



NOTICE AND AGENDA  
SPECIAL MEETING OF THE GOVERNING COUNCIL OF  
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY  
(See Special Procedures Below)

July 28, 2023

2:00 p.m.

SAMS Board Room and Internet/Call-in

SAMS MISSION

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 6-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology, and problem-solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
  - A. Roll Call
  - B. Adoption of the Agenda\*
  - C. Review/Approval of Minutes from June 16, 2023 Regular Meeting \*
  - D. Review/Approval of Minutes from July 10, 2023 Special Meeting \*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information.
- III. Ongoing Business Matters
  - A. Aviation Program Update
  - B. Facility Update
  - C. SAMS Wellness Committee Update (discussion/action) \*
  - D. Planning and Preparation for Charter Renewal
- IV. Administrative Update
  - A. Student Achievement Update
  - B. 2022/2023 End of Year Report
  - C. Archery Competition – 3D Shoot
- V. New Business Matters
  - A. Auditor, Clifton Larson Allen, Statement of Work (discussion/action) \*
  - B. Auditor, Clifton Larson Allen, Master Services Agreement (discussion/action) \*
  - C. Lease Assistance Application (discussion/action) \*
  - D. Inventory Certification (discussion/action) \*
  - E. Governing Council Member Replacement (discussion/action) \*
  - F. Leave Policy (discussion/action) \*
  - G. Student Handbook (discussion/action) \*



Above. And beyond.

- H. Staff Handbook (discussion/action) \*
- I. Gym Flooring (discussion/action) \*
- J. Broadband Deficiencies Correction Program Project Closeout Certification Dated 7/17/2023 (discussion/action) \*

VI. Governing Council Development

- A. No Discussion with Kelly Callahan

VII. Finance Report

- A. Business Office Operations Update
- B. Voucher Approvals (discussion/action) \*
- C. Bank Reconciliation (discussion/action) \*

VIII. Announcements

- A. Date for next Regular SAMS Academy Governing Council Meeting

IX. Adjournment\*

Note: \* Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Amanda Catanzaro at [acatanzaro@samsacademy.com](mailto:acatanzaro@samsacademy.com) least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Catanzaro at the email address above if a summary or other type of accessible format is needed.



Above. And beyond.

## Special Procedures for July 28, 2023 SAMS Governing Council Special Meeting

The SAMS Governing Council Special Meeting on July 28, 2023 at 2:00 pm will be held at SAMS Academy and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available to the public, Governing Council members and SAMS staff.

The procedures for accessing the meeting are as follows:

**From a computer, tablet or smartphone**, enter the following URL:

<https://us04web.zoom.us/j/5383341131?pwd=UWpFVWNQejFoRDRYMct3OXlEdkxhUT09>

OR

**Call one of the following numbers:**

1-669-900-6833

1-301-715-8592

1-253-215-8782

*(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)*

Meeting ID: 538 334 1131

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to [acatanzaro@samsacademy.com](mailto:acatanzaro@samsacademy.com) up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Amanda Catanzaro [acatanzaro@samsacademy.com](mailto:acatanzaro@samsacademy.com). Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Amanda Catanzaro at 505-715-3420.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for any updates to these procedures.