paper

Expires 4/28/24
State Contract

[State contract link](#)

The following items are **EXCLUDED** from this contract:

1. Information technology products as defined by the South Carolina Consolidated Procurement Code, General Provisions, Sub article 5, including

Copiers and copier supplies,
New and refurbished laser toner and printer ink cartridges,
Laser Printers,
Computers (including laptops), monitors,
Keyboards and terminals,
Facsimile equipment, and
Television equipment.

2. All furniture, whether metal or wood
3. Flags, US and SC
4. Lab Equipment and Supplies
5. Towels and Toilet Tissue
6. Break room supplies
7. Janitorial supplies
8. First-aid supplies

For individual orders totaling less than \$50.00, a minimum order fee may be applied by the vendor.

Vendor: Forms & Supply (vendor # 255025)
SC Contract #4400022014

Shawn Stinton Shawn.stinton@formsandsupply.com 800-532-0335 Ext 3204
Website: www.fsioffice.com

Vendor: Staples (vendor # 788494)
SC Contract #4400022013

Gary Baker Gary.Baker@staples.com 407-475-4166
Customer Service: support@staplesadvantage.com Call: 877-826-7755
Website: www.StaplesAdvantage.com

Furniture

Expires: 12/5/24
State Contract

[State Contract link](#)

Vendor: Multiple vendors

SC Contract # Varies per vendor

Furniture & Furniture Consulting Services

Coop Beaufort RFP #22-006
Expires: 11/14/26

Vendor: Herald Office Supply

Contract: Coop Beaufort RFP #22-006

llivengood@heraldoffice.com

Hunter Jordan hunter@heraldoffice.com 800-922-3535 x 1169 M: (843) 632-1779

Vendor: Hertz Furniture Solutions

Contract: Coop Beaufort RFP #22-006

aviva@hertzfurniture.com

Vendor: Nu Idea

Contract: Coop Beaufort RFP #22-006

Thomas White twhite@nu-idea.com 800-922-0424 M: 803-983-1824

Vendor: Lakeshore Learning Materials

Contract: Coop Beaufort RFP #22-006

rshinn@lakeshorelearning.com

Vendor: Wilcox Office Mart

Contract: Coop Beaufort RFP #22-006

Chris Evans cevens@wilcoxofficemart.com 843-662-1563 M: 803-847-6846

Early Childhood & Elementary Supplies

Coop Beaufort 19-017
Expires 6/18/2024

Early Childhood Supplies can also be purchased of the Educational Supplies & Materials Contract

Vendor: Blick Art Materials

Contract #: Coop Beaufort RFP #19-017

Tamby Peterson contracts@dickblick.com 800-704-7744 x5309 FAX 800-621-8293

Discount Terms

- Catalog "EACH" price less 20%
- Valid from Contractor's current *Materials for Art Education* annual catalog only (Item numbers will begin with A for 2019. Letters will change annually between A, B, or C)
- Free freight on orders of \$49 or more after discount (See below for exclusions)
- Force Majeure Statement: Due to potential tariff changes in 2019 and market conditions beyond Contractor's control, Contractor reserves the right to increase catalog prices on impacted products during the course of the year, upon written prior notice to BCSD.

Discount Exclusions

- Sale catalogs - BCSD will receive the lower of the sale price or catalog discount off the "REG" price.
- Web prices - BCSD will receive the lower of the Web price at the time of order or catalog discount by placing the discount reference code listed above in the discount code box in the shopping cart. Note: Web prices may fluctuate daily.
- Quantity pricing - BCSD will receive the lower of the quantity break, for the quantity ordered, or the discount from the "EACH" price.
- Drop-ship items - Any item with the letter F in the catalog item # prefix or noted as factory-direct online.
- Other - Cannot be used in conjunction with additional coupons or other promotions.

Free Freight Exclusions

- Oversized or heavy weight items (i.e. paper rolls, linoleum rolls, Master Etch or 999 presses, or any item indicating additional handling)
- 50-lb boxes of clay or ANY modeling material totaling 50-lbs or greater in weight
- Drop-ship items (any item with the letter F in the catalog item # prefix or noted as factory-direct online)
- When ordering sheets of paper or board larger than 18" x 24" in quantities of less than 10, a per-order handling fee applies. Paper or boards may be assorted to reach the quantity of 10.

