



Water Pollution Control Authority

REGULAR MEETING JULY 19, 2023 MINUTES

Members Present: Dan Parisi-Chairman, Shawn Koehler, Paul Gilbert, Aaron Foster

Members Absent: None

Others Present: Tom Modzelewski- WPCA Admin, Phil Kidney-WPCA Crew Chief, Kevin Flood-Fuss & O'Neill, Rick Hartenstein-Stafford WPCF, Jeff Luginbuhl-Resident, Perry Gold and Reggie Kronstadt of Krown Point Capital LLC

1. Call to Order

Chairman Dan Parisi called the meeting to order at 6:30 PM.

2. Citizen's Forum (non-agenda items)

Tom Modzelewski, Director brought to the Board's attention that he has had 2 inquires since the last meeting:

56 South Road – Resident inquired about tying into the sanitary sewer system.

31 West – Tom was notified that there is a depression in the lateral at 31 West Rd. Tom confirmed with the Board that the owner of the property owns the lateral and it is the responsibility of the property owner to repair.

3. Approval of the June 21, 2023, Meeting Minutes

One correction was noted; Aaron Foster was listed as both present and absent. Aaron Foster was absent from the June 21, 2023, meeting.

**MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED TO
APPROVE THE MINUTES OF THE JUNE 21, 2023, REGULAR MEETING
AS AMMENDED. (FOSTER ABSTAINED)**

4. Old Business

1. Deduct Meters Update

Tom updated the Board members that he had spoken with Vernon regarding the proposed deduct meter program. Vernon will not credit the Town on its sewer use bill if this program becomes in effect. Tom pointed out the financial difficulty that places on the WPCA, as they would be extending a credit to the residents, but Vernon will still be charging the Town based on the gallons used per their water utility bills.

Tom also shared that he met with the Town's tax collector to discuss billing coordination. In which she shared, it will be a difficult process, as the meters will need to be read and recorded very closely to when the utility company reads them, some residents are monthly and some quarterly. All the readings/deductions will need to be manually entered and manually deducted from the sewer bills.

Tom spoke with the potential meter vendor, initially there was thought of buying multiple meters and keeping them in stock for residents to purchase through the WPCA. After the conversation with the vendor it may be better to have residents purchase directly through the specified vendor.

With all the new information that has come to light the Board will continue conversation at the next regularly scheduled meeting. This item will stay on the agenda.

2. I&I Study

At the last meeting it was decided to hold off on this study until Spring. The Board agrees that waiting for Spring or a large rain event to schedule the I&I work. The Board would also like to put out an RFP to search out a new vendor to perform the study. This item will stay on the agenda.

3. Jeff Luginbuhl Benefit Assessment

Resident Jeff Luginbuhl attended last month's meeting to ask for forgiveness of the benefit assessment on his property that surrounds 298 Somers Road. There is no economical way to tie into the Sewer System in this area. Jeff had sent in a formal letter requesting the benefit assessment be removed, which the Board reviewed.

MOVED (KOHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO WAIVE THE SEWER BENEFIT ASSESSMENT FOR JEFF LUGINBUHL'S PROPERTY ON SOMERS ROAD IN THE AMOUNT OF \$82,692.00 DUE TO THE FACT THAT THIS PROPERTY CAN NOT ECONOMICALLY TIE INTO THE HIGH-PRESSURE SEWER SYSTEM IN STATE ROUTE 83.

1. New Business

1. Starbucks

Perry Gold and Reggie Kronstadt of Krown Point Capital LLC have purchased the Big Y Plaza and are looking to add a Starbucks in the vacant lot next to McDonalds. They were in attendance to discuss the benefit assessment that will be placed on this property. We are awaiting updated plans to show the seat number/capacity this building will have. This brought up further conversation, that no one on the Board knew of this project. The Starbucks has been approved through other appropriate channels but was not brought before the Water Pollution Control Authority. This is a concern as they need the estimated flow amounts to know if the plaza has enough flow allocated to handle the expansion in this plaza. The Board made note that WPCA should be the first board to see plans and would like Tom to send a memo to Planning and Zoning regarding this. Krown Point Capital LLC to present the Board with plans and estimated flow amounts. Due to the time constraints on the project the Board has decided to hold a special meeting to discuss the plans and flow.

