

<b>CALL TO ORDER</b>	At 7:15 p.m., the June 5, 2023, meeting of the Susquehanna Township Board of School Directors was called to order by President John F. Dietrich.
<b>SCHOOL BOARD MEMBERS PRESENT</b>	Mr. Majid Ali, Mr. Jesse Rawls, Sr., Mr. Terry Heller, Ms. Julieann Newill, Dr. Michael Cohen, Keita Kalonji Johnson, Esq., Rebecca McCullough, Esq., Mr. John F. Dietrich
<b>SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS</b>	Mr. Scott Campbell
<b>DISTRICT OFFICE PRESENT</b>	Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Dr. Kristi Prime, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
<b>SOLICITOR</b>	Appel, Yost & Zee LLP
<b>EXECUTIVE SESSION</b>	The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and student matters.
<b>INTRODUCTIONS/ GUEST PRESENTATIONS</b>	<p>Mr. Dan Fuller, Rotary Club of Susquehanna Township, presented the Little Red Wagon Award to Tessa Stockdale, High School Counselor.</p> <p>Dr. Willis recognized the following Track and Field Athletes for their performance at the PIAA State Championship with a certificate of achievement for their accomplishments.: Akeem Mustapha, Sal Oliseh, Ga’ree Mathes, Shaniyah Weidler and Jaylynn Dorsey. Lex Cyrus was recognized as the 2023 State Champion in the 100 meter dash. Dr Willis also recognized the Track and Field Coach, Dwayne McCarthur.</p> <p>Abigail Feather was presented a Certificate of Achievement for her Perfect Attendance from kindergarten through 12<sup>th</sup> grade. Abigail will also be receiving a certificate from Representative Justin Fleming at the STHS graduation ceremony.</p>
<b>REPORTS/ ANNOUNCEMENTS</b>	<p><b>Superintendent Report:</b> Dr. Willis congratulated the middle school students who participated in Music in the Park at Hershey Park. The middle school took home the following awards:</p> <ul style="list-style-type: none"><li>Middle School Orchestra - 1<sup>st</sup> place, Superior</li><li>Middle School Choir - 1<sup>st</sup> place, Excellent</li><li>Middle School Band – 1<sup>st</sup> place, Excellent</li><li>Abenezer Mussie – Outstanding Vocalist Award</li></ul>

Dr. Willis also gave a shout out to the 2023 Mid-Penn Baseball and Softball All-Stars.  
2<sup>nd</sup> team baseball: Ethan Howell, Austin Brown, Ben Witters  
3<sup>rd</sup> team baseball: Jacole Pate  
1<sup>st</sup> team softball: Sarah Hendricks  
2<sup>nd</sup> team softball: Nicole Kuchinski  
Honorable Mention: Zoe Beall, Rachel Heineman

The last day of school is Thursday, June 8, 2023. Dr. Willis reminded families that it will be a half day for students. Graduation ceremonies will start at 7:00 pm at the Forum in Harrisburg.

## II. APPROVAL OF AGENDA ITEMS FOR JUNE 5, 2023

### MOTION TO APPROVE

2.A. Moved by Mr. Rawls seconded by Mr. Johnson to approve the meeting agenda for June 5, 2023.

Motion passed 9-0, 0 abstentions, 0 absent

2.B. Mr. Johnson reminded everyone that it is budget season at the Capitol and that both chambers and the governor are making education a priority. He also reported that PSBA has reported that American College Testing (ACT) is expanding a pilot of its online option for testing.

## III. HEARING OF THE PUBLIC

None

## IV. PRESENTATIONS AND DISCUSSIONS

### PRESENTATION

4.A. Mark Holman, Director of Human Resources, gave a brief report on Team Member Recognition and the Retirement Celebration Dinner. Twelve retirees attended and were recognized at the dinner.

