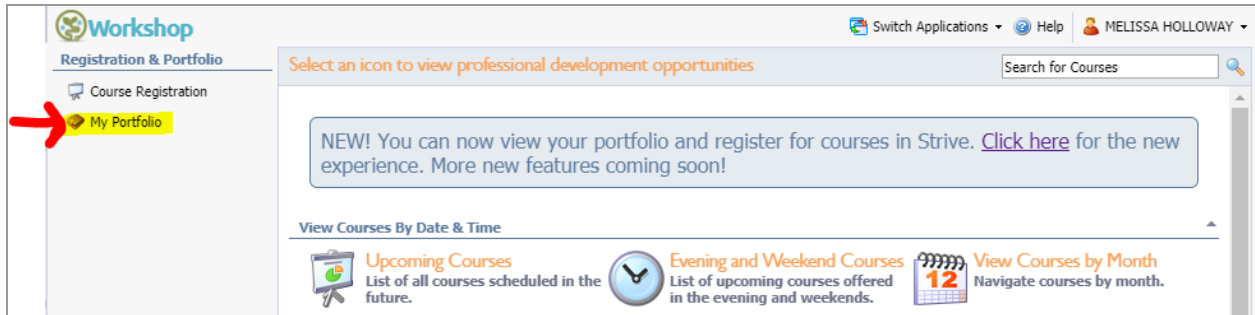


Download your Eduphoria Workshop Portfolio in 3 Easy Steps

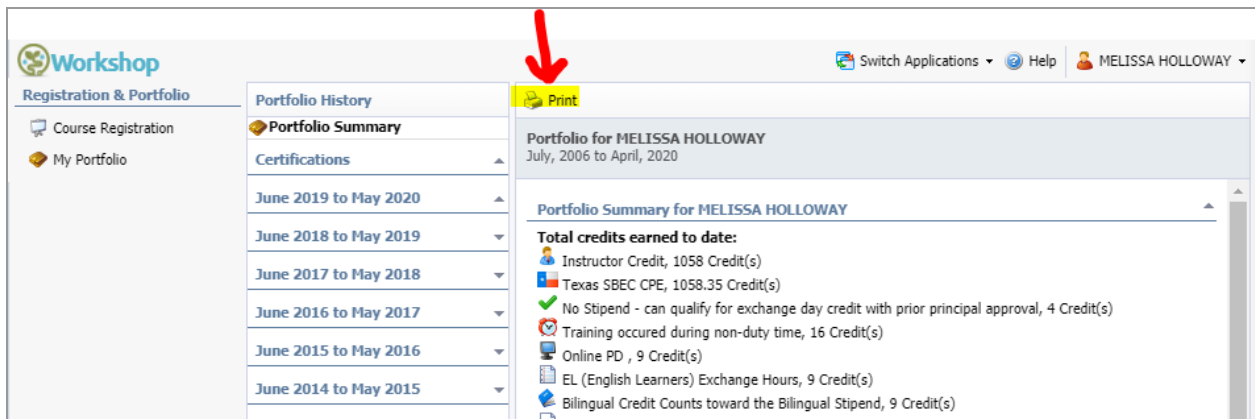
1. Before your last day, login to **Eduphoria** (eduphoria.kleinisd.net) & click **Workshop**.



2. Click **My Portfolio** in the upper left area of the Workshop window.



3. Click the **Print** icon above the main portion of your screen. Eduphoria will generate a PDF version of your complete Workshop history in Klein's Eduphoria environment and automatically download it to your computer. Check your computer's Download folder for the file (typically named Report). Rename the report for easy identification and future use.



Important Note: If you are going to a district which uses Eduphoria and would like an importable version of your Eduphoria Portfolio, please email the Professional Learning Team and request your Eduphoria Portfolio .wxe file. Include your Klein ISD email address, years you worked in Klein, and the Klein campus where you worked.

Professional Learning Team:

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