



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, May 18, 2023

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 p.m.

Location: Carolina International School (In-person Meeting & via Zoom)

Prepared by: Bob Gorham (Secretary for Board)

Board Members in Attendance: Sharon Smith, Bob Gorham, Kevin Fauth, Dr. Camela Ford (remote), Bill Jackson

Board Members Not in Attendance: Kasi Eagle

Others: Dr. Paul Bryant, (Head of Schools), Phyllis Rahilly (Finance/HR Manager), Sarah Grafton (Principal), Mica Smith, Michael Sheppard, Other attendees present via Zoom and in-person (approximately 14 people in attendance)

Call to Order 6:35 pm – Bob Gorham (presiding in absence of Kasi Eagle)

CIS Mission and Values –Read by Mica Smith

Grade Level Service Project Report – Ms Grafton reported on Red Nose Project.

Secretary Report - Bob Gorham- Minutes of April Board meeting submitted to Board prior to meeting for review. No changes noted by members. Bob Gorham recommended dispense reading of minutes, Motion by Sharon Smith, 2nd by Kevin Fauth. Minutes accepted by Board. To be posted on CIS Website as directed to Ms. Rahilly.

Facilities Committee Report – Bob Gorham (Chair)

Met with Mr. Harris, Dr. Bryant & Kevin Fauth on May 18th for update
Reviewed Budget on items for various facilities projects and need to prioritize spending
Items under consideration, (cost estimates included with Head of School Report to Board) include:

- Irrigation System
- Extensive Electrical repairs
- Mulching
- Playground updates

- Front Office renovations
- Cafeteria Tables
- Soccer Field Turf /Sod
- Teacher Lounge renovations
- Gym painting
- Annual painting update
- Pest Control
- Asphalt repairs
- Parking Lot Stripping
- Blinds for Classrooms
- Ceiling tiles
- Installation of smart boards in Classroom (grant funded)
- Plumbing projects and repairs
- Total budget Wish list was \$244,000. Committee to help Dr. Bryant and Mr. Harris decide on reducing spending to \$205,000 and to come back for needs request. Safer Schools items to be priorities and pest control.

Finance Committee Report - Kevin Fauth (Chair)

Committee meeting held on May 18th

Had meeting with Financial Planner approved by Board.

Projection for year end surplus looking good.

Need to get enrollment up to projection for new year of 825 to meet budget in new year.

Financial report reviewed.

Ms. Rahilly commented on ESSR funds

Money available in reserves if needed

Academic Standards Committee Report – Dr. Camela Ford (Chair)

EOGs underway

Head of School Report –Dr. Paul Bryant (*Report submitted to BOD- reference for details*)

New Enrollment cycle is underway. Current Attendance 705. Trying to get enrollment back up for budget for pay increase to staff of 2%. Need 825 students to meet target.

Need 1st Graders and 11th Graders for new year enrollment. 9th grad is over.

Discussed school advertising on Power 98.

Start Healthy Together 5210 program in cooperation with Healthy Cabarrus. CIS to be first Charter School in program.

COVID Update – No active COVID cases.

Facilities Maintenance Report (see referenced in Facilities Committee Report)

Finance and Personnel Reporting (referenced during Finance Committee Report)

Current budget is \$7,885,598

One new hire during month – Part-Time Finance Assistant

Other Items:

Continuing to prepare students for end of year assessments.

Summer reading and state assessment retake programs are planned beginning June 12th. ESSER and additional grants will fund the programs.

Dates to Remember:

EOG/EOC Assessments Begin – May 19th

Memorial Day – May 29th

Kindergarten Transition Ceremony – May 31st

Last Day of School – June 2nd

Senior Graduation – June 3rd (10am)

Principal's Reports – Sarah Grafton (Report to be submitted to BOD)

End of school year testing has started

High School – Presented by Sarah Grafton

- Holding three consecutive High School Saturday classes for end of course assessments.
- Senior Week – Had breakfast at IHOP, picnic, trip to Stars and Strikes. Academic, athletic and Civic awards given.
- Academic Awards being given
- National Honor Society Spring Inductions
- End of Year teacher picnic scheduled for May 26 to celebrate year.

