



Oak Grove Primary School  
17550 Old Jefferson Hwy  
Prairieville, LA 70769  
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Bridgett Hudson  
Principal  
Samantha Young  
Assistant Principal

## IMPORTANT INFORMATION

- **July 26<sup>th</sup> – 27<sup>th</sup>- NEW STUDENT REGISTRATION**

From 8:00 am – 12:00 pm in the Front Office. If you know anyone that needs to register a **NEW** student, please pass the word. Registration is to be completed online *before* coming to school. You will also need the following documents to complete this process:

Original birth certificate

CURRENT electric or gas bill or residential affidavit **and** \*\*\*\*license to match the address

Immunization Records

Withdrawal Form from previous school

Any IEPs or 504 plans (*if applicable*)

Any custody (*if applicable*)

- **PRIOR TO PREP DAY/MEET & GREET**

All current and past due fees and obligations must be paid ONLINE. You should also pay ONLINE for any Optional purchases you would like to buy. They will be sent home with your child(ren) the first week of school.

- **Tuesday, August 8<sup>th</sup>- PREP DAY/MEET & GREET**

In the CAFETERIA from 12:30 pm – 3:30 pm. Please make every effort to attend for an easier transition for both students and teachers. Enter in the back of the school and begin in the cafeteria. On this day, you will be expected to provide Proof of Residency and complete transportation forms. You will also find out who your child's teacher will be for the 2023-2024 school year and bring your child's school supplies.

**\*\*\*CURRENT PROOF OF RESIDENCE WILL BE REQUIRED (Electric or Gas Bill or Residential Affidavit ONLY). Only families who completed new student registration will be exempt from providing POR again.**

- **You are required to stop at every station!**

Follow the times below for your scheduled visit using the 1<sup>st</sup> letter of the student's last name:

12:30 – 1:30 = A through F      1:30 – 2:30 = G through M      2:30 – 3:30 = N through Z

- **The following FEES are REQUIRED to be paid ONLINE BEFORE PREP DAY:**

- Instructional Fee = \$15 per student

- The following FEES are **OPTIONAL** (Note: Shirts & Sweatshirts for next year will be moving to an online store. When we get the new shirt website, we will be uploading it to class dojo and getting it posted to our school website.)

- School Spirit Shirts – Specific Color = \$15 each

- School Spirit Shirts – Gray or Blue = Short Sleeve \$15 each & Long Sleeve \$18 each

- School Sweatshirts = \$20 each

- Zipper Bags = \$6.00 each

- Technology Fee = \$13 for Single Student, \$26 for Family Coverage for 2 Students, \$39 for 3 or More Students

- Lunch Money (pay on MySchoolBucks.com for 2023-2024 school year)

- The nurse will be available at Prep Day to check in medication & answer any health related questions/concerns.

**SchoolCashOnline WILL NOT be available August 8<sup>th</sup> during PREP DAY. REMEMBER TO PRINT YOUR RECEIPT(S) AND BRING TO PREP DAY AS YOUR PROOF OF PAYMENT(S)!!! SCO will be available again after PREP DAY for you to pay for any optional fees and/or purchases.**

# Welcome to SchoolCashOnline

Fast. Safe. Convenient.

For safety and efficiency reasons, the Ascension Parish school district would like to continue to reduce the amount of cash & checks coming into our schools. Please join the thousands of parents who have already registered and are enjoying the convenience School Cash Online!

It takes less than 5 minutes to register. Please follow these step-by-step instructions so you will begin to receive email notifications regarding upcoming events involving your child.



Go to the School Cash Online home page at [apsb.schoolcashonline.com](https://apsb.schoolcashonline.com)

Select the "Register" option and complete each of the three registration steps.



A registration confirmation email will be forwarded to you. **Click on the link provided inside the email** to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site, prompting you to **sign into your account**. Use your email address and password to log in.



This step will connect your child to your account.

- a) Enter the **School Board Name**.
- b) Enter the **School Name**.
- c) Enter Your Child's **First Name, Last Name, and Date of Birth**.
- d) Select **Continue**.
- e) On the next page confirm that you are related to the child, check in the **Agree** box and select **Continue**.
- f) Your child has been added to your account.

If you require assistance, select the **SUPPORT** option in the bottom right hand corner of the screen or go to [helpdesk.supportschoolcashonline.com](https://helpdesk.supportschoolcashonline.com)

 **KEVGROUP**

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