Vendor: Discount School Supply

Contract #: Coop Beaufort RFP #19-017

lwilson@excelligence.com

Contractor shall offer a 18% discount off Contractor's Current Catalog. There is no minimum order required.

Contractor will provide free delivery for all orders of \$99.00 or more on all stock items (excluding drop ship items). Orders less than 99.00 will be charged a flat rate fee of \$10.00. Drop ship items will be charged a 15% shipping fee.

Vendor: Kaplan Early Learning

Contract #: Coop Beaufort RFP #19-017

Pam Bradley pbradley@kaplanco.com 843-995-1196 Fax: 800 452 7526

Brenda Roberts broberts@kaplanco.com 800 334 2014 extension 3251

Contractor shall offer a 15% discount off catalogue list price for early childhood and elementary materials, including furniture and free shipping on all orders of \$300.00 or more.

The discount is not valid with any other sales offers, bids, quotes, coupons or discounts. Discount cannot be used toward the purchase of gift certificates. Discount does not apply to outdoor playground structures, parts, surfacings or services of playground. Discount does not apply to lofts, technology products, computers and accessories, curriculum, assessments and screening materials, "All About ECERS-R", "All About ITERS-R", professional development, Tot Tree (#96616), Gaggie Buggy (#26792), laminators & accessories and Lego products.

Shipping charges will apply to the orders under \$300.00. Shipping costs are estimated to be 15% of the order subtotal. Free shipping does not apply to truck items, next day air, 2nd day air and k-truck delivery services. Additional charges for lift gate assistance may apply

Vendor: Lakeshore Learning

Contract #: Coop Beaufort RFP #19-017

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Ryan Shinn rshinn@lakeshorelearning.com 800-421-5354 Ext 7403 704-778-8645 (cell)

Contractor shall offer a 5% discount off catalogue list price for early childhood and elementary materials, including furniture and free shipping on all orders.

Orders over \$10,000.00 shipped to one location qualify for "White Glove Service". White Glove Service includes free unpacking and assembly, supervised classroom setup, debris removal and custom labeling and boxing of orders by designated information, such as by classroom or teacher.

Educational Supplies

Expires 4/6/26
State Contract

[State contract link](#)

Vendor: Bender-Burkot East Coast School Ven # 991101
SC Contract #4400025822 Lots 1-4

Vendor: Blick Art Materials (Dick) Ven # 196000
SC Contract #4400025821 Lot 4

Vendor: Office Church School Supply Ven # 517900
SC Contract #4400025820 Lots 1-4

Vendor: School Specialty Ven # 636225
SC Contract #4400025823 Lots 1-4 harold.crawford@schoolspecialty.com

Vendor: **City Art**
SC Contract #4400027381 Lot 4

Vendor: **Really Good Stuff**
SC Contract #4400031536 Lots 1, 2, 4

Vendor: **School Health Corporation**
SC Contract #4400031537 Lots 1-4

Science Education Supplies

Expires 5/28/28
State Contracts

[State contract link](#)

Vendor: **Carolina Biological Supply**
SC Contract # 4400031150

Vendor: **Fisher Scientific Company, LLC**
SC Contract # 4400031151

Vendor: **School Specialty**
SC Contract # 4400031152

Vendor: **Sargent Welch**
SC Contract # 4400031154

Vendor: **Wards Science**
SC Contract # 4400031153

Playground Equipment & Accessories

Coop Lex Rich 5 2021-015
Expires 12/21/25

Contract # Coop Lex Rich 5 2021-015

All equipment shall be delivered FOB Destination/Prepaid and Add. (Contractor pays freight charges and adds it to the invoice). Freight charges shall be quoted before a purchase order is issued and added as a separate line item on all invoices.

