

**GREAT PLAINS TECHNOLOGY CENTER
COURSE OF STUDY**

<u>Career Cluster:</u>	Law, Public Safety, Corrections and Security (LW)	
<u>Career Pathway:</u>	Law Enforcement Services	
<u>State Program:</u>	Criminal Justice (LW0046000)	
<u>Local Program:</u>	Criminal Justice Officer (LW0040003)	
<u>Program Hours:</u>	Secondary Students:	480 Hours
	Adult Students:	480 Hours
<u>Instructor:</u>	Name:	Charlie Martin
	Office Number:	(580) 250-5522
	E-Mail Address:	cmartin@Greatplains.edu
<u>Academic Credit:</u>	Secondary Students:	3 high school credits per year.
	Adult Students:	Transcript
<u>Prerequisites:</u>	Background check required. A 10 th grade reading, writing and math level is recommended.	

Program Description:

This program is an introduction to the historical background, professional direction, agencies and processes, purposes, functions, ethics, administration, and technical problems of the criminal justice system. Areas examined are municipal, state, and federal systems.

This program will prepare students to enter the law enforcement profession as a qualified candidate. Students enrolled in the Criminal Justice program will receive training that meets or exceeds CLEET standards.

Program Goals:

Students enrolled in this program will be given the opportunity to develop the skills and attitudes needed to successfully enter the law enforcement profession according to their personal choice, ability, and resourcefulness

Upon achieving the goals of this program, students will:

- Become competent in the fundamental skills of the law enforcement profession.
- Become qualified for further related education and/or entry into the job market.
- Participate as responsible citizens.
- Develop positive and realistic self-image.
- Develop the ability to work with limited or no supervision.
- Accept and abide by the rules and regulations established by the school, and place of employment.
- Develop occupationally related communication and problem-solving skills.

Related Career Opportunities:

- Law Enforcement Officer
- Security Guard
- Private Investigator
- Correction Officer
- Dispatcher

Program Objectives:

After successful completion of this program, the student will be able to:

- Follow the standards and procedures of the law enforcement profession.
- Become aware of and use the standard procedures to ensure safe operation in law enforcement.
- Become familiar with the methodology necessary to enter the profession.
- Identify and understand legal, moral, and ethical responsibilities in law enforcement.
- Identify and differentiate between ethical and unethical conduct in selected situations.
- Participate in occupational work-hardening activities.
- Successfully complete occupationally related physical fitness assessments.

Program Course Sequence:

- HS Student and Part-time Adult
- Full-time Adults

DESCRIPTION OF COURSES

<u>Course #</u>	<u>Course Name</u>	<u>HST</u>	<u>HSL</u>	<u>ADT</u>	<u>ADL</u>
TI00932	Criminal Law/Procedures	60	60	60	60
This core course provides students with a comprehensive understanding of the legal system and law enforcement processes. Topics include ethics in criminal justice, citizens' rights, laws and statutes, investigative procedures, conflict resolution, and the structure of the justice system. Emphasis is placed on critical thinking, legal application, and real-world scenarios to prepare students for careers in law enforcement, legal studies, and public safety.					
TI00512	Police Function and Fundamentals	80	220	80	220
This course focuses on the roles, responsibilities, and functions of law enforcement. Through hands-on experience, students learn about criminal investigations, forensics, and criminalistics as well as the legal principles governing arrests, search, and seizure. The course also covers conflict resolution strategies, traffic codes, trial procedures, sentencing, and corrections. Emphasis is placed on practical skills, ethical decision-making, and real-world applications to prepare students for careers in policing, investigations, and the criminal justice system.					
TI00179	C.L.E.E.T. Phase I	10	20	10	20
Study private security training required by the Oklahoma Security Guard and Private Investigator's Act of 1987. Areas of student include interpreting the O.S.G.P.I. Act, responding to accidents and emergencies, responding to fire, writing field notes, writing reports, interpreting legal powers and limitations. Upon completion of C.L.E.E.T. phases I and II, students qualify to sit for the State Unarmed Security exam for Oklahoma State Unarmed Security Guard License.					
TI00177	C.L.E.E.T. Phase II	10	20	10	20
Study private security training required by the Oklahoma Security Guard and Private Investigator's Act of 1987. Areas of study include practicing public relations, performing fixed post duties, patrolling, investigating security incidents, and terrorism awareness. Upon completion of C.L.E.E.T. phases I and II, students qualify to sit for the State Unarmed Security exam for Oklahoma State Unarmed Security Guard License.					

Program Total:	Theory	Lab	Total
High School Student:	160	320	480
Adult Student:	160	320	480

Evaluation Policy:

Employability Grades (100 points per week; 50% of final grade)

The employability skills grade is based on 20 points per day (which may include: attitude, attendance, safety, punctuality, cooperation, participation, clean-up, class preparation, school/classroom rules, and time management). Points will be deducted if these responsibilities are not met at the instructor's discretion. Students will be allowed to make up unearned employability points for **excused** absences only. Full credit will be given for assignments/tests that have been made up (see Student Handbook).

