

**EDYTHE J. HAYES MIDDLE-SCHOOL
SBDM COUNCIL MINUTES
JULY 25, 2023
HELD AT EJH CONFERENCE ROOM**

Present: David Hoskins, Laura Gilmer, Belen Morera de Paz, Susan Snodgrass, Paul Phillips

Guests: Matt Sherrard

- I. **Call to order:** Mr. Hoskins called the meeting to order at 4:00 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mrs. Snodgrass motioned to approve the agenda. Mr. Phillips seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Phillips motioned to approve the minutes. Mrs. Snodgrass seconded. Unanimous decision.
- V. **Public Address:** No one wished to address the council.
- VI. **Good News Report:** Mrs. Gilmer reported that we are currently 100% staffed.
- VII. **Committee Reports:** Mr. Hoskins reviewed the committee structure and charges for the school year. Mrs. Gilmer motioned to approve. Mr. Phillips seconded. Unanimous decision.
- VIII. **Principal Report:**
 - a. Mr. Hoskins presented the current enrollment.
 - b. The council signed off on the distribution of material form.
 - c. The council received Open Records Open Meeting Law.
 - d. The council received Managing Public Records.
 - e. The Council received the Rights and Prohibited Rights of Students.
 - f. The council received the Display of National Motto KTRS.
 - g. Mr. Hoskins reviewed the proposed monthly meeting schedule for council consideration. Mrs. Snodgrass motioned to approve the meeting schedule. Mrs. Gilmer seconded. Unanimous decision.
 - h. Mr. Hoskins reviewed expectations for the council vice chair. Mrs. Gilmer nominated Mrs. Snodgrass for the role of vice chair. Mr. Phillips second. Unanimous decision.
 - i. Mr. Hoskins reviewed the standard agenda and minutes for council consideration. Mr. Phillips motioned to approve. Mrs. Gilmer seconded. Unanimous decision.
- IX. **Budget and Staffing:**
 - a. Mr. Hoskins presented the Monthly Section 6 report.
 - b. The Monthly Student Activity Fund report was not available.
 - c. Mr. Hoskins consulted the council on the following positions:
 - i. Orchestra- Madison Ebel
 - ii. DMHS- Kylie Qualls
 - iii. DHH- Jaelyn Spera
- X. **Student Learning:**
 - a.
- XI. **Policy Review:**
 - a. Mr. Hoskins presented the policy review timeline for council consideration. Mr. Phillips motioned to approve the timeline. Mrs. Gilmer seconded. Unanimous decision.
 - b. Mr. Hoskins reviewed revisions to the emergency management policy. Mrs. Snodgrass motioned to approve. Mrs. Gilmer seconded. Unanimous decision.
 - c. Mrs. Snodgrass motioned to go into closed session. Mrs. Gilmer seconded. Unanimous decision to enter into closed session for the review of the emergency management plan. Mr. Phillips to come out of closed session. Mrs. Gilmer seconded. Unanimous decision. Mrs. Snodgrass motioned to approve the emergency management plan. Mrs.

Gilmer seconded. Unanimous decision.

XII. Set Working Agenda for Next Meeting: The council set the working agenda for August 22, 2023.

XIII. Adjourn: Mr. Phillips motioned to adjourn. rs. Gilmer seconded. Unanimous decision.