Barrs Recreation

204 Archers Court, Columbia, SC 29212

Contact: John Vitters 803-240-4167 johnvitters@yahoo.com

Bliss Products and Services

6831 S. Sweetwater Road, Lithia Springs, GA. 30122

Contact: Gordon Hamilton 803-261-0397 Gordon@blissproducts.com**Churchich Recreation and Design**

20 Towne Drive, PMB 186, Bluffton, SC 29910

Contact: Jeff or Sue Churchich 843-757-3156 Jeff@churchichrecreation.com**Cunningham Recreation Gametime**

PO Box 240981, Charlotte, NC 28224

Contact: Jimmy Burke 800-438-2780 iimmv@cunninghamrec.com**Playworld Preferred**

10115 Kinsey Avenue Suite 144, Huntersville, NC 28078

Contact: Geoff Eastman 800-459-7241 geoff@playworldpreferred.com**Superior Recreation of The Carolinas**

102 Brandtview Dr., Cheraw, SC 29520

Contact: Bobby Jones 843-921-1842 bi@srcarolinas.com**Rubber Designs, LLC** (fall surface only)

3125 Skyway Circle, Melbourne, FL 32934

Contact: Phillip Newsome 843-263-3478 Pnewsome@rubberdesigns.com**Great Southern Recreation**

2441-Q Old Fort Parkway Murfreesboro, TN 37128

Athletic Uniforms, Supplies & Equipment

**Expires 11/16/25
State Contract**[State Contract link](#)Vendor: **Multiple vendors**SC Contract # **Varies per**

Musical Instruments and Supplies

Coop Berkeley 550-(19-20)
Expires 9/24/24

Bid # Coop Berkeley 550-(19-20)

Music & Arts
5295 Westview Drive, Suite 300
Fredrick, MD 21703

	MUSIC & ARTS	
LINE ITEM #	MANUFACTURER	% OFF
	CATEGORY 1: STRINGS	
1	EASTMAN	60%
4	STROBEL	60%
	CATEGORY 2: PERCUSSION	
7	LUDWIG	50%
8	MUSSER	50%
12	ZILJIAN	60%
	CATEGORY 4: WOODWIND	
23	FOX	35%
29	YAMAHA	40%
	CATEGORY 5: BRASS	
34	GETZEN	45%
38	YAMAHA	40%

Ronald Sachs Violins
616-B Castle Street
Wilmington, NC 28401

LINE ITEM #	VENDOR	% OFF
	CATEGORY 1: STRINGS	
3	RONALD SACHS	25%

Pecknel Music Co., Inc.
1312 North Pleasantbury Drive
Greenville, SC 29607

LINE ITEM #	VENDOR	% OFF
	CATEGORY 1: STRINGS	
5	SUPPLIES	49%
	CATEGORY 2: PERCUSSION	
10	SABIAN	59%
11	YAMAHA	49%
	CATEGORY 3: ELECTRONIC	
19	YAMAHA	32%
	CATEGORY 4: WOODWIND	
20A	ACCENT	30%
21	ARMSTRONG	56%
25	JUPITER	54%
30	SUPPLIES	35%
	CATEGORY 5: BRASS	
30A	ACCENT	30%
35	JUPITER	51%
39	SUPPLIES	35%

Universal Melody Services LLC
8605 John Carpenter Freeway
Dallas, TX 75247

LINE ITEM #	VENDOR	% OFF
	CATEGORY 2: PERCUSSION	
6	ADAMS	50%
7	LUDWIG	50%
8	MUSSER	50%
9	PEARL	50%
13	SUPPLIES	30%
	CATEGORY 3: ELECTRONIC	
20	SUPPLIES	30%

	CATEGORY 4: WOODWIND	
24	GEMEINHARDT	50%
26	SCHREIBER	50%
27	SELMER PARIS	50%
	CATEGORY 5: BRASS	
31	BACH	50%
33	GEMEINHARDT	50%
36	KING	50%

Washington Music Sales Center Inc.
 11151 Veirs Mill Road
 Wheaton, MD 20902

LINE ITEM #	VENDOR	% OFF
	CATEGORY 1: STRINGS	
2	FENDER	25%
	CATEGORY 2: PERCUSSION	
9	PEARL	50%
	CATEGORY 3: ELECTRONIC	
14	BEHRINGER	35%
15	JBL	29%
16	M-AUDIO	28%
17	PRESONOUS	28%
18	SHURE	25%
	CATEGORY 4: WOODWIND	
22	BUFFET	51%
28	VITO	67%
	CATEGORY 5: BRASS	
37	TUBA EXCHANGE	44%