Performance Grades (20% of final grade)

- Live projects
- Performance or skill tests
- Homework
- Written Assignments

Test Grades (30% of final grade)

- Test grades will be based on a 100-point scale.
- Test grades include written and/or skills tests.
- A test will be given for each unit of instruction.
- Tests are to be taken as a unit is completed.
- Tests must be completed within allotted time.

Final Grade

Semester grade will be calculated by averaging grades in each category and summing each category according to their assigned weight. Progress reports will be sent to home schools at six and twelve-week intervals each semester as required or requested. Grades are accessible on- line at <http://sonisweb.greatplains.edu/studsect.cfm>

Grading Scale:

The grading scale as adopted by the Board of Education is as follows:

A	=	90 – 100
B	=	80 – 89
C	=	70 – 79
D	=	60 – 69
F	=	Below 60
S	=	Satisfactory
W	=	Withdrawn
I	=	Incomplete
N	=	No Grade

Make-Up Work Policy:

All Make-Up Work Is The Responsibility Of The Student. Make-up work will be handled as specified in the Student Handbook. Please be sure to read and understand all student policies, especially make- up of assignments, tests, and employability due to absences. Students should always arrange for any make-up work with the instructor as per the Student Handbook. Students should keep track of his or her progress and grades.

Attendance Policy:

For specific information related to attendance and tardiness refer to the Student Handbook. Students should keep a written record of their absences and tardiness.

Course Requirements and Expectations:

The general course requirements and expectations include:

- Teaching methods consist of lecture and “hands on” projects.
- The student must demonstrate the ability to apply safety to all aspects of the Law Enforcement field.
- It is recommended that the student meet with the teacher and their parents at least once per semester.
- All students must adhere to the policies and procedures in the GPTC Student and Cadet Handbooks.
- SkillsUSA is the student organization for the Law Enforcement field. This club offers an outstanding opportunity to develop leadership and social skills. Students are highly encouraged to participate.
- Upon satisfactory program completion, students will receive a transcript.
- Students should dress and groom appropriately for the job they are being trained for.
- C.L.E.E.T. Testing Standards are 70% or above for passing.

Student Behavior Includes:

- All students will wear the prescribed class uniform each day of class.
- Uniforms will be worn properly with the boots bloused, shirt tucked in and with the Velcro under belt.
- Uniforms will be worn from the beginning of the class period to the end of the class period, or until shop cleanup is finished. This includes during any period of time when a student may be out of the shop or classroom 910.
- Students will wear their uniform properly while on break.
- Uniforms in need of repair will be fixed within 3 days or replaced.
- Uniforms should fit properly or be replaced. Students will not wear uniform clothing with other clothing. Students may not alter their uniforms in any way without the specific permission of the instructor.
- Students will wear their student ID badge at or about their right breast pocket area any time they are on campus, this includes break times.
- The student ID badges will not be altered in any way.
- Students will wear the foot wear designated for the uniform.
- Students will wear clear safety glasses at all times while working in the lab environment. Clear prescription glasses will be permitted. Safety glasses may not be altered without the specific permission of the instructor.
- Safety precautions prohibit the wearing of shorts, tank tops, sleeveless shirts and visible body piercings. Full length pants are to be worn as this is a working environment.
- All cell phones or other electronic devices shall be turned off and placed according to class/ instructor policy.
- Students will be required to wear appropriate uniforms as prescribed in the cadet handbook for both work hardening and professional training.

NOTE: For additional information or questions regarding the GPTC School policies and procedures, please refer to the Student Handbook and/or the Instructor.

Industry Alignments:

- CLEET
- FEMA

Certification Outcomes:

Tier 1 – Certifications Recognized, Administered and/or Endorsed by Industry

- ODCTE: Law Enforcement I (5002)
- ODCTE: Unarmed Security Guard (5101)

FEMA NIMS Certifications

- 100c
- 200
- 700
- 706
- 800

CIP Code and SOC Code Crosswalk:

- CIP Code – 43.0107
- SOC Code – 33-3051.00

OCAS program codes:

- 9629 – Criminal Justice

Instructional Materials and Supplies:

Students are not required to purchase textbooks or supplemental materials.

Textbooks:

Buhl, Patti D. Jennifer Morris, and Stephen Gahagans. Law Enforcement I. Curriculum and Instructional Materials Center, 2017.

CLEET Private Security Advisory Committee. Private Security Training Phase I: Basic. Curriculum and instructional Materials Center, 2020.

CLEET Private Security Advisory Committee. Private Security Training Phase 2: Basic. Curriculum and instructional Materials Center, 2020.

Supplemental Training Material:

C.L.E.E.T. Council on Law Enforcement Education and Training. PowerPoint.

FEMA Interactive Web Based Courses