Middle School - Presented by Mr. George

Students and Teachers adjusting well to modified bell schedules for EOG prep

- 8th Grade Science - Studying cellular respiration and photosynthesis.
- 8th Grade Math - Studying scientific notation and comparing functions. Functions make up the bulk of the 8th grade math EOG.
- 7th Grade Math - Algebraic expressions and equations
- 6th Grade Math - Measures of Center: mean, median, mode
- 8th Grade English Language Arts - Argumentative essays and proper thesis statements
- 7th Grade English Language Arts - Point of View and its importance in narratives
- 6th Grade English Language Arts - Reading to determine sequencing and chronological order

MS Athletics -Congratulations to the middle school boys and girls track teams and the co-ed flag football team for winning the conference championships on Thursday, May 4 and Friday, May 5. Three championships in two days! Overall, the middle school athletics program has earned six championships this school year.

- Girls Volleyball - Post Season Champions
- Boys Basketball - Regular Season Champions
- Boys Track - Conference Champions
- Girls Track - Conference Champions
- Flag Football, Co-Ed - Regular Season and Post Season Champions, Undefeated Season

Upcoming Dates

- Friday, May 19 - EOGs start
- Friday, May 26 - Carowinds trip
- Thursday, June 1 - 8th Grade Graduation and Awards Ceremony

Elementary Report – Presented by Ms. Donaldson

Our Music and Arts Department has been building on K-5 students' social emotional engagement while helping them foster positive relationships amongst their peers and use their talents in the school musical, The Sound of Music.

Team has been preparing for Field Day (6/1)

Kindergarten & 5th grade music classes have been working on songs for graduation & Moving Up Ceremony

Kindergarten

- Preparing for Kindergarten Graduation (5/3)
- Preparing for academic screenings/assessments of incoming kindergarten students (5/30 - 6/1)
- Students are anticipating their field trip to Lazy 5 Ranch (5/25)

First Grade

- Finished EOY assessments (MAP and GoMath)
- Will start working on coin identification and counting money
- Preparing for their "Themed" last week of school and EOY Awards

Second Grade

- Finished EOY assessments (MAP and GoMath)
- Preparing for Cinderella Ball and EOY Awards (6/2)

Third, Fourth, & Fifth Grades

- Students are excited about EOY Awards and Classroom Celebrations
- 5th grade preparing for Moving Up Ceremony (5/31)
- EOY MAP Testing reflected overall growth in Math, Reading, and Science (5th grade)
- EOG Prep Plan is in full swing
- Will redeem EOG bucks for food and fun activities
- Students are excited about EOG Celebration Day & Pep Rally (5/18)
- There will be 6 rotations total for activities following the pep rally.

Teachers Rep Report – Mica Smith

CIS School Happenings report submitted to BOD. Items to highlight

PTSO Report – No report – Sarah Grafton filled in.

Old Business – None

New Business_- (Two Items)

Motion to approve Bus Service Contract of \$120,000 annual (discussion within Board) – Motion by Kevin Fauth, 2nd by Sharon Smith. No objections.

Motion to approve Work agreements for Dr. Bryant - Motion by Kevin Fauth , 2nd Bob Gorham. Passed without objection.

Open Comments - 3 minutes per person (8 persons presenting comments to BOD)

Erika Lawrence- Comments on admin response – Concerns voiced.

Holli Baz – Voiced concern on teacher pay not keeping up with payscale.

Sharese Evans – 8th Grade Science- Can't speak with teacher

Ivory Smith – Moving Daughter elsewhere.

Sharon Smith – Moving child from CIS next year. Communications Issues. 8th Grade Science.

Mr. Furlough – Concern on salaries

Dr. Abdullah Wali-Uddin – 2nd year teacher at CIS. Seen a lot of positive changes at school.

Mr. George – Commentary on previous discussions about middle school.

Closed Session

Motion to go to closed session to prevent disclosure of confidential information related to confidential matters within the meaning of Chapter 132 of the General Statutes. – Motion by Dr. Ford, 2nd by Kevin Fauth. – No Objections.

No business voted on during closed session.

Open Session

Motion to adjourn by Sharon Smith, 2nd by Bill Jackson - No objections.

Adjournment

Meeting adjourned @ 9:20 p.m.