



# TOWN OF VERNON

OFFICE OF THE MAYOR  
14 Park Place • Vernon, CT 06066  
Tel: (860) 870-3600 • Fax: (860) 870-3580  
www.Vernon-CT.gov

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ENERGY IMPROVEMENT DISTRICT BOARD  
REGULAR MEETING – APPROVED MINUTES  
March 27, 2023 at 4:00 pm

Daniel A. Champagne  
Mayor

Michael J. Purcaro  
Town Administrator

Dawn R. Maselek  
Assistant Town Administrator

**I. CALL TO ORDER**

The meeting was called to order by Nichole Greco at 4:03 pm. In attendance was Chairman Jeff Boulrice, Tom Aitkin, Mark Summers, Forrest Wilks, Steve Boske, Assistant Director, Water Pollution Control and Nichole Greco, Project Coordinator.

**II. PENDING BUSINESS**

- a. **Approval of Special Meeting Minutes** – January 31, 2023. Mr. Aitkin moved to accept the meeting minutes. Motion seconded by Steve Boske. Motion carried unanimously.
- b. **Review benchmarking process** - Mrs. Greco shared a benchmarking report from the Energy Star data. The report was pulled from the EnergyStar website. Mr. Aitkin had a question regarding the BOE and ToV Solar performance report. How is the report broken down? Ms. Greco, will look into how the report is broken down and provide an update at the next meeting. Mr. Aitkin will be reviewing the benchmarking data and provide his analysis at the next meeting.
- c. **Water Pollution Control Authority update** – Mr. Boske spoke on how the WPCA project is moving along and a year out. They are slowly moving along with inputting the electricity data into the EnergyStar portfolio to give the facility a baseline on energy usage. Working on monitoring electrical usage in real time. Look at KWH usage and demand. Mr. Aitkin asked can WPCA move processes during peak and off-peak times. Mr. Boske spoke on how the facility has transition to a single shift operation based on the needs of the plant.

**III. INFORMATION/NEW ITEMS**

- a. **Empower Vernon** – Ms. Greco spoke on how the Town of Vernon put together an Empower Vernon webpage in partnership with EIDB as a resource for residents and non-residents on energy saving options as well as programs for income eligible residents. Ms. Greco continued that the Town will promote energy saving resource page through social media and an article in the Vernon Community Voice magazine.
- b. **Wallingford Utility Tour** – Ms. Greco spoke on the meeting she attended with other Town employees and Mr. Boulrice earlier in the day. The meeting with Wallingford Electrical Utility was with the Mayor of Wallingford and the General Manager for the Electrical Utilities to learn how the town operates an electrical utility and what are the steps if a municipality is interested in serving as their own utility operation.

**IV. ADJOURNMENT**

Motion was made by Tom Aitkin to adjourn. Seconded by Mr. Wilks and passed unanimously. Meeting adjourned at 4:30 pm.

Respectfully submitted,

  
Nichole Greco