

# ROSEBURG PUBLIC SCHOOLS

**School Board Special Meeting**  
**Administrative Office Board Room**  
**1419 NW Valley View Drive**  
**Roseburg, Oregon 97471**  
Available via Zoom

Vol 4 No. 19

June 14, 2023

**Board Members:**

|                            |                          |
|----------------------------|--------------------------|
| Dr. Brandon Bishop         | Exc                      |
| Rodney Cotton              | Exc                      |
| Rev. Howard Johnson, Chair | <input type="checkbox"/> |
| Ann Krimetz                | <input type="checkbox"/> |
| Rebecca Larson, Vice Chair | Zoom                     |
| Charles F. Lee             | <input type="checkbox"/> |
| Andrew Shirtcliff          | Zoom                     |

**Administration:**

|  |                          |
|--|--------------------------|
| Jared P. Cordon, Superintendent                    | <input type="checkbox"/> |
| Robert Freeman, Director of Human Resources        | Exc.                     |
| Michelle Knee, Assistant Superintendent            | <input type="checkbox"/> |
| Cheryl Northam, Director of Finance and Operations | <input type="checkbox"/> |
| Melissa Roberts, Director of Student Services      | <input type="checkbox"/> |

## SPECIAL SESSION – SCHOOL BOARD MEETING

**TIME/PLACE:** A Special meeting of the Douglas County School District No. 4 Board of Directors was convened on Wednesday, June 14, 2023, in the administrative office Board Room located at 1419 NW Valley View Drive in Roseburg, Oregon, in person and available via Zoom link.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE:** Board Chair Howard Johnson called the special meeting to order for the purpose of consideration of Adoption of a Supplemental Budget for 2022-23 pursuant to ORS 294.471 at 6:00 p.m. and led in the Pledge of Allegiance.

**ATTENDANCE:** Board members attending in person included Chair Howard Johnson, Director Ann Krimetz, and Director Charles Lee. Board members attending via Zoom included Vice Chair Rebecca Johnson and Director Andrew Shirtcliff. Directors Brandon Bishop and Rodney Cotton were both excused. No media representatives were in attendance.

### COMMUNICATIONS TO THE BOARD / REVIEW OF AGENDA

Superintendent Cordon welcomed everyone present in person, as well as those who were joining the meeting remotely. He announced that there were no changes to the single-item agenda, and noted that we were experiencing some technical difficulty with our audio for those attending via Zoom.

### RESOLUTION 22-23-16: ADOPTING SUPPLEMENTAL BUDGET FOR 2022-2023 SCHOOL YEAR

Director of Finance and Operations, Cheryl Northam, shared that under consideration by the Board today is Resolution 22-23-16 that is very similar to appropriation transfers that we usually do this time of year to accommodate changes to the budget since adoption. Oregon Budget Law allows for a supplemental budget to be done if it is appropriate. Changes made after adoption of the budget require capital outlay expenditures in both the general fund and the grants and projects fund where none were originally budgeted.

Last June, the Board requested that we move forward with security vestibules using ESSER funds, a capital outlay purchase. We also started work on a softball field a little earlier than anticipated, charging those expenditures to the General Fund and needed to have the 4000 appropriation in the General Fund as well.

Finally, we had an adjustment earlier this year when due to increased General Fund revenues, we increased our transfer out to the Capital Projects Fund by \$100,000 but also need to complete the transfer in to the Capital Projects Fund. We may not need all of these funds, but at this time we are unsure what work will be charged to us for the security vestibules by June 30<sup>th</sup>.

Director Charles Lee moved to approve Resolution 22-23-16 adopting the supplemental budget as requested. Director Ann Krimetz seconded, and the Motion passed unanimously.

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| M4-071 Approved Resolution 22-23-16<br>Adopting a Supplemental Budget for<br>2022-2023 |
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Chair Johnson noted that this meeting assures we are in compliance with accounting principles. He was proud to add that under Cheryl Northam’s guidance we have had outstanding financial reviews from our auditors, reflective of the hard work and diligence that comes under her watch, and we appreciate it.

Director Lee also pointed out that this action is for the 2022-23 budget and is not changing the 2023-24 budget.

**PUBLIC PARTICIPATION:** With no further business before the Board, Chair Johnson inquired if there was anyone with questions regarding the supplemental budget. There were none. Assistant Superintendent Knee confirmed that there were no remaining individuals on-line wishing to participate.

**ADJOURNMENT:** With business concluded, on behalf of the Board, Chair Johnson shared his appreciation for attendees taking the time and effort to join us for this special meeting. With no objections, Chair Johnson adjourned the meeting at 6:07 p.m.

**Jared P. Cordon, Superintendent**  
**JPC/jlk**

**Next Meeting:** School Board regular meeting, July 12, 2023, at 6:00 p.m. in the administrative office Board Room located at 1419 NW Valley View Drive in Roseburg, Oregon and available via Zoom.