



DETROIT CATHOLIC CENTRAL HIGH SCHOOL
Basilian Fathers • 1928

27225 Wixom Road ▪ Novi, MI 48374
 TEL: 248.596.3810 ▪ FAX: 248.396.3811 ▪ www.catholiccentral.net

Date of Application: _____

Catholic Central High School is an Equal Opportunity Employer and considers all candidates for employment equally regardless of race, color, national origin, sex, age, or disability. Because of its status as a religious entity, the school may consider the candidates' religious affiliation in its employment decisions, consistent with State and Federal law.

SECTION I PERSONAL DATA

Name: _____ Phone: _____
 Last Name First Name Middle Name

Present Address: _____
 Number Street City Zip Code

Permanent Address: _____ Phone: _____
 (If different)

E-mail Address: _____ Cellular Phone: _____

Are you legally authorized to work in the United States? _____

Are you at least 18 years or older? ____Yes ____No If no, you may be required to provide authorization to work.

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?

____Yes ____No

SECTION II EMPLOYMENT DESIRED

Position: _____ Date you can start: _____

Are you employed now? _____ If so, may we contact your present employer? _____ Salary Desired: _____

SECTION III EDUCATION

	Name and Address of School	Number of Years Completed	Diploma Certificate Degree Obtained	Subjects Studied
HIGH SCHOOL				
COLLEGE				
OTHER (SPECIFY)				

SECTION IV PREVIOUS EXPERIENCE

List below your last four employers, starting with the most recent one.

Name and Address of Employer	Salary	Position	From		To	
			Month	Year	Month	Year

Reason(s) for leaving your present or most recent employment? _____

SECTION V REFERENCES

List three persons able to give information about your character and qualifications for the position for which you applied. Include your two most recent employers and a character reference.

Name	Address	Business	Phone	Years Acquainted

SECTION VI ADDITIONAL PERSONAL INFORMATION

Although the following information is somewhat sensitive, we are obligated to request it in order to fulfill our responsibilities as an employer to screen candidates for employment in the Diocese of Detroit. If you are unable to answer the following questions for any reason, the Principal will visit with you privately to discuss them with you.

1. Have you ever been convicted of a crime except for minor traffic offenses? Yes _____ No _____
 If yes, please explain: City _____ Date _____
 Charges: _____ Disposition _____

2. Has a civil or criminal complaint ever been filed against you alleging physical or sexual abuse by you? Yes _____ No _____

If yes, give a short explanation of the complaint. (Please indicate the date, nature, and place of the incident leading to the complaint, where the complaint was filed, and the disposition of the complaint.)

3. Have you ever terminated your employment or had your employment terminated for reasons relating to allegations of physical or sexual abuse by you? Yes _____ No _____

If yes, give a short explanation of the allegations. (Please indicate the date, nature, and place of the allegations, the disposition of the allegations, and your employer at the time including your employer's name, address, and telephone number.)

I hereby certify that the information presented on this form is true, accurate, and complete. Any falsification will be sufficient cause for disqualification or dismissal. References and personal information which becomes a part of this record are to be regarded as confidential and will not be revealed to me. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Signature _____ Date _____

Thank you for completing this application and for your interest in a position at Catholic Central High School in Novi, Michigan.

Please return the completed application to:

HR@catholiccentral.net