



The University of Texas at Tyler
**UNIVERSITY
ACADEMY™**

UT Tyler University Academy Safety and Security Committee Meeting Agenda and Notice

Thursday, July 20, 2023, at 10:30 am
UT Tyler main campus: HPR 262, Tyler, TX

ATTENDING

Voting Members:

Umimi Bodede	Aimee Dennis	Jeffrey Kennemer
Alan Buckland	Kelly Dyer	Eric Semlear
Robert Cromley	Amber Greene	Jo Ann Simmons
Stephanie Daugherty	Rachel Hawkins	Bradley Standerfer

Non-voting Members:

Christian Chesnut	Amanda Kaiser
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OPENING

The School Safety and Security Meeting was called to order at 10:34 am by Aimee Dennis on July 20, 2023.

Call to Order

- a. Aimee Dennis confirmed A Quorum.

Pledge

- b. The Pledge of Allegiance to the American Flag was said, followed by the Pledge of Allegiance to the Texas Flag.

PUBLIC COMMENT

Open for Public Comment

- c. Aimee Dennis confirmed there were no requests related to public comment for the meeting.

ACTION ITEMS

Consent Agenda

- d. A motion to approve the minutes of the January 12, 2023, meeting was made by Daugherty and seconded by Semlear. The motion was carried unanimously.

Executive Session

- e. Dennis announced that the committee would go into Executive Session at 10:37 a.m. under Texas Government Code 551.089 to address School Safety & Security Committee recommendations for the Basic Emergency Operations Plan, Severe Weather Annex, Flooding Appendix, Hurricane Appendix, Severe Thunderstorm Appendix, Tornado Appendix, Winter Storm Appendix, Continuity of Operations Annex, Hazardous Materials Annex, Fixed-Facility Appendix, Highway Hazmat Appendix, On-Campus Chemical Release Appendix, Pipeline Appendix, Radiological Appendix, and Train Derailment Appendix. The board came out of Executive Session at 11:00 a.m.

INFORMATIONAL ITEMS

School Safety Updates

- a) Dennis gave the Legislative Updates- §61.1031. School Safety Requirements:
 - i) Requirement to continue weekly checks of exterior doors
 - 1) If door found unsecured, will be reported to Director
 - 2) There was discussion about how best to secure the back gates of the fencing on the Tyler campus- codes, pushbars, etc. They are currently not locked, but still need to be easily excitable. A coded locked will be investigated.
 - ii) Classroom doors will continue to remain locked when students present.
 - iii) Exterior doors and gates should be set to close, latch and lock.
 - iv) Alpha numeric signs will be added to both sides of exterior doors.
 - v) Forced-entry resistant film added at Longview and Tyler, fall 2023.
 - vi) Work orders are in for all doors needing peep holes.
 - vii) Knox boxes will be installed on each campus to allow key access for emergency personnel.
 - viii) Wired panic buttons are being installed, fall 2023
 - 1) The Tyler campus will ring the UT Tyler PD. Cromley and Standerfer stated they are still working out how to best connect the Longview and Palestine panic buttons.
 - 2) There was general discussion on the use, placement, and intention of the panic buttons.
 - ix) Copies of exterior and interior numbering site plans available in each campus main office and provided to each 911 administrative entity.
 - x) Twice yearly maintenance checks of instructional facility exterior doors, locking mechanism for ground level windows, gages, panic alert, phones provided accurate location, functioning knox box, two-way radio functionality checks (first responders).
 - xi) Communication is key- if there is a security risk, report immediately.
 - xii) An armed police officer is now required to be present on campus during all school hours.
- b) There is a new requirement to present a campus safety report to the Safety and Security Committee.

2023-2024 School Safety and Security Committee Meeting Dates

- a) Dennis sent everyone calendar invites for all future dates.

Threat Assessment Data Review from the 22-23 school year

- a) Tyler- Dyer presented:
 - i) 4 safety members trained
 - ii) 8 reports, only 1 imminent. 3 needed case management, and 4 needed nothing.
- b) Palestine- Bodede presented:
 - i) 5 safety members trained
 - ii) 6 reports, 1 was imminent, 3 needed case management, and 2 needed nothing
- c) Longview- Hawkins presented:
 - i) 4 safety members trained
 - ii) 4 reports, none were imminent, 1 needed case management, 3 needed nothing.
- d) Exterior Door check, where standard was not met:
 - i) Tyler- 11 incidents, 2 due to human error, others were mechanical
 - ii) Longview- 1 incident, not human related
 - iii) Palestine- 0 incidents.

ADJOURNMENT

Kennemer made the motion to adjourn, which was seconded by Buckland. The motion passed unanimously, and the meeting ended at 11:24 am.