

|                                                                                                                                                                                                                                           |                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| <b>Town of Putnam</b>                                                                                                                                                                                                                     |                                                                                |
| <b>Arts Council</b>                                                                                                                                                                                                                       |                                                                                |
| Community Room 112                                                                                                                                                                                                                        |                                                                                |
| Monday, July 24 <sup>th</sup> , 5:30 PM                                                                                                                                                                                                   |                                                                                |
| Join Zoom Meeting<br><a href="https://us06web.zoom.us/j/82586514907?pwd=Y3NjajlXalZxaTZQK0l2WTlCaDR6dz09">https://us06web.zoom.us/j/82586514907?pwd=Y3NjajlXalZxaTZQK0l2WTlCaDR6dz09</a><br>Meeting ID: 825 8651 4907<br>Passcode: 7zycZh |                                                                                |
| 1. Roll Call                                                                                                                                                                                                                              |                                                                                |
| 2. Approval of Meeting Minutes*                                                                                                                                                                                                           |                                                                                |
|                                                                                                                                                                                                                                           | i. June 26 <sup>th</sup>                                                       |
| 3. Reporting of Expenditures                                                                                                                                                                                                              |                                                                                |
| 4. New Business                                                                                                                                                                                                                           |                                                                                |
|                                                                                                                                                                                                                                           | i. Scholarships and Grants<br>ii. Sponsorship Tiers<br>iii. Northeast CT Pride |
| 5. Old Business                                                                                                                                                                                                                           |                                                                                |
|                                                                                                                                                                                                                                           | i. Walktober<br>ii. Corridor Gallery<br>iii. Upcoming Shows                    |
| 6. Public Participation                                                                                                                                                                                                                   |                                                                                |
| 7. Adjournment*                                                                                                                                                                                                                           |                                                                                |

\*Vote Required

| Town of Putnam                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Arts Council – Meeting Minutes                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Meeting Room 112                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Monday, June 26 <sup>th</sup> 2023, 5:30 PM                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Join Zoom Meeting<br><a href="https://us06web.zoom.us/j/86565224161?pwd=RVVDaUJZS115cXQzV01lQXltVDdiUT09">https://us06web.zoom.us/j/86565224161?pwd=RVVDaUJZS115cXQzV01lQXltVDdiUT09</a> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                                                                                                                                                                                          | Chair opened the meeting at 5:32pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 1. Roll Call                                                                                                                                                                             | ECD Director Carly DeLuca, Chair David Sullivan, Vice-Chair Laura Moorehead, Members: Beth Johnston, Julie Reid, Jamie Soroka, and Recording Secretary Jackie Lefevre.<br>Absent: Anthony Foronda, Karen Osbrey and Elaine Turner.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 2. Approval of Meeting Minutes*                                                                                                                                                          | i. June 12th: Laura motioned to approve the June 12th meeting minutes, seconded by Jamie, motion passed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 3. Reporting of Expenditures                                                                                                                                                             | Carly reported the expenditures have already changed since the agenda packet went out. Upon receipt and payment of all pending invoices a profit/loss will be realized for the Fine Arts and Crafts Festival.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                                                                                                                                                                          | i. Putnam Pride: A Day of Self Expression: Jaime motioned to move the Putnam Pride agenda item to the top of agenda, seconded by Laura, motion carried. Pastor Ross Johnson, United Methodist Church, Putnam, CT gave the presentation. Other Putnam Pride members in attendance: Nichola Johnson of the Complex and Nikki's Dog House, and Dot Burnworth, of Saw Mill Pottery. Jill Barbeau and Lisa Andrews of T.E.E.G. Dates proposed for the event are Saturday, September 23 <sup>rd</sup> , with a rain date of Sunday September 24 <sup>th</sup> 2023. The event is planned to be held at Rotary Park providing ample space for music, dancing, art displays, picnics, costumes, food etc. Putnam Pride is seeking endorsement and partnership for the event from the Putnam Arts Council. Jaime motioned to have a roll call vote on endorsing and partnering with Putnam Pride for this event, seconded by Laura, motion carried. Roll Call: David-yes; Laura-yes; Beth-yes; Jaime-yes; and Julie-yes. A unanimous roll call vote to endorse and partner with PRIDE for the event. |
| 4. New Business                                                                                                                                                                          | I. Scholarships and Grants: Consensus of the group, now that the Putnam Fine Arts festival is done, agrees to start concentrating on scholarships/grants that are available. A discussion ensued on a sub-committee be formed just to address scholarships/grants. Chair David, Annie Joly, and Vice-Chair Laura expressed being on the sub-committee.<br>II. Sponsorship Tiers: Sponsorships were discussed. Beth and Laura expressed being on committee. New logo to be created.<br>III. New Members: Annie Joly, Professor of Visual Arts at Quinebaug Valley Community College, was in attendance with interest in becoming a PAC member. Recently, a letter of resignation was received from Kat Dunton Farnsworth. Julie motioned to accept Annie as a new member, seconded by Beth, motion carried.                                                                                                                                                                                                                                                                                  |
| 5. Old Business                                                                                                                                                                          | i. Fine Arts and Crafts Festival<br>a. Debrief: Carly read through the 17 questions for the festival debriefing.<br>b. Vendor Questionnaire: Beth read through the 12 questions. Once Beth tweaks the questions, they will be emailed to vendors in attendance.<br>ii. Walktober: Submittal for Walktober event has been sent. The event will be held at the Bradley Playhouse Theatre on Thursday, September 21 <sup>st</sup> at 6pm.<br>III. Corridor Gallery: Steve Veilleux photography- July-Sept. He will set up on Thursday, June 29 <sup>th</sup> .<br>iv. Upcoming Shows: Laura Tedeshi, gravestone art displayed from Sept. to Oct. with reception near Halloween.                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6. Public Participation                                                                                                                                                                  | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                          | i. Putnam Pride: A Day of Self Expression: was voted to be moved to top of agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 7. Adjournment*                                                                                                                                                                          | Laura motioned to adjourn, seconded by Julie, ayes have it, motion approved. Meeting adjourned at 7:41 pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

