



District Infectious Disease Plan

Elementary campuses:

Teachers will notify the campus attendance clerk when there are 3 or more students absent from class at one time. The principal's assigned staff will investigate, verify and confirm absences, then communicate with the campus principal.

The attendance clerk will run daily ADA reports to check ADA percentages and communicate with the campus principal.

When the attendance percentage drops 10% in a grade level(s) or campuswide, the attendance clerk will notify the campus principal and nurse who will notify Dr. Mark McClure (Assistant Superintendent for Student Services), Christi Gregory, BSN, RN (District Nurse Manager), and Blake Glenn (Director of Energy and Custodial Services).

Reporting will activate a deep cleaning of the affected rooms daily by the custodial staff until excessive illness and absences cease.

Secondary campuses:

The attendance clerk will run the ADA report and notify the campus principal and nurse when the attendance percentage drops 10% per grade level.

The campus principal and nurse will notify Dr. Mark McClure (Assistant Superintendent for Student Services), Christi Gregory, BSN, RN (District Nurse Manager), and Blake Glenn (Director of Energy and Custodial Services).

Reporting will activate a deep cleaning of the affected rooms by the custodial staff until excessive illness and absences cease.

Healthy Habits to protect yourself and others from germs:

- Avoid people who are sick
- Cover your cough and sneeze
- Wash your hands often
- Stay home when you are sick

Healthy School Habits:

- Remind students to wash their hands before meals/snacks, after meals/snacks, restroom breaks, and recess/PE with soap and water. Use hand sanitizer when soap and water are not available.
- Remind students to cover cough and sneeze.
- Oxivir spray (disinfectant spray) and towels are available for classrooms upon request from your campus custodial staff.
- Stay healthy!