4.B. Nolej Discussion: Dr. Willis showed a short video and Mr. Andrae Martin spoke on behalf of district teachers who are asking the board to support the approval of the Agreement with Nolej (educational artificial intelligence) for the 2023-2024 school

The board had a lengthy discussion on the use of artificial intelligence (Ai) by teachers and students.

4.C. Pat Rough, Federal Program and Data Specialist, gave an update on Title Programs in the district.

**V. MINUTES**

**MOTION TO APPROVE**

5.A. Moved by Mr. Rawls seconded by Mr. Heller, to approve Item 5.A.  
Motion passed 9-0, 0 abstentions, 0 absent

5.A. Approve the Minutes of the May 22, 2023, Board Meeting.

**VI. PROGRAM**

None

**VII. PERSONNEL**

**MOTION TO APPROVE**

7.A.B.C.D.E.F. Moved by Mr. Ali, seconded by Mr. Rawls, to approve Items  
7.A.B.C.D.E.F.  
Motion passed 9-0, 0 abstentions, 0 absent

7.A. Approve the end of assignment for the following long-term substitute teachers,  
effective June 8, 2023:

Name	LTS Assignment	Building
Tyler Via	Primary Teacher	Sara Lindemuth/Anna Carter Primary School
Michael Howard	Math	Susquehanna Township High School
Madison Bleiler	Science	Susquehanna Township Middle School
Olupcia Joseph	Math	Susquehanna Township Middle School
Nathaniel Clugston	Science	Susquehanna Township Middle School

7.B.1. Approve the resignation of Nichole Wedge as Primary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective June 9, 2023.

7.B.2. Approve the resignation of Susan Clapsadle as Science Teacher at the Susquehanna Township Middle School, effective June 12, 2023.

7.B.3. Approve the resignation of Trevar Scheuch as Science Teacher at the Susquehanna Township Middle School, effective June 14, 2023.

7.B.4. Approve the resignation of Melissa Klock as 1st Grade Teacher at the Sara Lindemuth/Anna Carter Primary School, effective June 30, 2023.

7.C.1. Approve the retirement of Crystal Hoel as Social Studies Teacher at the Susquehanna Township Middle School, effective June 9, 2023. Ms. Hoel has been with the District since 2001.

**7.C.2.** Amend the resignation of Jacqueline Batcha as Science Teacher at the Susquehanna Township Middle School, effective March 8, 2023, to a retirement. Ms. Batcha has been with the District since 2022.

**7.D.** Approve the transfer of Emilee Truitt as Elementary School Teacher at the Thomas W. Holtzman, Jr. Elementary School to Primary School Teacher at the Sara Lindemuth/Anna Carter Primary School, effective July 1, 2023. Ms. Truitt will be replacing Nichole Wedge.

**7.E.1.** Approve Amber Jackson as Special Education Teacher at the Susquehanna Township High School at a salary of \$66,815.00, effective August 16, 2023. Ms. Jackson will be replacing Dane Huntzinger.

**7.E.2.** Amend Tyler Via as Teacher to be Assigned to Elementary Teacher at the Sara Lindemuth/Anna Carter Primary School, at a salary of \$54,316.00, effective August 16, 2023.

**7.E.3.** Approve Corey Lohr as Science Teacher at the Susquehanna Township Middle School at a salary of \$52,766.00, effective August 16, 2023. Mr. Lohr will be replacing Susan Clapsadle.

**7.E.4.** Approve Karie Baker as Certified School Nurse at the Susquehanna Township School District at a salary of \$54,316.00, effective August 16, 2023. Ms. Baker will be replacing Jillian Vanak.

**7.F.1.** Approve Judy Hodgson as a K-2 Summer School Teacher at the Sara Lindemuth/Anna Carter Primary School at a rate of \$38.00 per hour for the 2022-2023 school year.

**7.F.2.** Approve Anthony Rosito as Sideline Percussion Instructor for the Susquehanna Township High School Marching Band at a stipend of \$1,000.00 for the 2023-2024 school year.

