



Derry Township School District

Administrative Office • 30A East Granada Avenue • P.O. Box 898 • Hershey, PA 17033
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December 18, 2023

Washington, George
1600 Pennsylvania Ave
Washington, DC 20500

RE: George Washington, Jr.

OFFICIAL NOTICE OF CHILD'S UNLAWFUL ABSENCE (3 Occurrences)

Dear Parent/Guardian,

This letter is to officially notify you that George Washington, Jr. has been absent from school without a lawful excuse on the following dates:

Date	Absence	Absence Amount
09/19/2023	Unexcused Absence	1.00
10/17/2023	Unexcused Absence	1.00
11/21/2023	Unexcused Absence	1.00
12/02/2023	Unexcused Absence	1.00
Total Amount:		4.00

These absences are unlawful and, therefore, constitute a violation of the compulsory attendance provision of the Pennsylvania Public School Code (24 P.S. 13-1327).

You are therefore notified of your child's repeated unlawful absences and strongly encouraged to ensure that your child receives no subsequent unlawful absences. Three unexcused absences during a single school year constitutes truancy under the Public School Code.

Be advised that the process for development of a School Attendance Improvement Plan for your child has now begun, which requires a school attendance improvement conference (SAIC). A SAIC is a conference where the child's absences and reasons for the absences are examined in order to improve attendance, with or without additional services. The school will make every attempt to conduct the SAIC with Parent/Guardian(s) present, however, the school must hold the SAIC conference even if the person in parental relation declines to participate or fails to attend.

If George accumulates six or more school days of unexcused absences during the current school year, this series of absences will constitute habitual truancy. If a habitually truant child is under age 15, the school must refer the child to either (1) a school-based or community-based attendance improvement program or (2) the county children and youth agency for services or possible disposition as a dependent child. Additionally, the school may file a truancy citation in the office of the appropriate judge against the person in parental relation to the child.

If a habitually truant child is 15 or older, the school must either (1) refer the child to a school-based or community-based attendance improvement program or (2) file a citation in the office of the appropriate judge against the student or person in parental relation to the child. If a habitually truant child 15 or older incurs additional absences after a school refers the child to a school or community-based improvement program or the child refuses to participate in an attendance improvement program, the school may refer the child to the county children and youth agency for possible disposition as a dependent child.

A person convicted of a violation of compulsory attendance laws may be: (1) sentenced to pay a fine for the benefit of the school, (2) sentenced to perform community service, or (3) required to complete an appropriate course or program designed to improve school attendance.

Third Unlawful Absence Letter

Please refer to the enclosed sections in the Pennsylvania School Code for specific penalties for violation of compulsory attendance requirements for both you and your child.

Sincerely,

School Principal

(Enclosures: Law and SAP Brochure)

c: School Counselor
School Social Worker
Student Attendance File, ()

EXAMPLE