

SmartFind Express | Substitute Text Message Job Offers

Text Message Job Offers - Feature and Benefits

When you become eligible for a job, you will receive an IVR (Interactive voice response) call on your callback number from your school district. With text message job offers, you can opt to receive these job offers via text message notifications on your mobile number. This will allow you to view job offers on your mobile device at your convenience and make a decision to accept or decline, making this an easier and quicker way to accept jobs.

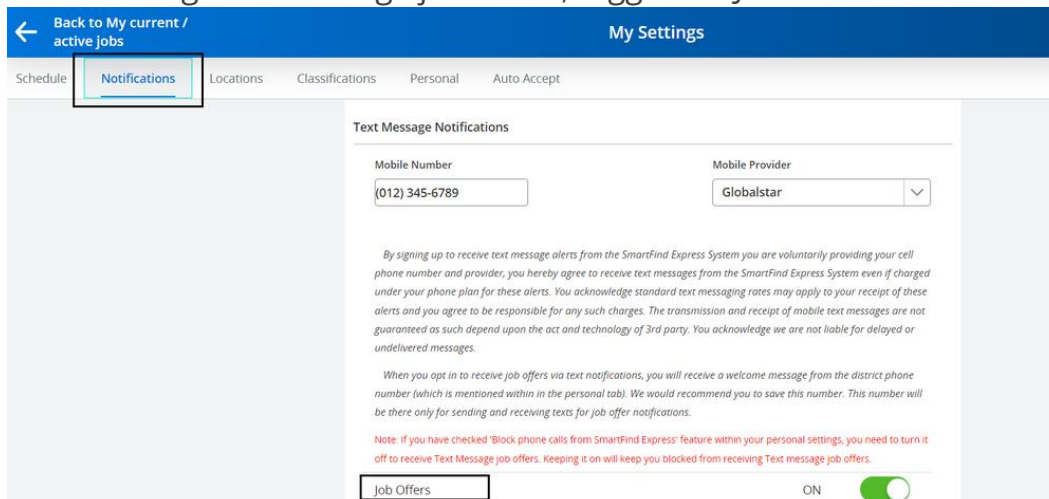
Note :

- All other features will work exactly in the same way as they did. Your unavailability, temporary do not call and blocked phone calls settings will not change, meaning if you did not receive an IVR call with those settings, you will not receive text message job offers, either.
- Important: if you previously blocked your phone calls and now wish to receive text offers, you will need to unblock your phone calls. You will receive a text and not a phone call!
- Specified and Substitute Cancellation calls will still be on IVR calls as the system will call you in case a job you were scheduled to work gets cancelled.
- When you accept a job offer via text notification, SmartFind Express will check if the job is still available, as the same job can also be offered to other substitutes. If the job is still available, you will get a job confirmation message; however, in case the job is not available by the time you accept it, you will be notified through a text message that the job is no longer available.
- If you decide to opt out of text message job offers, you will still receive calls for job offers.

Ways to opt-in to receive text message job offers

- **Opt-in over the web** (<https://starkcountyesc.sfe.powerschool.com>)
Go to Settings (you can find Settings by clicking on the Blue circle with your initials on top right corner) → Notifications → Text Notification section. Fill in your mobile number (10 digit with area code) and your mobile provider (optional for receiving job offers via text messages, but mandatory for other text message notifications).

To enable receiving Text message job offers, toggle the Job offers to **Enabled**.



The screenshot shows the 'My Settings' page with a navigation bar at the top. The 'Notifications' tab is selected and highlighted with a red box. Below the navigation bar, the 'Text Message Notifications' section is visible. It contains a 'Mobile Number' field with the value '(012) 345-6789' and a 'Mobile Provider' dropdown menu set to 'Globalstar'. Below these fields is a disclaimer text. At the bottom of the section, there is a 'Job Offers' toggle switch, which is currently turned 'ON' and highlighted with a red box.

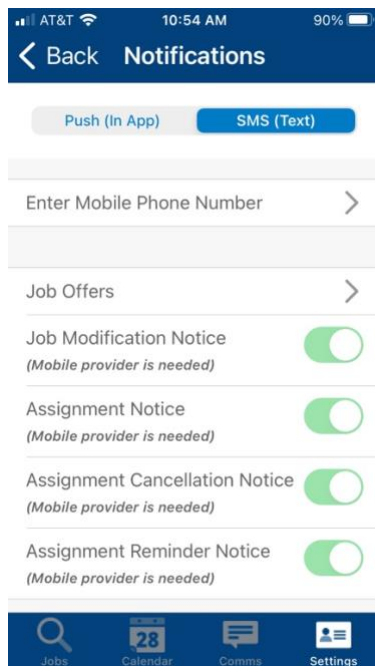
- **Opt-in via Mobile App**

Click on Settings → Notifications → SMS (Text).

Click on 'Enter Mobile Phone Number' to fill in your mobile number (10 digit with area code) and your mobile provider (optional for receiving job offers via text messages, but mandatory for other text message notifications).

Go back to Notifications → SMS (Text). To enable receiving Text message job offers, toggle the Job offers to **Enabled**

You will also see four additional options for text message notifications (Job Modification, Assignment, Assignment Cancellation and Assignment Reminder Notifications) and for these, the mobile provider is mandatory.



- **Via Text Messaging**

Substitutes can send the message OPT on the District mobile number (833-416-7549).

This number is newly generated for our districts to send/receive text messages related to job offers and is shown within personal tab within settings on the new substitute web.

If you wish to opt back in after having opted out of text messaging or use this method as a normal opt-in for the first time, you can text your district's mobile number with the word UNSTOP. The District mobile number will be displayed within the personal tab in settings on SmartFind Express website.

You will need to type Y XXXXX or N XXXXX (XXXXX = the number sent in the text)

Y to accept or N to decline. When you reply to accept or decline, please note there is a "space" between the Y or N and the number.