**7.F.3.** Approve Hannah Kegerreis as Assistant Color Guard Instructor with the 7.F.2. Susquehanna Township High School Marching Band at a stipend of \$1,000.00 for the 2023-2024 school year.

**7.F.4.** Approve Kate Veronikis as Mentor for Rebecca Zeigler at the Sara Lindemuth/Anna Carter Primary School at a stipend of \$500.00 for the 2022-2023 school year.

7.F.5. Approve Jessica Dullen as Sponsor for Jennifer Nolt at the Susquehanna Township High School at a 7.F.6. stipend of \$250.00 for the 2022-2023 school year.

7.F.6. Approve Jessica Dullen as Mentor for Amber Jackson at the Susquehanna Township High School at a stipend of \$500.00 for the 2023-20204 school year.

**VIII. FINANCES**

**MOTION TO APPROVE**

8.A.B.C.D.Moved by Mr. Ali, seconded by Mr. Rawls, to approve Items 8.A.B.C.D. Motion passed 9-0, 0 abstentions, 0 absent

8.A. Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$3,230.00.

8.B. Approve the payment of Capital Reserve PSDLAF Checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$5,535.11.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$1,584,472.43.

8.D. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$63,490.74.

**MOTION TO POSTPONE**

8.E. Moved by Mr. Ali, seconded by Mr. Rawls to postpone Item 8.E. until the June 20, 2023, board meeting.

Motion passed 9-0, 0 abstentions, 0 absent

8.E. Approve the following 2023-2024 Fiscal Year Proposed Final General Fund Budget inclusive of a 3.75% real estate tax increase with expenditures totaling \$65,432,786, revenues totaling \$63,162,40 and \$2,270,385 use of fund balance.

1. A tax of **20.7074** mills on the total assessed valuation on all property taxable for school purposes per resolution;
2. Homestead/Farmstead exclusion of **\$4,133** per resolution;
3. A per Capita Tax of **\$5.00** per person 18 years of age or over as of **July 1, 2023**, per resolution;
4. A residence Tax of **\$5.00** per person 18 years of age or over as of **July 1, 2023**, per resolution;
5. An Earned Income Tax at the rate of **1%** per resolution;

6. An Occupation Tax at the rate of **\$270** per person between the ages of 18 and 70, who make in excess of \$5,000.00 per year and enrolled as a full-time student of higher education taking 12 credit hours per semester for 2 semesters between **July 1, 2023**, and **June 30, 2024**;
7. Real Estate transfer Tax at a rate of **1%** per resolution; and
8. A Local Services Tax at the rate of **\$5.00** on each individual who engaged in an occupation within the boundaries of the taxing authority.

**DISCUSSION**

**8.F.** Approve the 2023-2024 FY Proposed Final Food Service Fund Budget with aggregate income and expenditures totaling **\$1,940,990** and **\$1,940,990** respectively, with a **\$0** use of unrestricted funds (See Attached).

Approve the attached and below notated recommended 2023-2024 FY Student and Adult Meal price increases:

**2023-2024 FY – Ala Cart Pricing Increases**

- Ice Cream - .15 cents

**2023-2024 FY – Student Meal Increases**

- Breakfast, Lunch, Milk – No Increases

**2023-2024 FY – Adult Meal Increases**

- Adult Elementary Lunch - .20
- Adult Secondary Breakfast - .60
- Adult Secondary Lunch - \$1.25

**Note: Ala Cart Item Pricing:** The only recommended change in **ala cart meal pricing** is for ice cream as noted above. Increasing this cost from .85 cents to \$1.00 will better align the cost of this food item with the market and will improve on operational efficiency as those paying for this food item now will not have to use and count coins. Additionally, those paying for this food item with \$1.00 will now not wait on food service cashier to provide change. **Adult Meal Pricing:** PDE has required adjustments to adult meal pricing in accordance with an equation distributed to Food Service Directors. The impact of this equation is reflected in the above adult meal price increases.