MOVED (KOHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO HOLD A SPEACIAL MEETING ON AUGUST 9, 2023 AT 6:30PM.

2. Sacramento Course for Phil Kidney, WPCA Crew Chief

Phil presented to the Board that he would like to take the Sacramento Operation and Maintenance of Wastewater Collection Systems course. The Board agreed he should and stated that Phil does not need to ask them if he can do training. That is a budgeted item every year.

3. Fall CTWEA Workshop

There is a Fall CTWEA workshop on October 16, 2023. Tom inquired if any of the Board Members would like to attend with him and Phil. Shawn Koehler would like to be registered and attend.

6. Administrative

1. F&O, Project Updates and Billing, Vernon Pump Station

i. Route 140 Manhole Lining – Invoices and Letter

At the June meeting it was discussed to hold the Bond on the work Green Mountain performed. Tom informed the Board that there is no bond on the project and presented them with a letter that he drew up and had the Town Attorney review. This letter would notify Green Mountain that we would be holding retainage on the project for a year so we can verify the work they did performs as it should. It was made mentioned that we could still accrue late payment penalties as we are outside our 30 day payment term. The Board has asked Tom to draft a letter to Green Mountain to explain why we will no longer solicit their services.

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED [YES: KOHLER/FOSTER; NO: GILBERT] TO APPROVE PAYMENT TO GREEN MOUNTAIN PIPELINE SERVICES FOR INVOICE 2092 IN THE AMOUNT OF \$7,550.00 AND INVOICE 2090 IN THE AMOUNT OF \$34,480.00

ii. Vernon Pump Station Updates, Bid, Sluice Gate and Generator

Tom provided an update that both the Generator and Sluice gate have been ordered.

Kevin Flood, Fuss & O'Neill reminded the Board that the bid opening is taking place on July, 20, 2023 at 2:00pm, He also stated that they are in hopes to break ground on this project Mid-August.

iii. Ellington Ave. Sewer Expansion Project

Kevin provided an update that RFI's will be received through 5:00 pm July 20th and the bid opening will take place on July 27, 2023 at 1:00pm.

iv. Board Vacancy

A few more names were brought up by the group. Tom to contact and see if there is any interest.

v. Private Property Inflow Removal Program

This item will stay on the agenda to be discussed at a later date.

vi. F&O Contract Discussion, Extend Contract for 2 years

Kevin pointed out the contract term per F&O is 3 years. The contract is being reviewed by the Town Attorney. This item will stay on the agenda.

vii. Letter to Residents Regarding Water Softener Discharge

Tom presented a letter he had drafted to send to all Residents in the sewer district in regard to discharging water softener systems into the sewer system. The Board would like the letter sent out. Aaron Foster would like Tom to look into the amount a Resident will be fined if found to be illegally discharging into the sanitary sewer system.

Billing:

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM MAY 28, 2023, THROUGH JUNE 30, 2023, FOR TASK 2A FOR A TOTAL OF \$3,546.17

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, MAY 28, 2023, THROUGH JUNE 30, 2023, FOR TASK 3B FOR A TOTAL OF \$10,305.00

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM MAY 28, THROUGH JUNE 30, 2023, FOR TASK 4B FOR A TOTAL OF \$292.50

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM MAY 28, 2023, THROUGH JUNE 30, 2023, FOR TASK 6B FOR A TOTAL OF \$1,976.25

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM MAY 28, 2023, THROUGH JUNE 30, 2023, FOR TASK 10 FOR A TOTAL OF \$390.00

viii. **Design, Construction & Maintenance Reports**

i. **Pump Station & Meter Updates**

Phil stated everything is running well.

ii. **Center Pump Station Panel Upgrade**

Phil provided a quote for the spare parts recommended to have in stock for the new control panels. The quote presented was for 1 back up of each item. Shawn Koehler suggested two of each be ordered.

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO ORDER TWO OF EACH OF THE SPARE PARTS PRESENTED FROM CONTROL SYSTEMS OF CT, INC. NOT TO EXCEED \$5000.00

7. **Misc. Communications** – Tom notified the Board that the area of Highland, Miller, Bronisz, and Rosa Ct, will be getting paved. There are 42 manholes in this area, and some may require being raised. Phil and Taylor Olson, DPW Foreman to walk the area and see how many of the manholes will need to be addressed.

Adjournment

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:00 PM.

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II, DPW