

# Romulus Central School Gr. 3-12

## Student Chromebook Acceptable Use Policy Agreement

I, \_\_\_\_\_, \_\_\_\_\_, agree to the following:

(Student Name)

(Grade level)

- to create accounts for Google Apps for Education (GAFE) and other District technologies.
- understand that use of the District's networks including filtered access to the Internet is for educational purposes and that the District has taken precautions to eliminate controversial material from being viewed by users.
- review and initial each statement below regarding appropriate technology use (which is stated in more detail in the 2023-2024 Student Handbook).

**Review and initial each statement below.**

The following items reiterate some of the most important points covered in the Computer Use Agreement and the Standards for Proper Care addendum which you can read in the student handbook.	Student Initial
<p><b>I will respect and care for my Chromebook.</b>  <i>Examples of general care, but not limited to:</i></p> <ul style="list-style-type: none"> <li>-keeping the Chromebook in a secure location that is either locked or under supervision.</li> <li>-carrying the Chromebook in a padded backpack.</li> <li>-charging the Chromebook nightly, and bringing it to school daily (<i>for students in grades 6 &amp; up</i>).</li> <li>-report any device damage immediately to the IT office staff.</li> <li>-keep track of and care for all equipment issued with the device (ex.charger, case).</li> <li>-keep Chromebook and case clear of stickers, writing, painting, ect.</li> </ul>	
<p><b>I will appropriately use my Chromebook in a respectful, responsible manner for educational purposes.</b>  <i>Examples of inappropriate use, but not limited to:</i></p> <ul style="list-style-type: none"> <li>-Downloading games, music, pictures, or files without teacher consent.</li> <li>-Cyberbullying (in and out of school)</li> <li>-Using another student's log-in credentials, files, and/ or device.</li> <li>-Attempting to access blocked sites.</li> </ul> <p>*Notify an adult immediately (at school or home) if you become aware of any information or material that is inappropriate, threatening, sensitive, or creates a feeling of nervousness.</p>	
<p><b>I will respect the privacy of myself and others.</b>  <i>Examples of respecting privacy, but not limited to:</i></p> <ul style="list-style-type: none"> <li>-Creating strong passwords, and not sharing them with others.</li> <li>-Not sharing any personal information (ex. address, birth date, phone number, ect.) with others, organizations, or third parties.</li> <li>-Receive permission from others prior to sharing work, taking pictures, or recordings.</li> </ul>	

<b>I understand that my work and activity on the assigned Chromebook is monitored by RCS staff. I also understand that my Chromebook will be filtered at home and at school.</b>	
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**Consequences for violations of care and use of Chromebooks *may* include:**

- Parent notification
- Loss of District technology privileges
- Disciplinary action (determined by RCS administration)
- Replacement or repair cost(s) of device and/ or equipment provided

*Below are the replacement costs of lost, intentionally damaged, or unreturned devices and equipment.*

<b>2022-2023 Replacement Costs</b>	
<i>Chromebook</i>	\$220.00
<i>Chromebook Charger</i>	\$30.00
<i>Chromebook and Charger</i>	\$250.00

I, \_\_\_\_\_, agree to be safe, responsible, and follow all rules of courtesy, etiquette and laws regarding access and copying of information as prescribed by either Federal, State, local laws and RCSD rules.

**I have received:**

Chromebook #: \_\_\_\_\_

Chromebook case: \_\_\_\_\_

Charger: \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Staff Only**

**Chromebook #:** \_\_\_\_\_

**Chromebook case:** \_\_\_\_\_

**Charger:** \_\_\_\_\_

**Staff Initials:** \_\_\_\_\_

**Date:** \_\_\_\_\_