



TOWN OF GREENWICH

Old Greenwich School Building Committee
Tuesday, June 27, 2023
7:00am
Old Greenwich School and via Zoom

Meeting Notes

Committee Roster

Name	Present	Absent
Voting Members		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Jason Brown	Zoom	
Cristina Dawson	Zoom	
Leigh Erin Izzo	Zoom	
Leander Krueger	P	
Stephen Selbst (BET Rep)	P	
Michael Joseph Mercanti-Anthony (BOE Rep)		A
Ex Officio Members		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)		A
Molly Saleeby (RTM)	Zoom	
John Vallerie (DPW)		A
Peter Lowe (P&Z)	P	
Liaisons		
Peter Schweinfurth (Liaison, EMAC)	P	
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
Project Team		
David Stein (Silver Petrucelli & Associates)		A
Paul Jorgensen (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)	Zoom	
Amanda Cleveland (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	P	
Jeff Anderson (Downes Construction Company)	Zoom	
Guests		
Clare Kilgallen (CMS Building Committee)	Zoom	
Harry Fisher (BET member)	Zoom	
Laura Erickson (BET member)	Zoom	
Leslie Moriarty (BET member)	Zoom	
Miriam Kreuzer (BET member)	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:05 am
2.00	Housekeeping	<ul style="list-style-type: none"> Committee discussed adjusting meeting cadence during the summer to every other week, starting with a July 11 meeting via Zoom. Meetings would be July 11, 25, August 8, 22.
3.00	Approve minutes from June 20 meeting	<ul style="list-style-type: none"> Motion to approve meeting minutes by Leander Krueger, second Stephen Selbst, Vote 8-0-0
4.00	Project Team Update <ol style="list-style-type: none"> a. Key tasks up to June 30 b. Schedule beyond June 30 c. Municipal Improvement: Pre-Application dates 	<ul style="list-style-type: none"> Due to BET rejection of construction funding for OGS renovation on June 23, committee will not work to submit project to OSCG&R by June 30. Lawrence Rosati walked the committee through the components required for the Pre-Application for P&Z on the Preliminary Site Plan. Committee discussed that we have everything for the Pre-App meeting, except need to notify abutting neighbors as per P&Z guidelines. Paul Jorgensen of SP+A is going to talk to his team and come back with proposed dates for P&Z, aiming for the week of July 10 or 17. SP+A will work with Langan to put together scope of work on the sewer issue and set meeting at the school. SP+A will have the sewer scope of work ready by the July 11 meeting for the committee's review Downes will work on the ineligible worksheet and have it ready for the July 11 meeting. Chair to reach out to GPS Admin to start the dialogue with OSCG&R to introduce them to the project. Committee discussed the desire to move into the Design Development process, to include additional design meetings to iterate on the site design. SP+A will prepare a draft Design Development schedule by the July 11 meeting and the committee will need to vote to authorize SP+A to move into the Design Development phase.
5.00	Financial Update <ol style="list-style-type: none"> a. Discuss and vote to approve Morganti invoice #3 in the amount of \$4,880 to cover services through June 22, 2023 b. Contract update 	<ul style="list-style-type: none"> Chair reported that Morganti invoice is within budget. Motion by Leander Krueger to approve Morganti invoice #3 in the amount of \$4,880, second from Stephen Selbst, Vote 8-0-0. Leigh Izzo reported that there are a couple items on the contract for Construction Manager at Risk (Downes), which she expects to work through in the next week or two.
6.00	Public Relations Update <ol style="list-style-type: none"> a. Schedule Neighbor Engagement Session 	<ul style="list-style-type: none"> Committee agreed to postpone this 2nd meeting with neighbors until after the P&Z pre-application. Committee discussed lessons learned from the BOE and BET process the past week.
7.00	Adjourn	<ul style="list-style-type: none"> 8:20am Motion to Adjourn by Stephen Selbst, second Jackie Welsh