

CATHEDRAL HIGH SCHOOL

COLLEGE PREPARATORY



Important Information from the Dean of Students

Hello and Welcome. We are the Deans of Students at Cathedral High School. I am Ms. Wendy Ruiz, Dean of Students-Discipline, and Mr. Michael Godoy, Dean of Students-Attendance. We may be reached at 323-441-3112 (Ms. Santos, Attendance/Dean Secretary) or via email at wruiz@chsla.org or mgodoy@chsla.org. Cathedral students will be expected to be ready on Orientation Day, the first day of school, with hair groomed, no earrings, and good behavior.

Be Prepared: A Summary of Important Items

Orientation Days: Wednesday, August 16 & Thursday, August 17: Students must attend Orientation on the specific grade level day and time; absences are discouraged. **Wednesday, August 16, for Freshmen and Transfer Students at 8:00 am in Theater and Sophomores at 10:30 am in Theater. Thursday, August 17, for Juniors at 8:00 am in Theater and Seniors at 10:30 am in Theater.**

School Uniform: Students must wear **Dennis Uniform** pants/shorts with the Dennis label and a Dennis polo shirt with the Cathedral seal on every typical day. School polo shirts must be worn tucked in. Sweaters must be Cathedral High School logo ONLY. Dennis Uniforms is the official provider of school uniforms for Cathedral. Clothing items from other retailers are not permitted. Cathedral reserves the right to send students home if they are in constant school uniform violations. **NO EXCEPTIONS!**

Hair must be the student's natural color. Groomed to see the student's eyes, ears, and collar. Students may not have unusual hairstyles (i.e., excessively shaved designs)

Earrings, plugs, tongue piercing, or any piercing may not be worn at any time on campus during the day. They will be confiscated and not returned. Students may not get new piercings during the school year.

Hats/Caps/Beanies can only be from Cathedral High School and sold by the school or worn by being a member of a team. Non-Cathedral caps or beanies are not permitted on campus.

Dress-up Days: Students must wear dress-up clothing on Dress-up Days, which consists of a collared dress shirt, tie, dress shoes, or ALL black tennis shoes, and pants (no shorts) are required. Cathedral reserves the right to send students home if they violate this policy.

Tattoos: If a student has a tattoo, it cannot be visible. If a student has a tattoo, he must keep it covered at ALL TIMES or risk being sent home or removed from a school game or event if it is visible.

Dress Code Penalties: Wearing or bringing on campus any unacceptable item will result in the confiscation of that item. A \$10 fine, detention, and or school community service hours may be imposed as a penalty. Cathedral reserves the right to send students home if they violate any Dress Code policy

(i.e., hair dye, unusual style, no uniform pants or shirt).

Cell Phones: Cell phones may only be used before school, breaks, lunch, and after school. The phones must be on silent at any other time. Students may not have phones visible for any reason during the “off” times or the phone will be confiscated until the next school day after school, and a \$10 fine will be assessed. Parents and friends should not call or text message students during the day. In the case of an emergency, please contact the Attendance Office to reach your son during the school day.

Behavior: Teachers, administrators, and staff members will correct students when rules are not followed. Students are to cooperate without debate when corrections are made. Being able to follow directions is an essential quality of being a Cathedral student. Students are asked to treat others how they would like to be treated. Making fun of or physically harassing, hitting, or grabbing another student is unacceptable. Cathedral does not tolerate harassment, fighting, stealing, cheating, vandalism, graffiti, or drug activity. Any student involved in these activities or having continual difficulties with class behavior, attendance, or dress code is subject to dismissal from the school.

Attendance: It is expected that students are in school every day. **Doctor appointments** should be scheduled after school, even if a student may miss sports practice/games or other after-school activities. Parents must report absences no later than 9:00 am the day of the absence to 323-441-3112 or rsantos@chsla.org. When students return to school from an absence, they must report to the Attendance Office for an Admit Slip to class. Students may not return to class if their absence is unconfirmed. Students arriving at school after Break will disqualify students from participating in after-school activities, including sports games/practices. Absent from school the day before a holiday or Saturday results in not qualifying to participate in any school activity, including sports games/practices.

School begins at 8:20 am with Homeroom/Class. Students who are chronically late to school may be fined \$5.00 after five violations and or assigned detention.

Tardy to Class(es): Students who are chronically late to their classes may be fined \$5.00 after five violations and or assigned detention. All students have a 5-minute passing time between classes to get to their next class period.

Prescription Drugs: Students must administer all over-the-counter or prescription drugs in the Attendance Office. Coming into the Attendance Office to take medications is a requirement.

Bikes/Skateboards: Students riding bikes must wear a helmet and secure the bike on the bike rack near the Library. Students may bring skateboards to school. However, the skateboard must not touch the ground or be used around the school entrances on campus. Skateboards must be stored in a locker authorized by a Dean of Students. If there is a violation, the skateboard will be confiscated, and a \$10 fine will be assessed before the skateboard is returned.

Enjoy the rest of your summer, and we look forward to another successful year!

Ms. Wendy Ruiz
Mr. Michael Godoy