



# Granville Elementary School PTO

## Meeting Agenda

### 2022-2023 PTO Executive Board Meeting

**Date, Time, Location: October 3, 2022, 3:30 pm, Granville Elementary - Zeman's Room**

- I. Motion to approve meeting minutes from 9/13/22 - approve
- II. Officer Reports
  - a. Principal's Report
  - b. President Natalie Spector, Vice President Austin Mullins
  - c. Secretary Jill Kuffel
    1. Social Media: Elena Pearson is starting to help
    2. Patricia Chambers is interested in a board position
  - d. Treasurer Kathryn Johansen
    1. 10/3 available balance: \_\_\_\_\_
    2. Peter Piper Pizza: \$501.12
    3. Popcorn: \$441
    4. Spiritwear Sales: \$81.58
    5. Would like to purchase Quick Books once we transfer to Desert Financial
      - Waiting on the Arizona Corporate Commission form
  - e. Hospitality Jocelyn Bucholtz
    1. Staff Sweets budget \$30/month - Check in on Tuesday before the event to see what treats we have
      - 2 Birthday prizes each month, in the PTO closet
      - Staff Sweets - October - emails went out on September 26th
        - (1) Nov 2: 4&5, Dec 7: Community Partners, Jan 18: 6&K, Feb 1: 1&2, March 1: 3&6, April 5: 5&4, May (Teacher Appreciation)
  - f. Community Partner Liaison: Kassi Knight
    1. Coin rolls needed
  - g. Teacher Representative Report Amanda Zeman
    1. Balance for donuts - 14 helpers - \$188 in donut tips- \$15 per classroom that volunteered
- III. Projects and Committee Reports:
  - a. **Dine Outs, BoxTops, Fry's, and Amazon Smile** - Brittney Rye
    1. October 6th: MOD Pizza
    2. November 4th: Panda Express
  - b. **Friday \$1 Popcorn (next one is in January)**
    1. September helpers: Jocelyn & Austin, Knotts, Raene Kinion, Jo Blaisdell
    2. Patricia Chambers got a popcorn donation from Ace Hardware
    3. Last Friday of the month, pass out 2:45pm, limit 1, start popping popcorn at 1:00. Money and class lists with totals need to be collected and counted around 10am, need at least 4 helpers, use paper grocery bags
  - c. **Cookie Dough Sales** 9/15 - 9/30
    1. Principal: Money towards Habitat
    2. Need helpers to submit tshirt orders and to sort and pass out orders - ClairindaWaxweather
    3. Next year: add incentives
  - d. **Fall Fest** - October 19th - 5:30 - 7:30 (last year was 5 to 7 - sun goes down at 6)
    1. Natalie has started on the map/assignments
    2. Store is open on website
    3. Fliers are done



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4. Glowsticks have been ordered
5. Ask Desert Financial about POS or set up Square (add convenience fee)
6. Make large signage for "Skip the Line if you have a wristband"
7. Take out middle bar on door for safety
8. Student Council will participate
9. Order 40 Costco pizzas
10. Austin has ordered other food items

**e. Staff Fun Friday 11/18**

1. **Location: Call Casa Perez 4:30 - 5:30**

**f. PV Light Parade 12/3**

1. Date moved to Saturday - does not work out.

**g. Santa's Workshop**

1. Need tree for angel tree
2. Backdrop for Santa
3. Order crafts, same
4. Cookies and Hot Chocolate
5. Hutson signed up for Santa

**h. Additional Fundraising**

1. \$1 Spirit Days - \$1 to wear a hat, or \$1 to wear slippers ... (ask Scarpa)

**IV. Old Business:**

**a. Gecko Walk Funds:**

1. Ordering river rocks to continue painted rock garden - Scheffert working on donation
2. Courtyard - USA map (Alaska to scale if possible?)
3. Researching Digital Signage - still pending
4. Put Ins - Installed one Gecko, Ordering "Go Geckos" and more geckos

**V. New Business/Staff Requests:**

**a. Staff Requests:**

1. Mary Ticer- requesting PTO purchase plastic pocket folders w/ brads to help with the organization of student materials- wants to purchase as many as possible with available funds, email link to Austin, has \$70 to spend - pending
2. Karen Davis- requesting PTO purchase self-adhesive lego wall for the SSC, to help with sensory needs, \$28.25 for 3 packs - approved
3. Karen Davis- requesting PTO purchase Starfall subscription to help students learn letters, numbers, and math on the interactive white board, cost is \$70 - wait
4. Scarpa - reimburse donation for Cindy Fischer - not budgeted
5. Austin Mullins- purchased replacement parts for the die cutter- shims, cutting pad, 2 & 3" circles, \$50.22 on Amazon - approved

**b. New Business:**

**VI. Open items:**

**a. Book Fair**

1. Need parent helpers 11/14- 11/18
2. "Bananas for Teachers"

**b. Additional possible events:**



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1. Family Nights (Science - ask Fulfer, Movies, Game)???

2. Community Clean Up (May)

VII. Open Discussion, Input, Feedback

a.

VIII. Upcoming Events:

a. 10/4 PTO General Meeting - 3:30

b. 10/19 Fall Fest

c. 11/7 PTO Board Meeting - 3:30

d. 11/8 PTO General Meeting - 3:30

e. 11/18 Staff Fun Friday

f. 12/7&8 Santa's Workshop

g. 12/21 Staff Holiday Party

Minutes transcribed by: Jill Kuffel

Executive Board Members: President Natalie Spector, Vice President Austin Mullins, Treasurer Kathryn Johansen, Secretary Jill Kuffel, Hospitality/Volunteer Coordinator: Jocelyn Bucholtz, Community Partner Liaison: Kassi Knight, Teacher Representative Amanda Zeman