# Putnam Fine Arts & Crafts Festival

## 2023 - Budget

| Expenses                |    |       |
|-------------------------|----|-------|
| Wix                     | \$ | 200   |
| CaFe                    | \$ | 500   |
| Restrooms (Maintenance) | \$ | 250   |
| Advertising             | \$ | 1,421 |
| Musician                | \$ | 1,200 |
| Printing                | \$ | 365   |
| Banners                 | \$ | 270   |
| Recreation              | \$ | 1,000 |
| total                   | \$ | 5,206 |

| Revenue         |    |       |
|-----------------|----|-------|
| Artist Fee      | \$ | 3,854 |
| Application Fee | \$ | 368   |
| Sponsorship     |    |       |
| PAF             | \$ | 1,500 |
| Art Guild       | \$ | 1,000 |
| Sawmill Pottery | \$ | 500   |
| Byrnes Agency   | \$ | 1,500 |
| total           | \$ | 8,722 |

| Static          |    |        |
|-----------------|----|--------|
| Application Fee | \$ | 8.00   |
| Booth Fee       | \$ | 100.00 |
| # of Artists    |    | 44     |
| # of Vendors    |    | 4      |

|                    |          |
|--------------------|----------|
| Revenue - Expenses | \$ 3,516 |
|--------------------|----------|

Paid/Received

# Putnam Fine Arts & Crafts Festival

**2023 - Actual**

| Expenses                 |          |
|--------------------------|----------|
| Wix                      | \$ 204   |
| CaFe                     | \$ 475   |
| Maintenance/Recreation   | \$ 1,236 |
| Advertising              |          |
| Chase Graphics           | \$ 354   |
| Chase Graphics (balance) | \$ 124   |
| Valley Breeze            | \$ 361   |
| Banners                  | \$ 301   |
| Facebook/Instagram       | \$ 140   |
| NorthStar Reporter       | \$ 36    |
| NorthStar Reporter       | \$ 490   |
| Stonebridge Press        | \$ 225   |
| WINY                     | \$ 500   |
| Shopper's Guide          | \$ 226   |
| Shopper's Guide          | \$ 200   |
| Town Crier               | \$ 75    |
| Musician                 | \$ 1,200 |
| Chubby Dog               | \$ 586   |
| Water bottles            | \$ 19    |
| Misc.                    | \$ 13    |
| total                    | \$ 6,767 |

| Revenue         |          |
|-----------------|----------|
| Artist Fee      | \$ 3,854 |
| Application Fee | \$ 368   |
| Sponsorship     |          |
| PAF             | \$ 1,500 |
| Art Guild       | \$ 1,000 |
| Sawmill Pottery | \$ 500   |
| Byrnes Agency   | \$ 1,500 |
| total           | \$ 8,722 |

|                           |                 |
|---------------------------|-----------------|
| <b>Revenue - Expenses</b> | <b>\$ 1,955</b> |
|---------------------------|-----------------|

|                       |                 |
|-----------------------|-----------------|
| 2872 (special fund)   | \$ 4,774        |
| Chase Balance         | \$ 124          |
| 1005 (town line item) | \$ 1,169        |
| 1005 (me)             | \$ 700          |
|                       | <u>\$ 6,767</u> |