

# Rockcastle County Board of Education

5C

Angela Stallsworth-Mink, Chairman ♦ Anna Stevens-Goff, Vice Chairman

Matt Chaliff ♦ Misty Lakes ♦ Angela Parsons-Woods

Rockcastle Teaching & Learning Center  
250 Richmond Street, Mt. Vernon, KY 40456

## SPECIAL BOARD MEETING MINUTES

June 1st, 2023

6:00 PM

**1. CALL TO ORDER:** Chairperson Mink called the meeting to order at 6:00 p.m.

---

**A. Silent Prayer**

At the direction of Chairperson Mink, all those present observed a moment of silent prayer.

**B. Roll Call**

All board members were present.

**C. Reading of the Board Team Commitments**

Chairperson Mink waived the reading of the Board Team Commitments for tonight's Special Meeting.

**2. ADOPT AGENDA/ACTION**

---

A motion was made by Matt Chaliff to adopt the agenda for the meeting. Anna Goff seconded the motion. All those present agreed.

**3. DISCUSSION/REVIEW**

---

**A. Review/Approve Public Hearing Report**

Matt Chaliff made a motion to approve the Public Hearing Report as submitted. Anna Goff seconded the motion. All those present agreed.

**B. Review/Approve FY 2024 SBDM Allocations (*Dr. Ballinger*)**

Dr. Ballinger shared the 2024 SBDM Allocations for each school with the board. Motion to approve was made by Anna Goff. Angie Woods seconded the motion. All those present agreed.

**C. Review/Approve FY 2024 Tentative Budget (*Mrs. Sweet*)**

Finance Officer Jenny Sweet presented the 2024 Tentative Budget for Rockcastle County Schools. In her presentation, she shared the vision, highlights and goals for the budget. Following discussion by the board members, Anna Goff made a motion to approve the Tentative Budget for FY 2024. Matt Chaliff seconded the motion. All those present agreed.

**D. Review/Approve Job Description for District Director of Food Service (*Dr. Ballinger*)**

Dr. Ballinger shared the updated job description for Director of Food Service. She noted that it is a goal of the district to update job descriptions as they are needed. Misty Lake made a motion to approve the job description for District Director of Food Service. Angie Woods seconded the motion. All those present agreed.

**E. Review/Approve Job Description for District Gifted and Talented Coordinator(Dr. Ballinger)**

Motion to approve the job description for the District Gifted and Talented Coordinator was made by Matt Chaliff. Misty Lake seconded the motion, All those present agreed.

**F. Review/Approve Job Description for Career Counselor at Rockcastle County High School (Dr. Ballinger)**

Anna Goff made a motion to approve the job description for Career Counselor at RCHS. Angie Woods seconded the motion. All those present agreed.

**G. Review/Approve FY 2024 Salary Schedule (Dr. Ballinger)**

Dr. Ballinger shared the proposed 2023-2024 Salary Schedule with the board, Board member Anna Goff requested the board give some attention to coaches salaries and the District Athletic Director's salary. Chairperson Mink made a recommendation to table those discussions. Matt Chaliff made a motion to approve the proposed salary schedule with the option to amend the schedule after further research and discussion. Anna Goff seconded the motion. All those present agreed.

**H. Review/Approve Cost of Living Raise for SY 2023-2024 (Dr. Ballinger)**

Dr. Ballinger recommended that the Board award a 1% Cost of Living raise to all staff. Motion to approve the recommendation was made by Matt Chaliff. Misty Lake seconded the motion. All those present agreed.

**I. Review/Approve Fidelity Bond of Treasurer 2023-2024 (Mrs. Sweet)**

Motion to approve the Fidelity Bond of Treasurer for 2023-2024 was made by Matt Chaliff. Anna Goff seconded the motion. All those present agreed.

**J. Review/Approve Bond of Depository 2023-2024/Pledge of Collateral Agreement for Public School Funds with Citizens Bank**

Motion to approve the Bond of Depository 2023-2024/Pledge of Collateral Agreement for Public School Funds with Citizens Bank was made by Matt Chaliff. Second was made by Anna Goff. All those present agreed.

**K. Review/Approve Bond of Depository 2023-2024/Pledge of Collateral Agreement for Public School Funds with Community Trust Bank**

Motion to approve the Bond of Depository 2023-2024/Pledge of Collateral Agreement for Public School Funds with Community Trust Bank was made by Anna Goff. Matt Chaliff seconded the motion. All those present agreed.

**L. Review/Approve BG-1 Transfer of Residual Construction Funds to Rockcastle County Middle School Project (Mrs. Sweet)**

Motion to approve the BG-1 Transfer of Residual Construction Funds to the Rockcastle County Middle School Project was made by Misty Lakes. Matt Chaliff seconded the motion. All those present agreed.

**M. Review/Approve Request to Purchase (4) New Thomas School Buses (Mr. Hopkins)**

Motion was made by Anna Goff to approve the request to purchase 4 new Thomas School Buses. Matt Chaliff seconded the motion. All those present agreed.

**N. Review/Approve Public Auction of Surplus Equipment (Mr. Clark)**

Motion was made by Anna Goff to approve the Public Auction of Surplus Equipment. Matt Chaliff seconded the motion. All those present agreed.

**O. Review/Approve Superintendent's Personnel Action (Dr. Ballinger)**

Board members reviewed the personnel action from May. No questions.

**4. ADJOURNMENT:** Motion to adjourn by Anna Goff at 7:27 p.m. Angie Woods seconded the motion.

---

Meeting adjourned at 7:27 p.m.