



# Granville Elementary PTO Meeting Agenda

## 2022-2023 PTO General Board Meeting

October 4, 2022, 3:30 pm, Granville Elementary - Library

**Welcome to the Granville Elementary School PTO meeting!**  
Please sign-in and fill out a raffle slip for a chance to win a front row parking spot!

### **What is the PTO working on?**

- September Popcorn: We raised \$441 to refill our science kits! We also had another popcorn donation from Chambers Realty Group!
- We raised \$501.12 from our Peter Piper Dine Out! Amazing!
- Spiritwear sales are up to \$81.58
- Cookie Dough sales are still being calculated. So far we have reached over \$20,000.
- We have ordered more "Put-In Cups" to continue decorating the fence.
- Our volunteer Cindy Fischer added another beautiful mural to our walls.
- We are researching painting companies to create a map of the USA on the courtyard floor.
- We are continuing to research a school marquee (need HOA, city, and district approval.)
- We will be celebrating staff birthdays (Staff Sweets) by providing treats (\$40) on Wednesday. We have received several donations of goodies!
- We are working on purchasing backup projectors for the classrooms.

### **Business:**

Motion to Approve Meeting Minutes from 10/3 (on the website) - approved  
Staff Requests: no additional requests from yesterday.

### **Open Discussion:**

Box Tops - Linda Campbell  
Social Media - Elena Pearson

### **Announcements:**

None

### **Become a PTO Board Member:**

**We have a board member position available: Treasurer** Interested candidates would be able to shadow our amazing Treasurer, Kate Johansen, before taking over this position. Kate will show you the ropes and support you throughout the process.

We will have additional board member positions for next semester and next year.

**Is anyone interested in learning more about this position or any other?**

## **Event Planning**

**Cookie Dough Sales** - Committee Leader: Natalie and Austin

9/15 - 9/30

**Volunteers Needed:** We will need volunteers to help pass out product after school when it is delivered. We are still waiting on the exact delivery date.

**Fall Fest** - Committee Leader: Natalie

October 19th, 5:30 - 7:30, \$5 per person, kids 3& under and parents are free  
Trunk or Treat, Games, Food/Drinks, Dancing, Costume Contest, Glow Sticks, Student Council helpers

**Volunteers Needed:** We need people to help distribute candy to trunks, run game, make trunks, ticket sales, food sales, chaperone dance room, decorating, clean up.

## **Santa's Workshop** - Committee Leader: Natalie and Austin

**12/7 & 12/8**

### **Volunteers Needed:**

Set up/take down

Angel Tree

Craft Station

Cookies/Hot Chocolate station

Decorating Santa's Photo Area

Santa's Assistant

Shopping/Inventory helpers

### **Looking Ahead:**

- Next Staff Sweets 10/5 (asking 2nd and 3rd grade to donate sweets)
- Dine Out: MOD Pizza 10/6
- Fall Fest 10/19 5:30-7:30
- Next General PTO Meeting 11/8 at 3:30 in the school library
- Staff Fun Friday 11/18
- Dine Out: Panda Express 11/4
- Santa's Workshop 12/7 & 12/8
- Staff Holiday Party 12/21

### **How to start volunteering with the PTO**

1. Fill out our **volunteer interest and availability form** on our website (scan the QR code).
2. **Join us at our PTO Meetings** at 3:30 in the school library: 11/8, 12/13, 1/17, 2/14, 3/7, 4/11, 5/9  
If you can't attend the meetings, but would like to volunteer, we will keep you updated about our plans via email.



**In addition, if you would like to help out at on-campus events,** HUSD requires completing the following steps:

1. **District volunteer application process:** Visit the HUSD Volunteer Page and complete an application with the school district.  
Humboldtunified.com -> Parents/Community -> Volunteer Opportunities
2. **Get fingerprinted:**  
All on-campus volunteers must be fingerprinted. Fingerprinting is free of charge. Volunteer fingerprinting is conducted at the Humboldt Unified District Office on Tuesdays and Fridays from 10 AM - 12 Noon. A driver's license is required. The timeline for fingerprint clearance is usually 6-8 weeks.

**Connect with us:** E-mail: [GranvilleElementaryPTO@gmail.com](mailto:GranvilleElementaryPTO@gmail.com) Facebook: [facebook.com/GranvillePTO](https://facebook.com/GranvillePTO)

Instagram: [@granvilleelementarypto](https://www.instagram.com/granvilleelementarypto) Remind App: [rmd.at/8ghhbac](https://www.remind.com/app/rmd.at/8ghhbac) PTO Website: [sites.google.com/view/granvillepto](https://sites.google.com/view/granvillepto)

**Executive PTO Board Members:** President: Natalie Spector, Vice President: Austin Mullins, Treasurer: Kathryn Johansen, Secretary: Jill Kuffel, Hospitality: Jocelyn Bucholtz, Community Partner Liasion: Kassi Knight, Teacher Representative: Amanda Zeman