



Granville Elementary PTO Meeting Agenda

2022-2023 PTO General Board Meeting

September 13, 2022, 3:30 pm, Granville Elementary - Library

Welcome to the Granville Elementary School PTO meeting!
Please sign in and fill out a raffle slip for a chance to win a front-row parking spot!

What is the PTO working on?

- August Popcorn: We raised \$571 to refill our science kits.
- We used Gecko Walk "Campus Beautification" money to decorate our fence with a Gecko. We will be adding "Go Geckos" and another gecko.
- We have been adding/replacing playground equipment.
- We are looking into having a map of the USA on the courtyard floor.
- We are researching if a digital marquee is a feasible fundraising goal.
- We have given each teacher \$40 to spend on classroom supplies. Teachers that helped at Donuts for Grown-Up will split the \$188 in donated tips.
- Fry's Rewards: Last quarter we earned \$235.81 with 75 users. We need to help more parents sign-up! (**make Fry's a ¼ sheet for parents to pass out*)
- We celebrated staff birthdays (Staff Sweets) by providing treats (\$40). We didn't receive any donations last month so we will try sending out a flier next time.
- We have a Staff Fun Friday planned for 9/23 at Rosa's from 4:00 - 5:00. The staff is invited to socialize and enjoy appetizers. The budget is \$100.

Business:

Motion to Approve Meeting Minutes from 9/12 (on the website) - **approved**

Staff Requests: none

Announcements:

We are looking for someone to help us with our social media and the bulletin boards by the front office.
(*Ms. Pearson has volunteered*)

Become a PTO Board Member:

We have a board member position available: Treasurer Interested candidates would be able to shadow our amazing Treasurer, Kate Johansen, before taking over this position. Kate will show you the ropes and support you throughout the process.

Is anyone interested in learning more about this position or any others? _____

Event Planning

Cookie Dough Sales - Committee Leader: Natalie and Austin

9/15 - 9/30

Last year we earned \$18,000! We used the money to buy FOSS Science Kits for the school.

What should we put the money towards this year? _____

Volunteers Needed: We are looking for someone to enter shirt orders online. This can be done from home. We can earn an additional \$2,500 if ½ of the school signs up online. (*Teacher incentive: the first three classes to have 100% of their students signed up will get lunch ordered and delivered to their classroom!*)

\$1 Popcorn - Committee Leader: Jocelyn

September 30th (ongoing), Start popping at 1:00, Popcorn is passed out at 2:45 (limit 1 per person)

- **Volunteers Needed**
 - Envelopes and class lists need to be distributed before Friday - Natalie
 - Money and popcorn totals need to be collected and tallied around 10 am
 - 1. _____
 - Volunteers: start popping popcorn at 1:00. (popper, sorters, pass out to classes)
 - 1. _____ 2. _____ 3. _____ 4. _____
5. _____ (*ask Reading Room and Special teachers to help deliver*)
 - Advertising: Send out Remind/teacher emails on Monday, September 26th.

Fall Fest - Committee Leader: Natalie

October 19th, 5:30 - 7:30, \$5 per person, kids 3& under and parents are free

Trunk or Treat, Games, Food/Drinks, Dancing, Costume Contest, Glow Sticks, Student Council helpers

Volunteers Needed: We need people to help distribute candy to trunks, run game, make trunks, ticket sales, food sales, chaperone dance room, decorating, clean up.

Looking Ahead:

- Cookie Dough Sales 9/15 - 9/30
- Dine Out: Peter Piper Pizza 9/28
- Friday \$1 Popcorn 9/30
- Next General PTO Meeting 10/4 at 3:30 in the school library
- Next Staff Sweets 10/5 (asking 2nd and 3rd grade to donate sweets)
- Fall Fest 10/19 5:30-7:30

How to start volunteering with the PTO

1. Fill out our **volunteer interest and availability form** on our website (scan the QR code).
2. **Join us at our PTO Meetings** at 3:30 in the school library: 9/13, 10/4, 11/8, 12/13, 1/17, 2/14, 3/7, 4/11, 5/9
If you can't attend the meetings, but would like to volunteer, we will keep you updated about our plans via email.



In addition, if you would like to help out at on-campus events, HUSD requires the completion of the following steps:

1. **District volunteer application process:** Visit the HUSD Volunteer Page and complete an application with the school district.
Humboldtunified.com -> Parents/Community -> Volunteer Opportunities
2. **Get fingerprinted:**
All on-campus volunteers must be fingerprinted. Fingerprinting is free of charge. Volunteer fingerprinting is conducted at the Humboldt Unified District Office on Tuesdays and Fridays from 10 AM - 12 Noon. A driver's license is required. The timeline for fingerprint clearance is usually 6-8 weeks.

Connect with us: **E-mail:** GranvilleElementaryPTO@gmail.com **Facebook:** facebook.com/GranvillePTO

Instagram: @granvilleelementarypto **Remind App:** rmd.at/8ghhbac **PTO Website:** sites.google.com/view/granvillepto

Executive PTO Board Members: **President:** Natalie Spector, **Vice President:** Austin Mullins, **Treasurer:** Kathryn Johansen, **Secretary:** Jill Kuffel, **Hospitality:** Jocelyn Bucholtz, **Community Partner Liasion:** Kassi Knight, **Teacher Representative:** Amanda Zeman