

Rockcastle County Board of Education

Angela Stallsworth-Mink, Chairman ♦ Anna Stevens-Goff, Vice Chairman

Matt Chaliff ♦ Misty Lakes ♦ Angela Parsons-Woods

Rockcastle Teaching & Learning Center ♦ 250 Richmond Street, Mt. Vernon, KY 40456

REGULAR BOARD MEETING MINUTES

June 13, 2023 -5:30 PM

1. CALL TO ORDER:

A. Silent Prayer

Chairperson Mink called the meeting to order at 5:30 p.m. and led all who were present in a moment of silent prayer.

B. Roll Call

All board members were present.

C. Reading of Board Team Commitments

Chairperson Mink read the Board Team Commitments aloud.

2. ADOPT AGENDA/ACTION

Chairperson Mink asked the board to amend the agenda to include items: 5R. Approve 2023-2024 Contract with LAVEC for Rockcastle County High School Career and Technical Funding; 5S. Approve Agreement with MindPsi for Student Evaluation; 5T. Approve Agreement with Hogg Therapy for Student Evaluation; and 5U. Approve 2023-2024 Cyber Security Policy with Houchens Insurance Group. Motion was made by Anna Goff to approve the amended agenda. Matt Chaliff seconded the motion. All those present agreed.

3. SCHOOL & COMMUNITY SHOWCASE:

A. Rockcastle Save the Children Community Engagement Update- *Savanna Sweet*

Ms. Savanna Sweet, Public Engagement Coordinator for Save the Children shared with the board all of the activities and events that she has planned and implemented this year.. She presented reading data for each elementary school which showed the significant gains that students in this program have made. She also discussed the Summerboost and Kinderboost programs taking place this summer in all elementary schools. She shared stories of connections she has made with children, providing books for children and resources for families to increase access to literacy. Her strong relationships with various community partners has strengthened the impact that Save the Children has had on Rockcastle County. The board praised Savanna's efforts and commended her on all of the hard work she has done.

4. PUBLIC COMMENT

No members of the public were present to comment.

5. OPERATIONS/ACTIONS:

- A. Approve Minutes of the May 9th Regular Board Meeting
- B. Approve Minutes of the May 17th Special Board Meeting
- C. Approve Minutes of the June 1st Special Board Meeting

- D. Approve Bills for Payment
- E. Approve School Trips
- F. Approve Fundraisers
- G. Approve Option 6 Certification for School Counselor
- H. Approve Employee Handbook for SY 2023-2024
- I. Approve Coaches Handbook for SY 2023-2024
- J. Approve Memorandum of Agreement with Kentucky Department of Education Office of Career and Technical Education and the Rockcastle County Board of Education
- K. Approve UNITE SERVICE CORPS Partner Memorandum of Understanding for SY 2023-2024
- L. Approve Memorandum of Agreement with Union College Education Studies Unit for Candidate Placement for School Years 2023-2024 and 2024-2025.
- M. Approve Memorandum of Agreement between the Office of Vocational Rehabilitation and Rockcastle County Schools for the 2023-2024 School Year
- N. Approve Memorandum of Agreement with the Kentucky Department of Agriculture for Local Food for Schools Grant, effective June 1st through April 2024.
- O. Approve Memorandum of Agreement for Mental Health Services with Rockcastle Regional Hospital for SY 2023-2024.
- P. Approve Memorandum of Agreement for Mental Health Services with Somerset Mental Health for SY 2023-2024
- Q. Approve Indirect Cost Rate for the 2023-2024 Fiscal Year
- R. Approve 2023-2024 Contract with LAVEC for Rockcastle County High School Career and Technical Funding
- S. Approve Agreement with MindPsi for Student Evaluation
- T. Approve Agreement with Hogg Therapy for Student Evaluation
- U. Approve 2023-2024 Cyber Security Policy with Houchens Insurance Group

Following discussion on the proposed Cyber Security Policy, a motion was made by Matt Chaliff to approve Operations and Actions. Misty Lake seconded the motion. All members present agreed.

6. DISCUSSION/ACTION:

- A. Review/Approve Monthly Financial Reports (*Mrs. Sweet*)
 - 1. Month Ending Balance Sheet
 - 2. Revenue & Expenditures for the Month by Fund

Finance Office Jenny Sweet presented the Monthly Financial Reports and asked if the board had any questions. She noted that this month the district is working on processing three payrolls along with end of year processing, recognizing the work of payroll clerk, Jenni Ellis and accounts payable clerk, Mary Ann Childress. There were no questions. A motion was made by Matt Chaliff to approve the Monthly Financial Reports. Anna Goff seconded the motion. All those present agreed.

- B. Review/Approve KSBA Policy and Procedure Updates (1st Reading)

Prior to a motion, Chairperson Mink asked the board to discuss a date for a Special Meeting to approve the second reading of the KSBA Policy and Procedure Updates. It was decided that the board would meet again on June 22nd at 6:00 p.m. Matt Chaliff made a motion to approve the first reading of the Updates. Anna Goff seconded the motion. All those present agreed.

- C. Review/Approve Insurance Package for 2023-2024 Fiscal Year (*Mrs. Sweet*)

Jenny Sweet shared changes to the Insurance Package for 2023-2024 and comparisons of policies. Anna Goff made the motion to approve the proposed Insurance Package. Angie Woods seconded the motion. All those present agreed.

- D. Review/Approve 2023-2024 Salary Schedule

Dr. Ballinger discussed the changes to the Salary Schedule since the last meeting. Anna Goff made a motion to approve the 2023-2024 Salary Schedule. Matt Chaliff seconded the motion. All those present agreed.

7. DISCUSSION/REVIEW:

- A. Review Superintendent's Personnel Action Report (*Dr. Ballinger*)

No personnel action this month.

8. DEPARTMENT REPORTS

Chairperson Mink expressed her appreciation for the work of the department directors.

9. SUPERINTENDENT COMMUNICATION

Dr. Ballinger shared with the board the Superintendent Evaluation rubric and directed them to review those standards along with a presentation located in the Board Resources folder. She asked that the board review those documents and come to the Special Meeting prepared to discuss her evaluation in Closed Session on June 22nd.

Dr. Ballinger also asked the board to review the Strategic Plan in the Board Resources folder and noted the work of each department director to set goals and activities for each of our district pillars, as well as the monitoring of those activities. She stated that the goals, while developed at the beginning of the 2022-2023 school year, had been implemented with many completed and others still ongoing to continue through next year and beyond.

10. BOARD COMMENTS

- Matt Chaliff stated that he was encouraged by the Strategic Thinking in the district and added that he hoped we would continue to “move the needle” as we strive to improve.
- Angie Woods encouraged our district to keep the momentum going.
- Misty Lake reminded us to let the board know how they could support our efforts.
- Anna Goff echoed all of the comments and thanked everyone in attendance for their hard work.
- Angie Mink repeated her praise for Savanna Sweet's presentation and thanked all of the directors and district personnel for their efforts.

11. ADJOURNMENT

A motion was made by Anna Goff to adjourn the meeting. Matt Chaliff seconded the motion. All present agreed.

Meeting adjourned at 6:25 p.m.