

WELCOME BACK!

Shady Grove Elementary School

Parent Information Session

August 2023

WHO WE ARE:

Our Vision

At Shady Grove we are stronger
together!

Our Mission

At Shady Grove we are family.
We are **S**upportive.
We are **T**rusting
We are **R**espectful
We are **O**ptimistic.
We are **N**urturing.
We are **G**rowing.
We are **E**ncouraging.
We are **R**esilient.
We are in this **TOGETHER!**

ATTENDANCE

- School hours are 8:10-2:50.
- If you arrive after 8:10, an adult must sign the child in at the office.
- A child must be present for half of the school day to be recorded present (11:30).
- When absent, a signed written excuse must be turned in within 5 days.
- Students are allowed a maximum of 10 absences each school year.
- Educational Opportunity Forms must be used to request excused absences for educational trips (up to 5 days). These are found in the Student Handbook.

Arrival Procedures

- The car lines will operate from 7:50-8:10 daily.
K-1 students and siblings use the car line in the front of the building.
2-5 students use the line by the gym.
- Buses will arrive to Shady Grove by 7:50am.

Dismissal Procedures

- K-1 car riders will be dismissed from the kindergarten hallway and 2-5 car riders from the gym.
- Please be sure to have a visible car tag when picking your child up from school.

CAFETERIA CHARGES:

Student Breakfast: Free for All Students

Student Lunch: \$2.65

Visitors and Staff: A la Carte Pricing

Free and Reduced Lunch Applications are available online.

Paper copies are available in the office.

SCHOOL FEES AND PLANNERS:

School Fees: \$20.00

Student Planner Fee: \$5 (3rd and 5th Grade Only)

Additional Car Tags(Beyond 2): \$5.00 each

Fee waiver forms are available in the office if you need one.

IF PAYING WITH CASH PLEASE SEND EXACT CHANGE, THE OFFICE CANNOT PROVIDE CHANGE. THANK YOU!

FINANCES

We value communication with our parents and make every effort to share important information with you through the following methods:

- Weekly Class Newsletters
- Quarterly Administration Newsletters
- Weekly Phone Recordings
- 3rd&5th Grade Student Planners
- School Webpage
- Shady Grove Elementary PTO Facebook Page

**PARENT
COMMUNICATION**

SGES in the Community

Educators are held to **high professional standards** that include maintaining confidentiality regarding personnel and student matters.

We kindly ask that our parents/community members respect these standards by not inquiring about personnel and/or student matters.

Please help us to tell a positive story on social media outlets. Individual concerns can be handled in a conference. Thank you for helping us to maintain a **positive and professional** atmosphere.

STUDENT BEHAVIOR

- Shady Grove is proud to be a PBIS school!
- Posters will be displayed throughout the building with behavior expectations.
- We recognize students for positive behavior with PAWS, PROWLING Student Referrals, and quarterly character awards.
- Our discipline matrix outlines specific consequences for offense type (found in the Student Handbook).

Personal Property

- Fidgets, poppers, toys, etc. should not be brought to school unless specified in an IEP/504.
- Students are permitted to bring cell phones to school as long as they are not visible and are turned off.
Students are responsible for their wireless devices.

Student Dress to Avoid

- Revealing or indecent clothing
- Clothing that promotes alcohol
- Visible undergarments
- Shirt straps less than two fingers wide
- High heels and flip flops (PE)
- **Shorts and skirts that are shorter than mid-thigh length (fingertip rule)**
- Hats, sweatbands, sunglasses

STUDENT WELLNESS

- We have trained first aid responders, diabetic care managers, and CPR certified staff members.
- Any student identified with head lice will be sent home at the time live bugs are found.
- Please read the Medications Taken By Students section of the handbook should your child require medication during the school day.
- Please do not send your child to school until they have been fever and symptom free for 24 hours.

VISITORS

- Volunteers are permitted within the building. Please sign in the office upon arrival.
- Lunch visitors can eat lunch with their child only in a visitor booth.
- Teacher conferences, IEP meetings, and 504 meetings are typically scheduled outside of the instructional day and can be offered in-person or virtually.
- **Birthday goodies are permitted as long as they are store bought, individually wrapped, and dropped off at the front office.**

Transportation Procedures

Forms of Transportation:

- Car Riders
- Bus/Van Riders
- Walkers – MUST live within walking distance

Additional Information:

- **Car Rider Tags** must be visible for pick up in the car rider line. If you do not have a tag, please park and bring ID into the building (\$5.00 each additional tag).
- **Changes in transportation** will require an email to the teacher and Kristen Hatcher, office manager, by 1:00.

SCHOOL BUS TRANSPORTATION

- Parents must complete a transportation request in order for their child to ride a bus. Parents will be notified when the request has been approved. Please note that at this time, there is a delay in adding new students to bus routes.
- Students should be at their bus stop 10 minutes prior to their assigned time.
- Students in Grades K-3 must have a parent at the bus stop in order for their child to exit the bus.
- Only students assigned to a bus route may ride DCS buses.
- Safety is our main concern when transporting students to and from school. We ask that students follow the bus driver's directions!

Open House To Do List

- Make Sure Powerschool Registration and Back to School Forms are 100% Complete
- Visit Your Child's Classroom at Your Assigned Time
- Pick-Up Bus Information and/or Car Tags in the Classroom
- Pay Student Fees Online or Send Them in the First Week of School.

Upcoming Dates

- September 7th – Fall Photos
Prepay Only/All Students Photographed for the Yearbook
- September 11th – Wear Red, White, and Blue
- September 11th – 18th – Grand's Events and Fall Book Fair

PTO Information

SGES is blessed to have the best PTO in DCS! Please consider being an active member of PTO.