



Admissions Process

Steps and documents required for the admissions process at The Branch School:

1. Submit your application, with \$125 fee.
2. Submit your SSS financial aid application, or waive financial aid option.
3. Request a recommendation from your child's current teacher(s).
4. Teacher Recommendation Form – **This form needs to be signed by you and emailed to your child's teacher. Their teacher will complete, and email it directly to the Branch School (admissions@thebranchschool.org). This form must come directly from the teacher, or it will not be accepted.**
5. Submit the two most recent report cards from your child's current school.
6. Submit any testing results you may have.
7. Submit a copy of your child's birth certificate.
8. Provide a copy of your divorce decree or custody agreement, if applicable.
9. Register for the ISEE exam 7th-8th grade applicants only. (The Branch School code is 570513)
10. Once all the applications, documents and records are received, an interview and assessments with the teacher will be scheduled.

Records and documents can be scanned and emailed directly to: admissions@thebranchschool.org. Teacher recommendations may be sent by the teacher to this address as well, or mailed to 1424 Sherwood Forest Street, Houston, Texas 77043, Attn: Admissions.

After your child has their interview/assessment with the grade level teacher, the Admissions Committee will review your application and documents and make an admissions decision. You will be notified within two weeks of their decision.

The Branch School
1424 Sherwood Forest
Houston, TX 77043
713.465.0288

thebranchschool.org