**IX. CONTRACTS**

**MOTION TO APPROVE**

**9.A.B.** Moved by Mr. Ali, seconded by Mr. Rawls to approve Items 9.A.B.  
Motion passed 9-0, 0 abstentions, 0 absent

**9.A.** Approve the 2023-2024 fiscal year broker agreement with AJG Risk Management Service, Inc., including insurance carrier premiums and brokerage commission costs, as disclosed in Exhibit B of the attachment.

**9.B.** Approve the 2023-2024 fiscal year Interscholastic and Voluntary Student Accident Insurances at the following rates. It is noted that the district's 2023-2024 annual cost for these insurances has decreased by (\$1,492) when compared to the current year.

- Mandatory Interscholastic Sports Student Accident Insurance Coverage - \$8,458.00 – Annual Cost
- Voluntary School Time Student Accident Insurance Coverage - \$22.00 Per Student – Annual Cost
- 24-Hour Voluntary School Student Accident Insurance Coverage - \$88.00 Per Student – Annual Cost

**MOTION TO APPROVE**

**9.C.** Moved by Mr. Rawls, seconded by Mr. Heller to approve Item 9.C.  
Motion passed 8-1(Campbell), 0 abstentions, 0 absent

**9.C.** Approve the Roscoe Warner Concession Stand Project Job Order Contracting (JOC) attached supplemental contract #-2021-JOCC-33 as outlined and in the amount of \$11,253.58 and discussed at a LT Facilities Planning Committee Meeting. The contract is presented as a supplemental to the KPN eziQC program contract for which Lobar Associates Master Builders serves as the Central PA awardee. This contract is necessary to address an unforeseen condition of existing pipping. The newly required corrugated piping will adequately address the required storm water plumbing.

**MOTION TO APPROVE**

**9.D.** Moved by Mr. Rawls, seconded Dr. Cohen, to approve Item 9.D.

**ROLL CALL VOTE:**

**Aye:** Mr. Ali, Miss McCullough, Mr Rawls, Mr. Heller, Ms. Newill, Mr. Johnson  
**Nay:** Mr. Campbell, Dr. Cohen, Mr. Dietrich  
**Abstain:** None  
**Absent:** None

**Motion passed 6-3 (Mr. Campbell, Dr. Cohen, Mr. Dietrich), 0 abstentions, 0 absent**

**9.D.** Approve the Agreement with Nolej for the 2023-2024 School Year.

**DISCUSSION**

**9.E.** Discuss the Ehrlich pest control proposal as outlined in the attached agreement.

- DISCUSSION** 9.F. Discuss the New Story Schools Extended School Year Agreements for student numbers 2022-23/029 and 2022-23/030 for the summer of 2023.
- DISCUSSION** 9.G. Discuss the updated 3-year Memorandum of Agreement (MOA) with Communities in Schools of Pennsylvania (CISPA) to provide 4 site coordinators for the Susquehanna Township School District. This MOU shall commence on July 1, 2023, and remain in effect until June 30, 2026.
- DISCUSSION** 9.H. Discuss the CAIU Agreement for School-Based Access Programming for the 2023-2024 school year to provide support for Medical Access Billing.
- DISCUSSION** 9.I. Discuss the MOU with the United Way of the Capital Region (UWCR). UWCR will provide an education liaison to assist pre-school parents in accessing social services and pre-school programming. The UWCR will provide this service, free of charge to the district, in its efforts to improve student outcomes during and beyond kindergarten.

**X. POLICY**

None

**XI. OTHER**

None

**11.A.**

**XII. NEW BUSINESS**

None

**XIII. ADJOURNMENT**

**MOTION TO ADJOURN**

Moved by Mr. Rawls, seconded by Mr. Ali, to adjourn the meeting.  
Motion passed: 9-0, 0 abstentions, 0 absent

Meeting adjourned at 9:06 p.m.

  
Julieann Newill  
Board Secretary